

MONTECITO FIRE PROTECTION DISTRICT

Agenda for the Adjourned Regular Meeting of the Board of Directors

Montecito Fire Protection District Headquarters
595 San Ysidro Road
Santa Barbara, CA 93108

November 17, 2025 at 2:00 p.m.

Agenda items may be taken out of the order shown.

1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)
2. Receive presentation from PARS/PFM Asset Management representatives, Angela Tang and Dennis Mullins, regarding the District's post-retirement benefits trust investment plans. (Strategic Plan Goal 8)
 - a. Staff report presented by Finance and Administrative Manager Nahas
3. Public Hearing for Ordinance No. 2025-02 of the Montecito Fire Protection District adopting the 2025 California Fire Code and the Montecito Fire Protection District Development Standards, adopting the 2025 Wildland-Urban Interface Code, amending provisions of the 2025 California Fire Code, amending provisions of the 2025 California Wildland Urban Interface Code, amending provisions of the 2025 California Residential Code, amending provisions of the 2025 California Building Code and the subsequent adoption of the ordinance. (Strategic Plan Goal 1 and 2)
 - a. Staff report presented by Fire Marshal Briner.
4. Report from the Finance Committee. (Strategic Plan Goal 8)
 - a. Consider recommendation to approve August, September and October 2025 financial statements.
 - b. Review PARS Post-Employment Benefits Trust statements for August and September 2025.
5. Consider approval of Resolution 2025-09, fixing the employer contribution under the Public Employees' Medical and Hospital Care Act at an equal amount for employees and annuitants. (Strategic Plan Goal 8)
 - a. Staff report presented by Finance and Administrative Manager Nahas

6. Consider approval of Board of Directors Policy Manual. (Strategic Plan Goal 3)
 - a. Staff report presented by Fire Chief Neels.
7. That the Board of Directors authorize the Fire Chief to enter into an Executive Search Services Agreement with Peckham & McKenny, in the amount of \$29,000. (Strategic Plan Goal 3)
 - a. Staff report presented by Fire Chief Neels.
8. That the Board of Directors nominate their preferred candidate and direct staff to submit the nomination to LAFCO no later than January 2, 2026. (Strategic Plan Goal 3)
 - a. Staff report presented by Fire Chief Neels.
9. Approval of Minutes of the October 27, 2025 Regular Meeting.
10. Approval of Minutes of the November 10, 2025 Special Meeting.
11. Fire Chief's report.
12. Board of Director's report.
13. Suggestions from Directors for items other than regular agenda items to be included for the December 15, 2025 Regular Board meeting.

Adjournment

This agenda posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of the posting is November 14, 2025.



David Neels, Fire Chief

Note: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District office at 969-7762. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Montecito Fire Protection District's office located at 595 San Ysidro Road during normal business hours.

Agenda

Item #2



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief *DN*
Prepared by: Araceli Nahas, Finance and Administrative Manager *AN*
Date: November 17, 2025
Topic: PARS OPEB and Pension Trusts Annual Review

Summary

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with Public Agency Retirement System (PARS) to prefund retiree medical benefits (OPEB) and pension benefits.

The PARS/PFM Asset Management representatives will review the current assets, investment strategy and performance for the OPEB and Pension Trust plans.

Discussion

The District maintains two Section 115 Irrevocable Exclusive Benefit Trusts with PARS for OPEB and pension benefits.

OPEB Trust: The trust was established to prefund retiree medical benefits. Trust assets can be used to reimburse the District for retiree health care benefits or make direct premium payments to the insurance providers.

Pension Trust: The trust was established to maintain local control over funds set aside exclusively to reimburse or pay pension benefits.

As part of the District's Financial Policies, the investment strategies for the PARS Trusts should be reviewed by the Board on an annual basis.

Conclusion

Staff recommends that the Board of Directors receive and file the PARS 115 Trust Plan Review Presentation.

Attachments

1. PARS 115 Trust Plan Review Presentation

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

PARS

PUBLIC AGENCY
RETIREMENT SERVICES



MONTECITO FIRE PROTECTION DISTRICT

PARS 115 Trust – OPEB Prefunding Program &
Pension Rate Stabilization Program Plan Review
November 17, 2025

CONTACTS



Rachael Sanders, CEBS
Vice President, Consulting
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rsanders@pars.org

Dennis Mullins
Senior Portfolio Manager
(513) 304-0398
dennis.mullins@usbank.com

Angela Tang, CEBS
Supervisor, Client Services
(800) 540-6369 x159
atang@pars.org

PFM Asset Management is a division of U.S. Bancorp Asset Management, Inc. See additional disclosures at the end of this presentation

PARS 115 TRUST TEAM

As of June 30, 2025

Trust Administrator & Consultant*



- Serves as record-keeper, consultant, and central point of contact
- Sub-trust accounting
- Coordinates all agency services
- Monitors plan compliance (IRS/GASB/State Government Code)
- Processes contributions/disbursements
- Hands-on, dedicated support teams

40+ Years of Experience (1984-2025)	2,000+ Plans under Administration	1,100+ Public Agency Clients	500+ 115 Trust Clients	750K+ Plan Participants	\$10.3B+ Assets under Administration
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* See important information regarding PARS in the Disclaimer page at the end of the presentation.

Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts
- Safeguard plan assets
- Oversight protection as plan fiduciary
- Custodian of assets

162 Years of Experience (1863-2025)	\$11.0T Assets under Administration
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Investment Manager

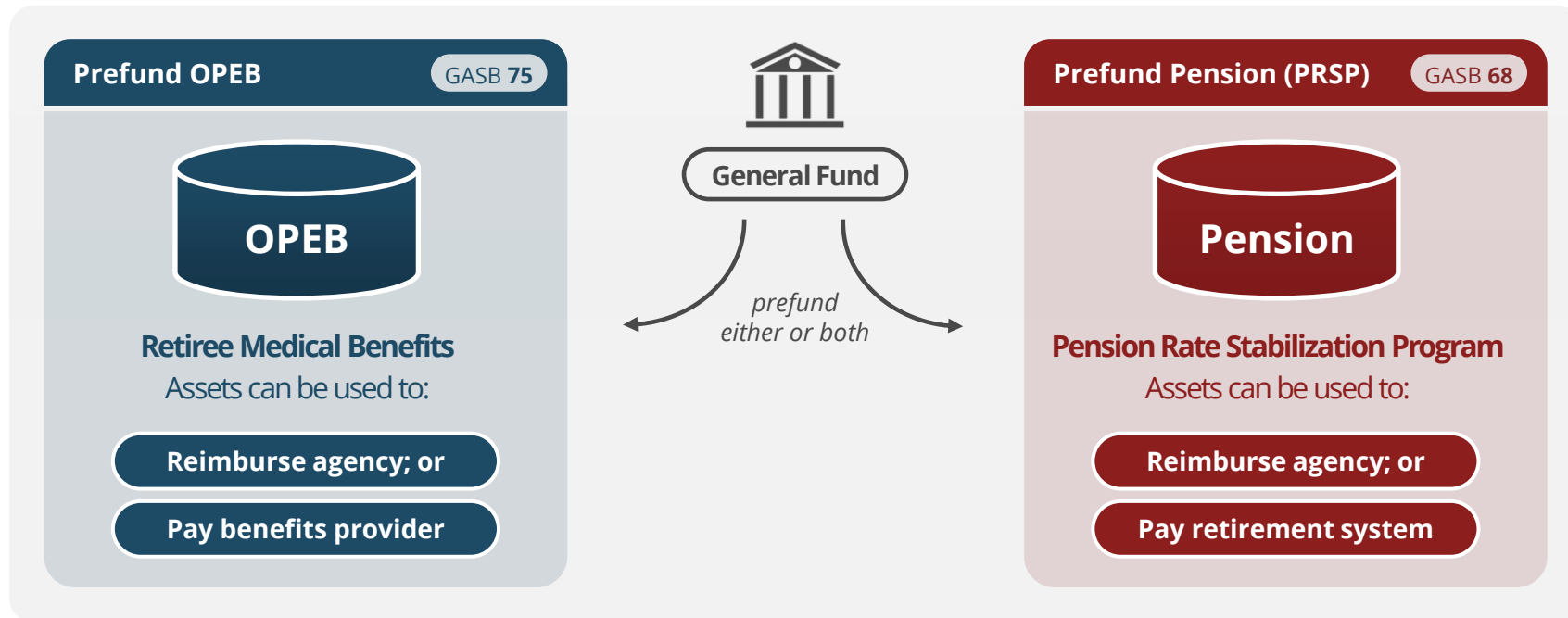


- A division of U.S. Bancorp Asset Management, Inc.
- Fixed income and multi asset portfolios
- Strategic Blend and Index platform options
- Customized portfolios (with minimum asset level)

40+ Years of Investment Experience (As of 6/30/2025)	\$256.3B+ * Assets under Management & Advisement
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*As of June 30, 2025. Total assets under management for U.S. Bancorp Asset Management, Inc. were \$404.9 billion. Please see disclosures at the end of this presentation

PARS IRS-APPROVED SECTION 115 TRUST



Subaccounts

OPEB and pension assets are individually sub-accounted, and can be divided by dept., bargaining group, or cost center.



Financial Stability

Assets in the PARS Section 115 Combination Trust can be used to address unfunded liabilities.



Flexible Investing

Allows separate investment strategies for OPEB and pension subaccounts.



Anytime Access

Trust funds are available anytime; OPEB for OPEB and pension for pension.



Economies-of-Scale

OPEB and pension assets aggregate and reach lower fees on tiered schedule sooner – saving money!



No Set Up Cost or Minimums

No set-up costs, no minimum annual contribution amounts, and no fees until assets are added.

SUMMARY OF AGENCY'S OPEB PLAN

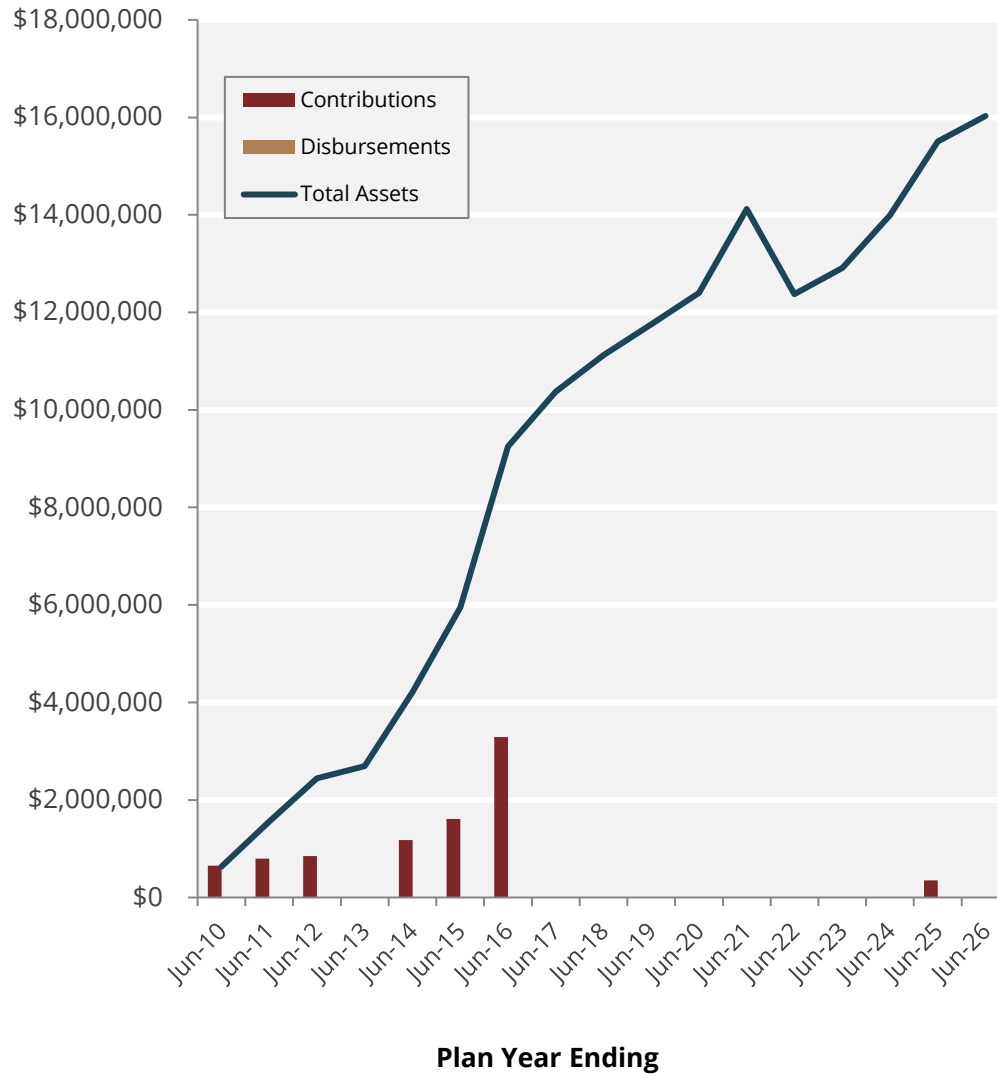
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	October 19, 2009
Plan Administrator:	Fire Chief
Current Investment Strategy*:	Moderately Conservative Strategic (Active) Strategy <i>*From February 2014 to December 2019: Balanced Strategy</i> <i>*Prior to February 2014: Moderate Strategy</i>

AS OF SEPTEMBER 30, 2025:

Initial Contribution:	January 2010: \$650,000
Additional Contributions:	\$8,075,803
Total Contributions:	\$8,725,803
Disbursements:	\$0
Net Investment Earnings:	\$7,302,955
Account Balance:	\$16,028,758

SUMMARY OF AGENCY'S OPEB PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2025:



Year	Contributions	Disbursements	Total Assets
Jun-10*	\$650,000	\$0	\$633,471
Jun-11	\$796,000	\$0	\$1,559,356
Jun-12	\$849,899	\$0	\$2,443,688
Jun-13	\$0	\$0	\$2,690,912
Jun-14	\$1,175,856	\$0	\$4,217,056
Jun-15	\$1,610,136	\$0	\$5,946,091
Jun-16	\$3,293,912	\$0	\$9,247,387
Jun-17	\$0	\$0	\$10,372,284
Jun-18	\$0	\$0	\$11,123,664
Jun-19	\$0	\$0	\$11,754,374
Jun-20	\$0	\$0	\$12,402,086
Jun-21	\$0	\$0	\$14,116,943
Jun-22	\$0	\$0	\$12,373,446
Jun-23	\$0	\$0	\$12,913,422
Jun-24	\$0	\$0	\$13,994,609
Jun-25	\$350,000	\$0	\$15,502,912
Jun-26**	\$0	\$0	\$16,028,758

*Plan Year Ending June 2010 is based on 6 months of activity.
 **Plan Year Ending June 2026 is based on 3 months of activity.

OPEB ACTUARIAL RESULTS

- We have received the actuarial report by Foster & Foster Actuaries and Consultants dated October 24, 2025, with a valuation date as of June 30, 2024. In the table below, we have summarized the results.

Demographic Study	Valuation Date: June 30, 2022	Valuation Date: June 30, 2024
Actives	50	50
Retirees	57	56
Total	107	106

OPEB ACTUARIAL RESULTS

	Valuation Date: June 30, 2022 Discount Rate: 5.00%	Valuation Date: June 30, 2024 Discount Rate: 5.00%
Total OPEB Liability (TOL) <i>Actuarial Accrued Liability (AAL)</i>	\$17,761,866	\$21,369,733
Fiduciary Net Position <i>Actuarial Value of Assets</i>	\$12,373,446	\$13,994,609*
Net OPEB Liability (NOL) <i>Unfunded Actuarial Accrued Liability (UAAL)</i>	\$5,388,420	\$7,375,124
Funded Ratio (%)	69.7%	65.49%
Actuarially Determined Contribution (ADC)	\$966,557 <i>for FY 2023-24</i>	\$1,206,904 <i>for FY 2024-25</i>
Annual Benefit Payments (Pay-as-you-Go)	\$968,036 <i>for FY 2022-23</i>	\$1,208,427 <i>for FY 2023-24</i>

*As of September 30, 2025, assets at \$16,028,758 (approx. ~75.0% funded assuming no change in TOL).
Rule of thumb: For every one percent increase in the discount rate, the unfunded liability is lowered by 10-12%.

SUMMARY OF AGENCY'S PENSION PLAN

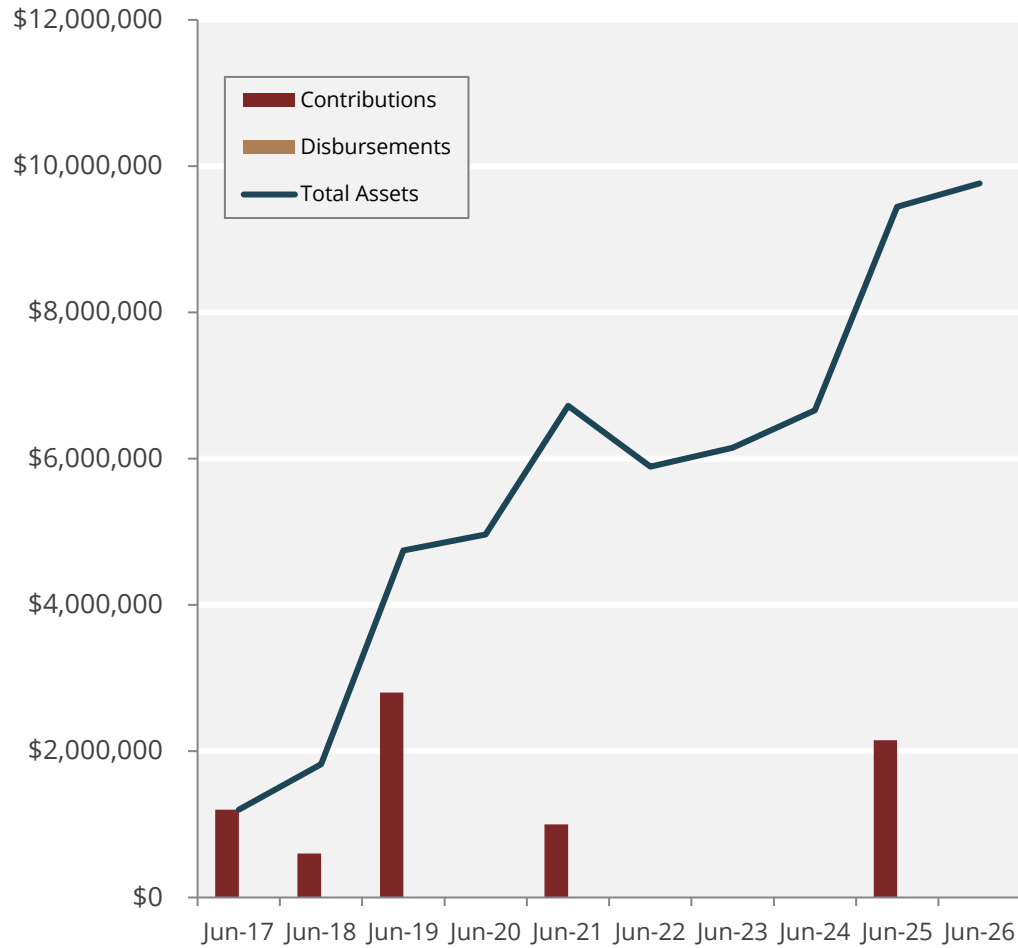
Plan Type:	IRC Section 115 Irrevocable Exclusive Benefit Trust
Trustee Approach:	Discretionary
Plan Effective Date:	May 22, 2017
Plan Administrator:	Fire Chief
Current Investment Strategy:	Moderately Conservative Strategic (Active) Strategy

AS OF SEPTEMBER 30, 2025:

Initial Contribution:	June 2017: \$1,200,000
Additional Contributions:	\$6,550,000
Total Contributions:	\$7,750,000
Disbursements:	\$0
Net Investment Earnings:	\$2,013,667
Account Balance:	\$9,763,667

SUMMARY OF AGENCY'S PENSION PLAN

HISTORY OF CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF SEPTEMBER 30, 2025:



Year	Contributions	Disbursements	Total Assets
Jun-17*	\$1,200,000	\$0	\$1,200,026
Jun-18	\$600,000	\$0	\$1,823,878
Jun-19	\$2,800,000	\$0	\$4,746,027
Jun-20	\$0	\$0	\$4,965,271
Jun-21	\$1,000,000	\$0	\$6,720,358
Jun-22	\$0	\$0	\$5,891,523
Jun-23	\$0	\$0	\$6,148,326
Jun-24	\$0	\$0	\$6,662,602
Jun-25	\$2,150,000	\$0	\$9,444,544
Jun-26**	\$0	\$0	\$9,763,667

Plan Year Ending

*Plan Year Ending June 2017 is based on 1 month of activity.
 **Plan Year Ending June 2026 is based on 3 months of activity.



PENSION FUNDING STATUS

As of June 30, 2024, Montecito Fire Protection District’s CalPERS pension plan is funded as follows*:

Combined Miscellaneous & Safety Groups *	Valuation as of June 30, 2023	Valuation as of June 30, 2024	Change
Actuarial Liability	\$134.6 M	\$139.7 M	3.8% ↑
Assets	\$110.9 M	\$116.6 M	5.1% ↑
Unfunded Liability	\$23.7 M	\$23.2 M	2.1% ↓
Funded Ratio	82.4%	83.4%	1.2% ↑
Employer Contribution Amount	\$2.8 M (FY 24-25)	\$3.5 M (FY 25-26)	24.3% ↑
Employer Contribution Amount – Projected *	---	\$4.6 M (FY 31-32)	34.0% ↑

* Data through 2031-32 from Agency’s latest CalPERS actuarial valuation.



PARS Montecito FPD 115

Investment Performance Review For the Quarter Ended September 30, 2025

Client Management Team

Dennis S. Mullins, CFA, Sr. Institutional Client Portfolio Manager

PFM Asset Management
A division of U.S. Bancorp Asset Management, Inc.

1 California Street
Suite 1000
San Francisco, CA 94111

1735 Market Street
43rd Floor
Philadelphia, PA 19103

About PFM Asset Management*

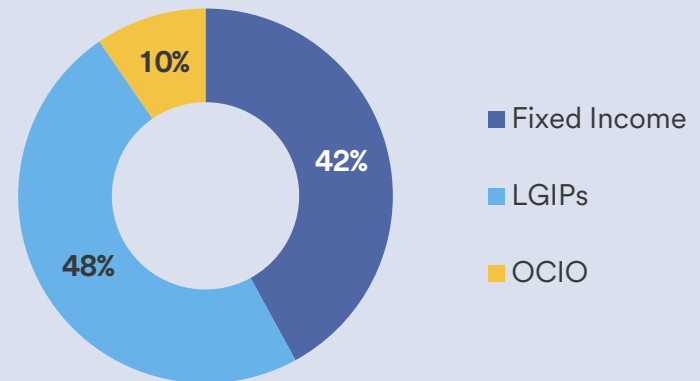
Our Investment Solutions

- **Outsourced Chief Investment Officer (OCIO):** Multi-asset class portfolios for institutional investors
- **Fixed Income:** High-quality, short- and intermediate-term portfolios for operating funds, reserves, working capital, self-insurance funds and bond proceeds
- **Local Government Investment Pools (LGIPs):** services for programs with options ranging from fully liquid cash management to a fixed-rate, fixed-term investment
- **Specialized Solutions:** Arbitrage rebate, escrow restructuring, bond proceeds investments, structured investments

40+ years of experience in the public sector**

\$177.5b in public sector assets under management**

Assets by Investment Solution¹



¹Illustrates public sector assets under management by investment solution as of June 30, 2025. Total may not add up to 100% due to rounding.

*A division of U.S. Bancorp Asset Management, Inc.

**As of June 30, 2025. Public sector includes government, pool, and TERM. Total assets under management for U.S. Bancorp Asset Management, Inc. were \$404.9 billion.

Financial Markets & Investment Strategy Review

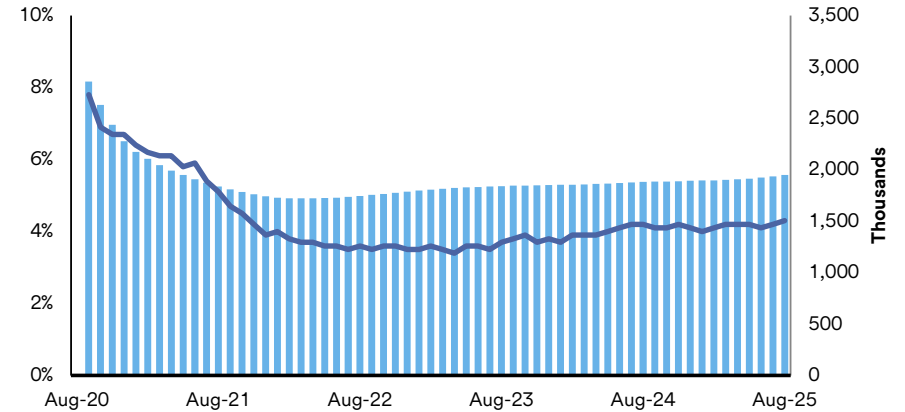
Index or Average Name	QTD	YTD	One Year	Three Year	Five Year	Seven Year	Ten Year
DOMESTIC EQUITY							
S&P 500 (TR)	8.12%	14.83%	17.60%	24.91%	16.46%	14.44%	15.29%
Russell 3000	8.18%	14.40%	17.41%	24.09%	15.73%	13.70%	14.70%
Russell 1000 Growth	10.51%	17.24%	25.53%	31.58%	17.56%	18.09%	18.81%
Russell 1000	7.99%	14.60%	17.75%	24.61%	15.98%	14.17%	15.02%
Russell 1000 Value	5.33%	11.65%	9.44%	16.95%	13.87%	9.52%	10.71%
Russell Midcap	5.33%	10.42%	11.11%	17.67%	12.65%	10.06%	11.38%
Russell Midcap Growth	2.78%	12.84%	22.02%	22.82%	11.25%	11.99%	13.36%
Russell Midcap Value	6.18%	9.50%	7.58%	15.50%	13.66%	8.64%	9.95%
Russell 2000 Growth	12.19%	11.65%	13.56%	16.67%	8.41%	6.61%	9.90%
Russell 2000	12.39%	10.39%	10.76%	15.20%	11.55%	6.75%	9.76%
Russell 2000 Value	12.60%	9.04%	7.88%	13.55%	14.59%	6.39%	9.22%
INTERNATIONAL EQUITY							
MSCI EAFE	4.77%	25.14%	14.99%	21.68%	11.15%	7.71%	8.16%
MSCI AC World	7.62%	18.44%	17.27%	23.10%	13.54%	11.27%	11.90%
MSCI AC World ex USA	6.89%	26.02%	16.45%	20.65%	10.25%	7.48%	8.22%
MSCI AC World ex USA Small Cap	6.68%	25.54%	15.93%	19.34%	9.96%	7.16%	8.36%
MSCI EM (Emerging Markets)	10.64%	27.53%	17.32%	18.19%	7.01%	6.16%	7.98%
LISTED REAL ASSETS							
FTSE Nareit / Equity REITs - INV	4.77%	4.51%	-1.98%	10.79%	9.32%	6.10%	6.60%
MSCI US REIT INDEX	4.49%	3.75%	-2.88%	9.50%	8.03%	4.89%	5.31%
MSCI World Core Infrastructure	1.80%	15.48%	8.21%	11.33%	7.86%	7.46%	8.26%
FIXED INCOME							
Bloomberg U.S. Aggregate	2.03%	6.13%	2.88%	4.92%	-0.45%	2.06%	1.84%
Bloomberg U.S. Government/Credit	1.91%	5.93%	2.67%	4.87%	-0.61%	2.22%	1.99%
Bloomberg U.S. Intermediate Government/Credit	1.51%	5.70%	4.01%	5.17%	0.81%	2.61%	2.09%
Bloomberg U.S. Treasury (1-3 Y)	1.12%	3.99%	3.89%	4.35%	1.53%	2.24%	1.67%
ICE BofA U.S. High Yield	2.40%	7.06%	7.23%	10.96%	5.53%	5.17%	6.07%
Bloomberg Global Aggregate	0.60%	7.91%	2.40%	5.44%	-1.56%	0.79%	1.14%
CASH EQUIVALENT							
Bloomberg 3 Month T-Bill	1.08%	3.21%	4.43%	4.85%	3.03%	2.66%	2.11%

Source: Investment Metrics. Returns are expressed as percentages. Please refer to the last page of this document for important disclosures relating to this material.

THE ECONOMY

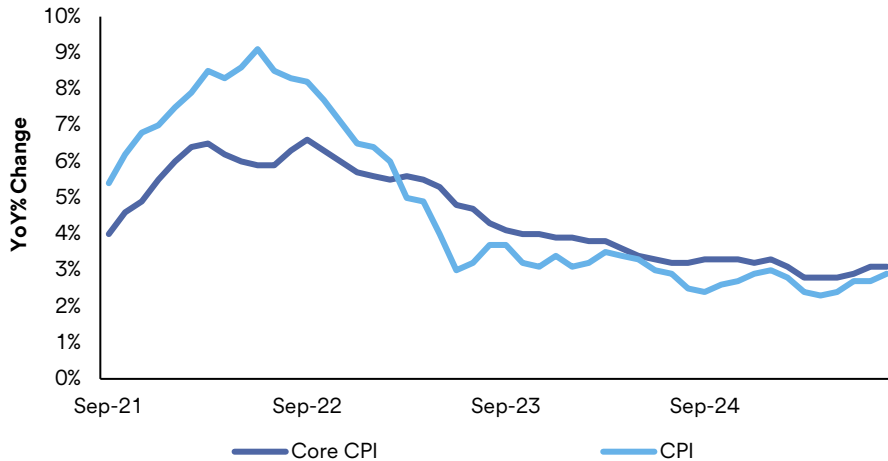
- In the second quarter, U.S. real gross domestic product (GDP) grew at a seasonally adjusted annualized rate of 3.8%, marking the strongest growth since Q3 2023. This rebound in growth was supported by an uptick in consumer spending and business investment. While the data still points to some moderation in activity compared to last year, the slowdown may not be as severe as originally feared.
- The U.S. unemployment rate ticked up over the quarter, rising to 4.3% in August. The latest initial jobless claims ended the quarter slightly lower at 218.0k (for the week ending September 20) after an early September spike, while the outstanding claims also fell to approximately 1,926.0k signaling layoffs remain subdued despite broader signs of labor market cooling. The other side of the “low-hire, low-fire” environment can be seen in the duration of unemployment, with 25.7% of the job seekers experiencing unemployment for more than six months, the highest share since February 2022.
- Inflation accelerated in the third quarter. Headline inflation (CPI) grew at a year-over-year (YoY) rate of 2.9% in August, the highest rate since January, as prices of food and energy rose while core CPI, which excludes volatile food and energy, grew at 3.10% on an annual basis.

U.S. Unemployment and Monthly Average Continued Claims



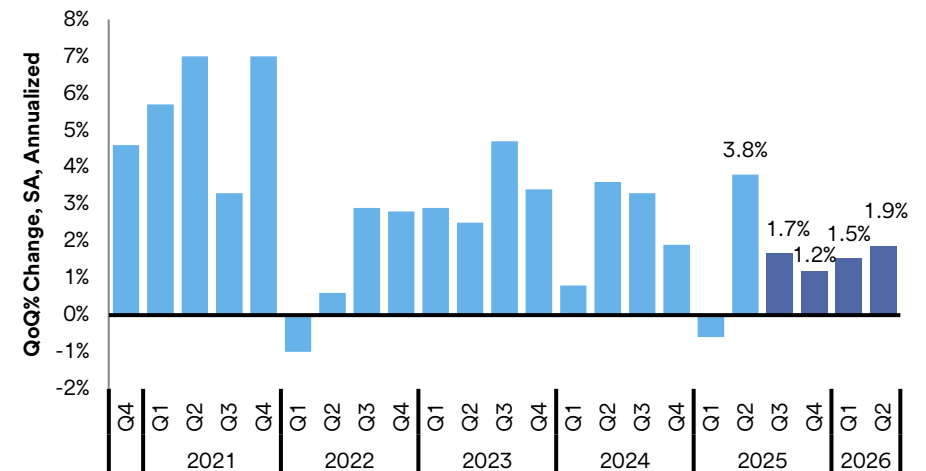
Source: Bloomberg.

U.S. Inflation Rate
Seasonally Adjusted (SA)



Source: Bureau of Labor Statistics.

U.S. GDP Growth

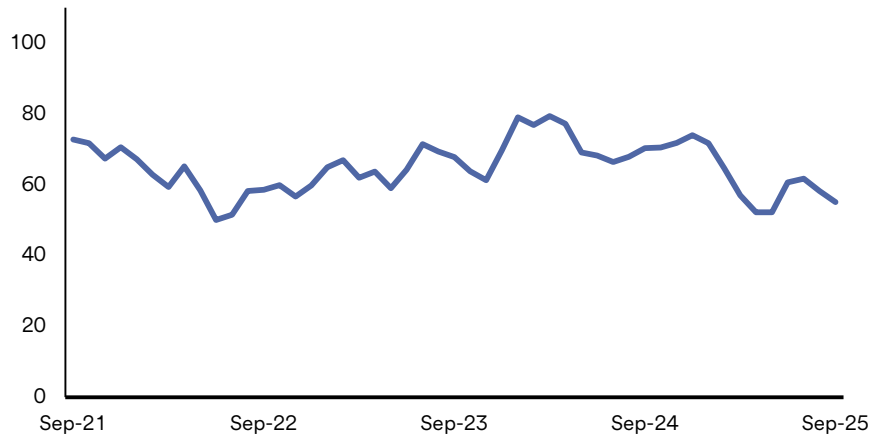


Source: Bloomberg. Light blue bars indicate actual numbers; dark blue bars indicate forecasted estimates.

WHAT WE'RE WATCHING

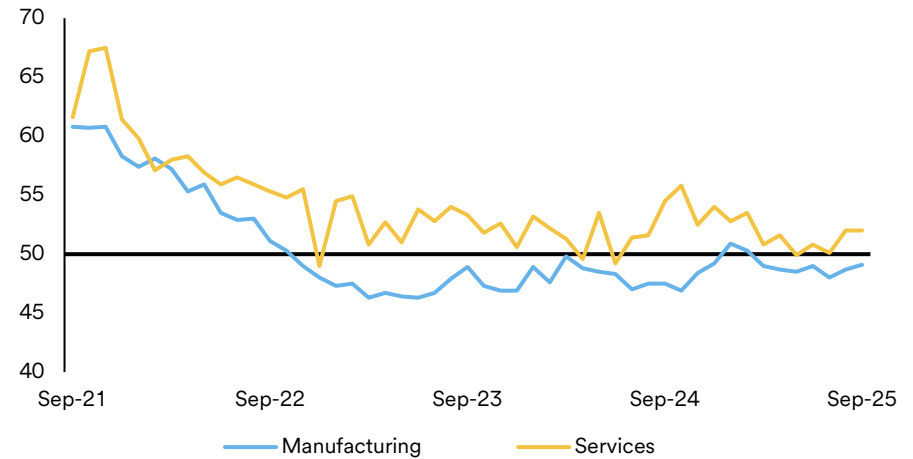
- The Federal Reserve (Fed) cut rates in the third quarter by a quarter percentage point, prompted by increasing weakness in the labor market. The Fed also signaled that two more quarter-percentage-point rate reductions are likely before the end of the year. However, with inflation above the 2% policy target, the Fed will be focused on balancing maximum employment and price stability. Outside of the U.S., the European Central Bank (ECB) which preceded the U.S. with cuts earlier in the year, held rates flat in the third quarter.
- U.S. consumer sentiment, as measured by the University of Michigan survey of consumers, fell during the third quarter as consumers continued to express concerns about the impact of high prices on personal finances. Consumer spending, which drives more than two-thirds of the economy, rose 0.6% month-over-month in August, supported by higher-income consumers benefiting from a strong wealth effect as equity markets continue to rise.
- Manufacturing in the U.S. remains challenged, with the ISM U.S. Manufacturing PMI reading coming in at 49.1 in September. This marked the seventh consecutive month of contraction as input prices remain elevated while demand is relatively weak. The threat of volatility stemming from trade and tariffs has mostly passed, though some trade agreement deadlines are set in Q4, which pose continued uncertainty for many countries and companies.

University of Michigan Consumer Sentiment



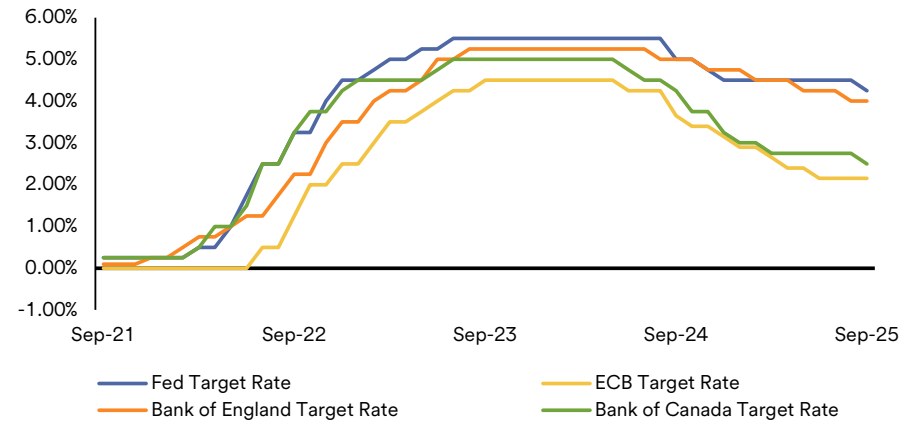
Source: Bloomberg.

U.S. ISM Manufacturing & Services PMI



Source: Bloomberg.

Global Central Bank Rates



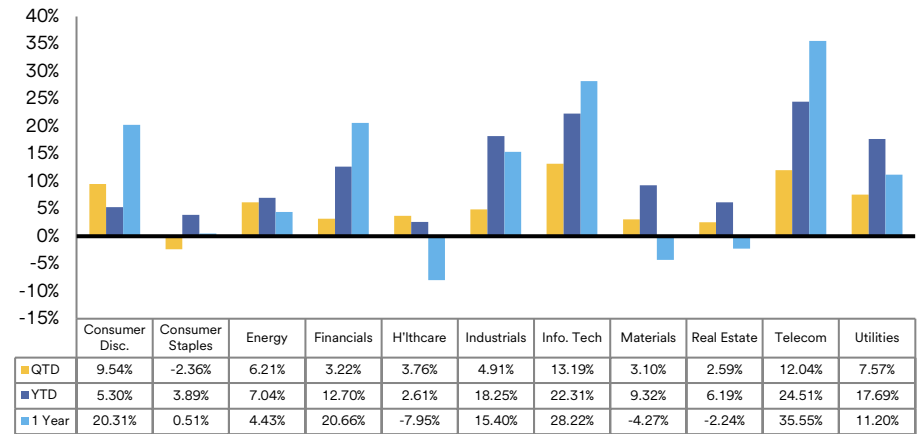
Source: Bloomberg.

DOMESTIC EQUITY

- The S&P 500 Index (S&P) posted an 8.1% return in the third quarter (of 2025). The Index has hit 23 new all-time closing highs and the year-to-date (YTD) return stands at 14.8%.
- Within the S&P, the performance varied greatly across sectors, with 10 of the 11 seeing positive returns. The best performing sectors were Information Technology (13.2%), Communication Services (12.0%), and Consumer Discretionary (9.5%). Real Estate saw a relatively weak return (2.6%) while only Consumer Staples saw a negative return (-2.4%).
- Positive returns were seen across all capitalizations with large caps, as represented by the Russell 1000 Index, returning 8.0% during the quarter while mid and small caps, as represented by the Russell Midcap and Russell 2000 indices returned 5.3% and 12.4% respectively. Small caps outperformed large caps over the quarter, and the Russell 2000 ended the quarter at an all-time high.
- According to FactSet Earnings Insight as of September 26, 2025, analysts are projecting earnings growth of 7.9% in Q3 2025, up from a prior estimate of 7.3% at the start of the quarter. This unusual upward revision (over the past 10 years estimates fell an average of 3.2% during the quarter) was led by the Information Technology sector as companies benefiting from artificial intelligence (AI) continued to have an outsized impact on the market. For calendar year 2025, analysts are projecting YoY earnings growth of 10.9%. If the projected earnings growth in Q3 is correct and comes to fruition, this will mark the ninth consecutive quarter of earnings growth for the index.
- At quarter end, the forward 12-month adjusted positive price-to-earnings (P/E) ratio (including only positive earnings results for consistency) for the S&P 500 is 27.4, which is above the 5-year average of 23.3. The Russell 2000 Index, which represents small cap stocks, had an adjusted positive forward P/E ratio of 21.2, also above its 5-year average of 17.7.

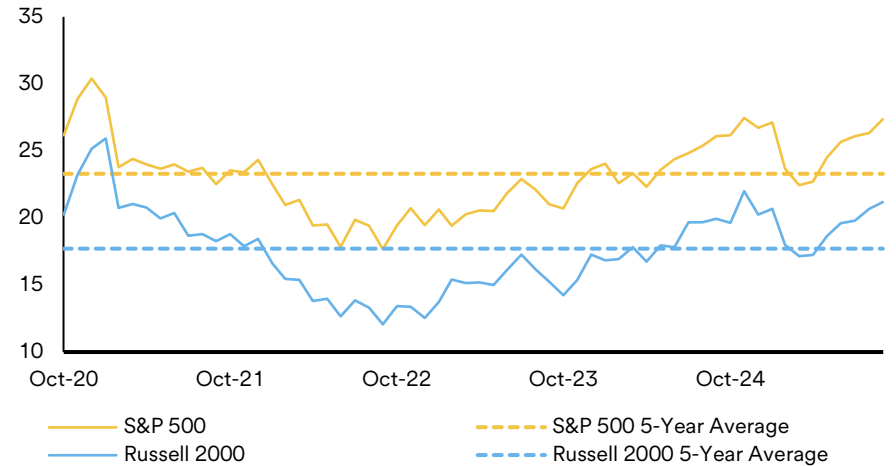
S&P 500 Index Performance by Sector

Periods Ended September 30, 2025



Source: Bloomberg.

P/E Ratios of Major Stock Indices*



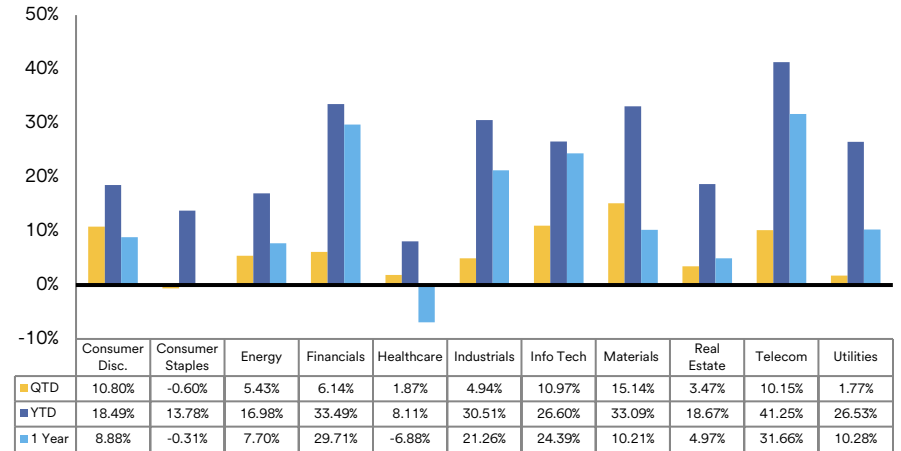
Source: Bloomberg.

*P/E ratios are calculated based on one-year forward estimates and adjusted to include only positive earnings results for consistency.

INTERNATIONAL EQUITY

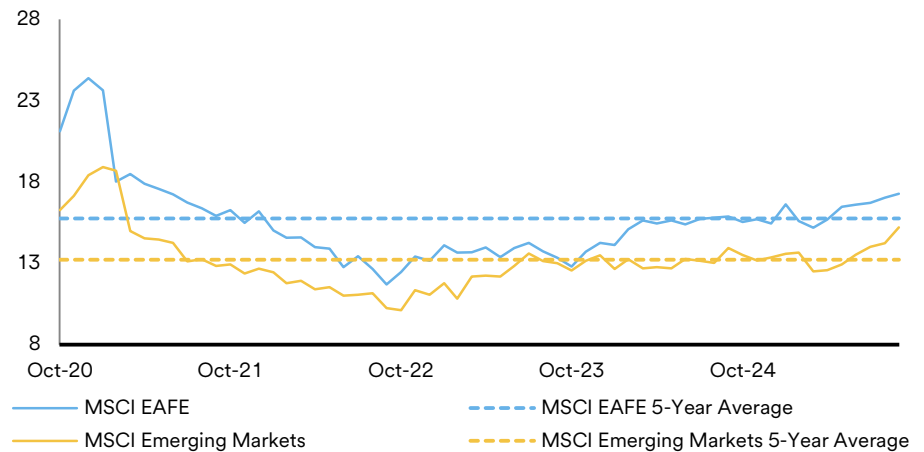
- Markets outside of the United States, as measured by the MSCI ACWI ex-U.S. Index, cooled somewhat in the third quarter returning 6.9%, just over half of the previous quarter’s strong returns.
- 10 of the 11 sectors posted positive returns for the quarter. The top performing sectors were Materials (15.1%), Information Technology (11.0%) and Consumer Discretionary (10.8%). The worst performers for the quarter were Healthcare (1.9%), Utilities (1.8%), and Consumer Staples (-0.6%).
- Developed ex-U.S. Markets, as represented by the MSCI EAFE Index, underperformed emerging markets (EM), as represented by the MSCI Emerging Market Index, returning 4.8% versus 10.6% for the quarter. Returns from all international indices are in U.S. Dollars (USD) and were positively impacted by the continued softness of the U.S. dollar.
- Of the five largest-weighted countries in the MSCI EAFE Index, the MSCI Japan (8.0%) and MSCI United Kingdom (5.9%) indices outperformed the overall EAFE index. The MSCI France (3.2%) and MSCI Switzerland (1.4%) indices underperformed while the MSCI Germany Index (-1.1%) was the only of the top five that saw negative returns.
- Of the five largest-weighted countries in EM, MSCI China (20.7%), MSCI Taiwan (14.3%), and MSCI Korea (12.8%) outperformed the MSCI Emerging Markets index, while MSCI Brazil (8.3%) and MSCI India (-7.6%) underperformed. Taiwan and Korea continued their streak of double-digit returns supported by semiconductor names positively impacted by the AI theme.
- Value stocks outperformed growth stocks for the quarter as represented by the broad benchmarks. The MSCI AC World ex-USA Growth Index returned 5.7%, while the MSCI AC World ex-USA Value Index returned 8.1%. Within EM, growth outperformed value, returning 12.0% versus 7.9%. Small caps, as represented by the MSCI ACWI ex-U.S. Small Cap Index posted a return of 6.7%.
- Non-U.S. equity valuations rose over the third quarter. Both sit slightly above long-term averages. As of quarter-end, the MSCI EAFE’s Adjusted Positive Forward P/E stood at 17.3 versus a 5-year average of 15.7. MSCI EM ended the quarter with an Adjusted Positive Forward P/E ratio of 15.2, above its 5-year average of 13.2.

MSCI ACWI ex-U.S. Sectors
Periods Ended September 30, 2025



Source: Bloomberg.

P/E Ratios of MSCI Equity Indices*



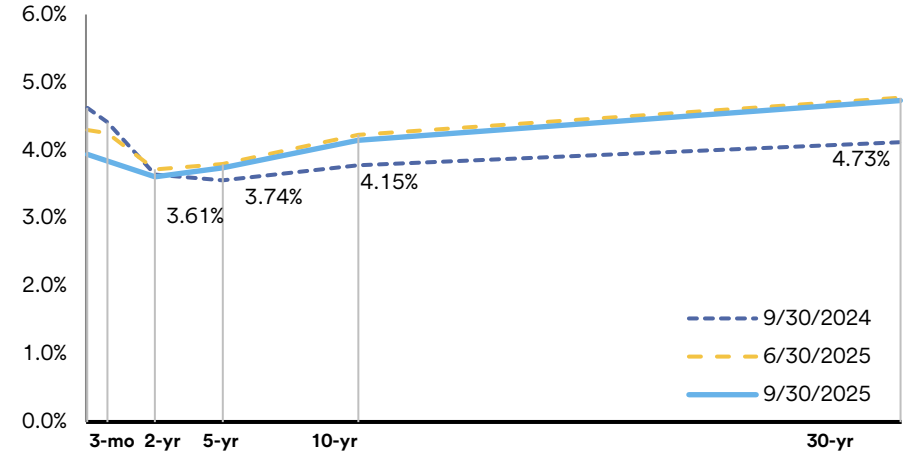
Source: Bloomberg.

*P/E ratios are calculated based on one-year forward estimates and adjusted to include only positive earnings results for consistency.

FIXED INCOME

- The U.S. bond market, represented by the Bloomberg U.S. Aggregate Index, returned 2.0% during the third quarter.
- The Bloomberg U.S. Treasury Index closed the quarter returning 1.5%. As the Fed cut rates for the first time in September 2025 and guided two more rate cuts for the year, the yield curve flattened slightly as rates fell across the duration spectrum. 30-year Treasury yields fell to 4.7%, while the 2-year ended at 3.6%. Cash markets continued to provide higher yields than the 2-year Treasuries.
- Corporate credit saw positive returns across the quality spectrum for the quarter. The Investment Grade Bloomberg U.S. Corporate (IG Corp) Index returned 2.6% while High Yield bonds, as represented by the ICE BofA High Yield (HY) Index, returned 2.4%. Spreads tightened slightly over the quarter and are now below the 10-year average for both investment-grade and high yield. High profit margins, continued issuance, continued buybacks and ongoing mergers and acquisitions (M&A) activity points to positive corporate sentiment.
- The fixed-rate mortgage market, as measured by the Bloomberg U.S. Mortgage-Backed Securities (MBS) Index returned 2.4%. On the commercial side, the Bloomberg U.S. Agency CMBS Index returned 1.6% while the non-agency CMBS Index posted a return of 1.9%.

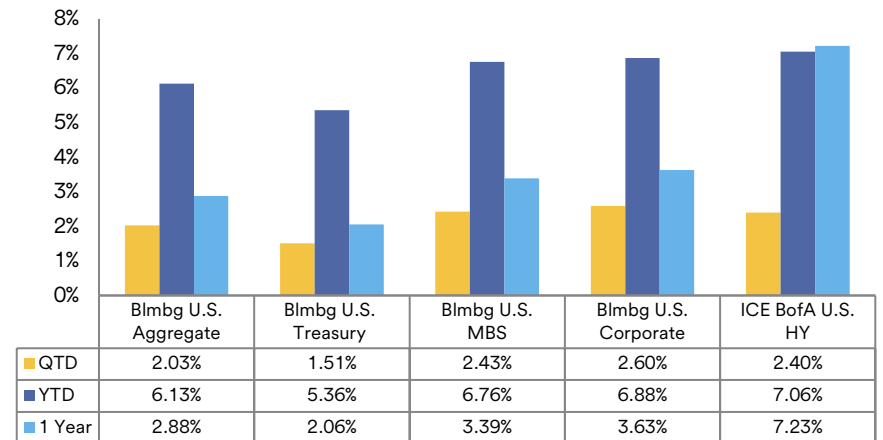
U.S. Treasury Yield Curve



Source: Bloomberg.

Returns for Fixed-Income Segments

Periods Ended September 30, 2025

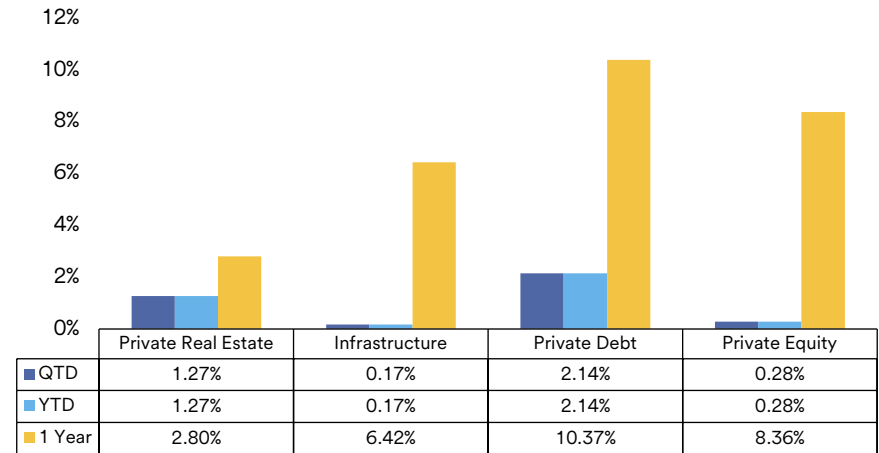


Source: Bloomberg.

ALTERNATIVES

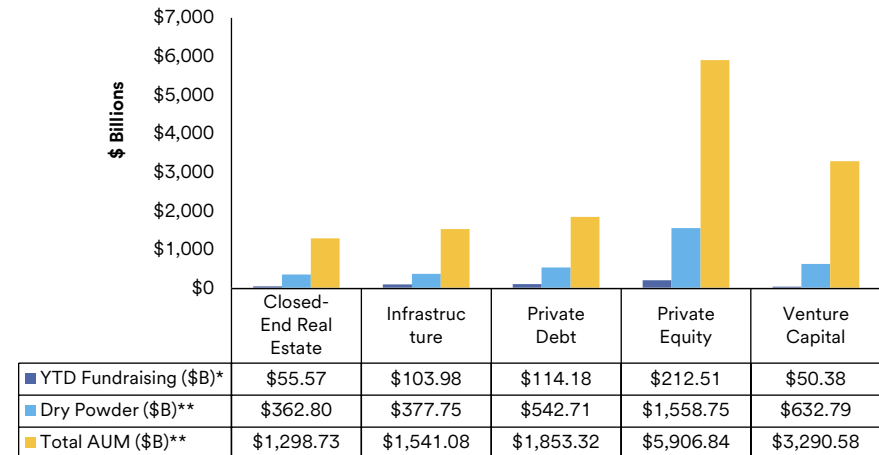
- Real estate investment trusts (REITs), as measured by the MSCI U.S. REITs Index, returned 4.8% in the third quarter (a reversal from negative returns in the second quarter) leading to a YTD return of 4.7%. Private real estate, as measured by the NCREIF Property Index, gained 1.27% in the first quarter of 2025. Q1 2025 marked the second quarter of positive total returns in two years as property value declines leveled off across most sectors. The Seniors Housing category was the top performer, returning 1.9%, while Hotels returned a marginally positive 0.5%.
- Listed infrastructure, as measured by the MSCI World Core Infrastructure Index, returned 1.8% in the third quarter, down from a 5.4% return in the prior quarter. By the end of Q2 2025, 39 private infrastructure funds raised \$104.0 billion, maintaining the brisk pace of Q1. Most of the capital went to funds larger than \$5 billion which seek to capitalize on rising AI demand. Infrastructure dry powder has fallen from the previous year and stands at \$377.8 billion as of the end of 2024. According to PitchBook, infrastructure funds posted a return of 0.2% in Q1 2025. The asset class has generated an annualized return of 11.1% for the five years ended Q1 2025.
- By the end of Q2 2025, 82 private debt funds raised \$114.2 billion, with fundraising now on pace for another strong year by historical standards. Private debt dry powder remains above the long-term average at \$542.7 billion as of the end of 2024; although over 50% has been outstanding for more than two years. According to PitchBook, private debt funds posted a return of 2.14% in Q1 2025. The asset class has generated an annualized return of 10.37% for the five years ended Q1 2025.
- As of Q2 2025, 252 private equity funds raised \$212.5 billion – continuing the slower pace compared to the historical norms as constrained distributions hindered fundraising efforts. The bulk of the capital raised continues to flow to experienced managers raising capital for funds larger than \$1 billion. Global private equity dry powder, which accounts for the bulk of private capital dry powder, remains high at \$1.6 trillion as of the end of 2024. Recent private equity performance continues to feel the effects of higher borrowing costs and a slowdown in deal activity. According to PitchBook, private equity funds posted a return of 0.3% in Q1 2025. The asset class has generated an annualized return of 18.29% for the five years ended Q1 2025.

Returns for Private Capital Assets



Source: NCREIF, PitchBook.
As of March 31, 2025, the most recent period for which all index data is available.

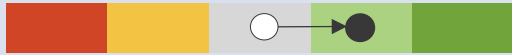
Private Capital Fundraising & Dry Powder



Sources: Pitchbook.
* Total capital raised in 2025 as of June 30, 2025 - most recent period for which ALL fundraising data is available.
** Cumulative dry powder and total AUM as of December 31, 2024.
*** Excluding open-end, evergreen fund vehicles.

Factors to Consider Over the Next 6-12 Months

Monetary Policy (Global):



- The Fed cut rates by 25 bps in September citing rising downside risks to employment despite inflation remaining above its 2% target. Further rate cuts expected in 2025 and 2026.
- Major central banks have already eased (ECB and BOE) or are in the process of further easing (U.S. and Canada) except for the BOJ.

Economic Growth (Global):



- Resilient U.S. growth driven by robust consumer spending and elevated business investment despite growing softness in the labor market.
- Trade tensions, elevated tariffs and a prolonged U.S. government shutdown remain key downside risks, while AI driven investment and fiscal support in some regions provide partial offsets.

Inflation (U.S.):



- Inflation accelerated in Q3 led by rising goods prices and sticky services costs, keeping core inflation closer to 3%, well above the Fed's 2% target – a consideration for further rate cuts.
- Fed Chair Powell noted tariffs have begun to push up goods prices in some categories, but the base case is for these effects to be short-lived.

Financial Conditions (U.S.):



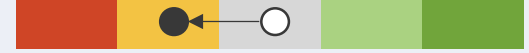
- Financial conditions eased as tariff announcements were digested, renewing market confidence which resulted in equities reaching new all-time highs and credit spreads tightening to historical lows.
- Financial conditions expected to remain tailwind as monetary policy eases.

Consumer Spending (U.S.):



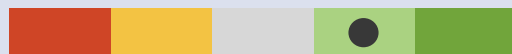
- Slower nominal wage growth combined with higher inflation has eroded real purchasing power. However, consumer activity remained resilient, driven by spending from higher income households.
- Further labor market softness, a significant correction in the equity market or higher pass-through of tariffs to goods prices remain the largest threats to consumer spending.

Labor Markets (U.S.):



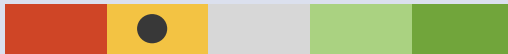
- Labor market conditions continued to cool with net new job creation nearing zero while being concentrated in just a few service sectors. Continued weakening can have impact on consumption.
- Despite some signs of cooling, the layoff rate remains low and points towards employers adopting a “no hire, no fire” approach.

Corporate Fundamentals:



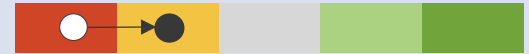
- Earnings growth expectations are positive across global equities, but expectations within U.S. positively impacted by AI spending tailwinds.
- In the U.S., capex deduction changes and rate cuts are positives while tariff/cost pressure impact on both earnings growth expectations and profit margins needs attention.

Valuations:



- U.S. equities and credit markets trade at valuations that are expensive relative to their history.
- Resilient growth, AI related spending tailwinds and higher profit margins are supportive of the current valuations while inflation and tariff risks are not fully reflected in the current valuations.

Political/Policy Risks:



- Reconciliation bill passage, ongoing trade deals, peace progress on Israel– Hamas conflict are positives on policy front.
- Prolonged U.S. government shutdown, legal challenges to tariffs and possibility of further tariffs, Russia-Ukraine conflict are negatives.

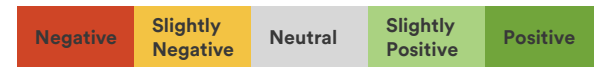


Statements and opinions expressed about the next 6-12 months were developed based on our independent research with information obtained from Bloomberg. The views expressed within this material constitute the perspective and judgment of PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc., at the time of distribution (September 30, 2025) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, we cannot guarantee its accuracy, completeness, or suitability.

Investment Strategy Overview

Asset Class	Our Q4 2025 Investment Outlook	Comments
U.S. Equities		<ul style="list-style-type: none"> Equity market rally on the back of trade deals led us to maintain neutral positioning through Q3 unwinding defensive stance taken in Q2. Looking ahead, we remain neutral at a time when easing monetary and fiscal policies and strong corporate earnings are positives while higher inflation, softening labor market, tariff/trade tensions (effective tariff rate currently at ~20%) and elevated valuations lead to some caution. Small-caps have been rallying recently in anticipation of Fed rate cuts, higher liquidity and improving sentiment, reaching their all time high at the end of Q3. We expect to remain neutral until we see some recovery across employment and manufacturing indicators.
Large-Caps		
Small-Caps		
Non-U.S. Equities		<ul style="list-style-type: none"> International equities have posted strong returns this year. Valuations are attractive relative to U.S. equities, but multiples have continued to creep higher this year as earnings growth has not kept the pace. Across Europe and China, we believe that there are structural/geopolitical issues that need to be addressed for long-term sustained outperformance. Fed rate cuts, weaker USD, improved sentiment and continued stimulus in China led to strong performance for EM equities but tariff driven uncertainty remains in place.
Developed Markets		
Emerging Markets		
Fixed Income		<ul style="list-style-type: none"> Fed cut rates by 25 bps in September for the first time in 2025 and provided guidance for two more rate cuts this year. Yield curve has steepened in anticipation of the rate cuts. We expect long term rates to be range-bound due to inflation expectations and fiscal debt concerns. We remain duration neutral at this time. Absolute yield levels look attractive even as credit spreads are closer to historical lows. We are neutral to credit sectors at this time given the tighter spreads even as corporate fundamentals remain strong.
Core Bonds		
Investment Grade Credit		
High Yield Credit		
Diversifying Assets		<ul style="list-style-type: none"> REIT performance has been sensitive to the long-term yields and have recently shown recovery in performance. Rate cuts and period of slow but continued growth are expected to be tailwinds. Improving AI sentiment bodes well for data center buildout and utilities are long-term tailwinds for listed infrastructure.
Listed Real Estate		
Listed Global Infrastructure		

● Current outlook ○ Outlook one quarter ago



The view expressed within this material constitute the perspective and judgment of PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc., at the time of distribution (September 30, 2025) and are subject to change.

Sources

Factset

<https://www.bea.gov/sites/default/files/2024-12/gdp3q24-3rd-fax.pdf>

<https://www.bls.gov/news.release/pdf/empsit.pdf>

<https://www.bls.gov/news.release/pdf/cpi.pdf>

<http://www.sca.isr.umich.edu/>

NCREIF

PitchBook

Cliffwater

Disclosures

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Plan Performance Review - Montecito FPD 115P Pension

Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
Total Portfolio	9,763,667	100.00	3.49	8.92	6.60	10.08	4.43	5.21	N/A	4.97	07/01/2017
Domestic Equity	1,768,495	18.11	8.06	14.30	17.18	23.30	15.44	12.62	N/A	13.19	07/01/2017
<i>Russell 3000 Index</i>			8.18	14.40	17.41	24.12	15.74	13.71	14.71	14.35	
Columbia Contrarian Core Inst3	362,149	3.71	7.71	14.52	17.26	25.78	16.73	14.85	14.97	21.80	02/01/2024
<i>S&P 500</i>			8.12	14.83	17.60	24.94	16.47	14.45	15.30	22.99	
Putnam Core Equity Fund Y	155,794	1.60	8.26	13.22	15.98	25.92	18.24	15.00	15.64	15.98	10/01/2024
Schwab US Large-Cap ETF	1,165,361	11.94	8.04	14.73	17.95	24.89	16.04	14.28	15.13	17.95	10/01/2024
<i>S&P 500</i>			8.12	14.83	17.60	24.94	16.47	14.45	15.30	17.60	
Undisc Managers Behavioral Val R6	50,885	0.52	5.31	2.60	2.27	13.85	19.84	8.37	10.47	9.12	02/01/2024
<i>Russell 2000 Value Index</i>			12.60	9.04	7.88	13.56	14.59	6.40	9.23	13.46	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	16.02	
Columbia Small Cap Growth Inst3	18,091	0.19	14.20	16.75	21.42	23.81	7.80	11.96	14.87	21.42	10/01/2024
<i>Russell 2000 Growth Index</i>			12.19	11.65	13.56	16.68	8.41	6.62	9.90	13.56	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	10.76	
Emerald Growth Institutional	16,215	0.17	17.99	24.36	27.59	23.39	11.99	9.81	11.80	29.42	02/01/2024
<i>Russell 2000 Growth Index</i>			12.19	11.65	13.56	16.68	8.41	6.62	9.90	18.57	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	16.02	
International Equity	876,555	8.98	5.65	24.46	14.52	19.19	9.15	7.17	N/A	6.64	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	7.32	
MFS International Growth R6	124,442	1.27	3.49	19.50	10.47	19.69	9.30	8.93	10.28	17.89	02/01/2024
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	19.37	
Fidelity International Index	355,671	3.64	4.62	26.17	15.60	22.34	11.38	7.97	8.34	18.80	07/01/2024
<i>MSCI EAFE (net)</i>			4.77	25.14	14.99	21.70	11.15	7.71	8.17	18.27	
Goldman Sachs GQG Pttrs Intl Opportunities	120,900	1.24	0.35	16.26	5.19	19.33	9.40	10.47	N/A	4.28	07/01/2024
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	20.18	
Fidelity Emerging Markets Index Fund	275,542	2.82	10.65	28.11	18.64	18.05	6.64	5.94	7.72	9.21	08/01/2025
<i>MSCI EM (net)</i>			10.64	27.53	17.32	18.21	7.02	6.17	7.99	8.53	

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
Other Growth	283,137	2.90	2.19	11.38	3.82	10.75	8.38	N/A	N/A	5.74	01/01/2020
Cohen & Steers Inst Realty Shares	131,010	1.34	1.24	5.81	-3.28	9.54	8.10	7.36	7.57	10.95	06/01/2024
<i>MSCI US REIT Index</i>			4.81	4.72	-1.69	10.87	9.30	6.14	6.61	12.82	
Lazard Global Listed Infrastructure Inst	77,086	0.79	1.80	17.99	15.63	15.26	11.65	9.19	9.72	15.63	10/01/2024
<i>MSCI World Core Infrastructure Index (Net)</i>			1.80	15.48	8.21	11.34	7.86	7.47	8.27	8.21	
NYLI CBRE Global Infrastructure	75,042	0.77	4.33	15.37	9.13	12.54	8.95	8.06	8.69	14.46	06/01/2024
<i>MSCI World Core Infrastructure Index (Net)</i>			1.80	15.48	8.21	11.34	7.86	7.47	8.27	15.52	
Fixed Income	6,617,004	67.77	2.20	6.40	3.37	5.72	0.54	2.45	N/A	2.07	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	1.70	
Baird Aggregate Bond Inst	1,787,775	18.31	2.14	6.29	3.08	5.58	-0.12	2.47	2.26	6.07	03/01/2024
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	5.78	
iShares Core US Aggregate Bond ETF	1,490,818	15.27	2.04	6.13	2.89	4.92	-0.45	2.04	1.81	5.78	03/01/2024
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	5.78	
Dodge & Cox Income	1,112,170	11.39	2.51	6.94	3.39	6.57	1.29	3.27	3.23	5.57	02/01/2024
PGIM Total Return Bond R6	1,130,388	11.58	2.37	6.57	3.73	6.58	0.39	2.79	2.82	5.61	02/01/2024
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	4.58	
Voya Intermediate Bond	629,758	6.45	2.11	6.48	3.52	6.05	0.31	2.66	2.59	3.27	05/01/2025
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	2.86	
NYLI MacKay High Yield Corp Bond Fund	466,095	4.77	1.85	5.76	5.97	9.67	5.29	5.08	5.82	7.96	03/01/2024
<i>ICE BofA US High Yield Index</i>			2.40	7.06	7.23	10.97	5.53	5.18	6.07	9.51	
Cash Equivalent	218,477	2.24	1.06	3.22	4.42	4.60	2.87	2.47	N/A	2.29	07/01/2017
<i>ICE BofA 3 Month U.S. T-Bill</i>			1.08	3.17	4.38	4.77	2.98	2.62	2.08	2.45	
First American Government Obligation - X	218,477	2.24	1.06	3.22	4.42	4.78	2.98	2.56	N/A	4.78	02/01/2024
<i>ICE BofA 3 Month U.S. T-Bill</i>			1.08	3.17	4.38	4.77	2.98	2.62	2.08	4.80	

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

Calendar Year Comparative Performance

	Performance(%)				
	2024	2023	2022	2021	2020
Total Portfolio	6.42	11.14	-13.63	5.10	11.33
Domestic Equity	21.85	25.43	-18.30	22.65	19.45
<i>Russell 3000 Index</i>	23.81	25.96	-19.21	25.66	20.89
Columbia Contrarian Core Inst3	23.51	32.21	-18.45	24.45	22.44
Putnam Core Equity Fund Y	26.47	27.99	-15.87	30.75	17.66
Schwab US Large-Cap ETF	24.91	26.87	-19.45	26.75	20.90
S&P 500	25.02	26.29	-18.11	28.71	18.40
Undisc Managers Behavioral Val R6	10.35	14.57	-1.10	34.50	3.62
<i>Russell 2000 Value Index</i>	8.05	14.65	-14.48	28.27	4.63
<i>Russell 2000 Index</i>	11.54	16.93	-20.44	14.82	19.96
Columbia Small Cap Growth Inst3	24.45	26.39	-36.51	-2.54	70.41
Emerald Growth Institutional	19.41	19.06	-24.50	4.04	38.85
<i>Russell 2000 Growth Index</i>	15.15	18.66	-26.36	2.83	34.63
<i>Russell 2000 Index</i>	11.54	16.93	-20.44	14.82	19.96
International Equity	4.19	14.05	-15.69	4.41	14.14
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
MFS International Growth R6	9.24	14.96	-15.02	9.65	15.82
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
Fidelity International Index	3.71	18.31	-14.24	11.45	8.17
<i>MSCI EAFE (net)</i>	3.82	18.24	-14.45	11.26	7.82
Goldman Sachs GQG Ptnrs Intl Opportunities	5.99	21.25	-11.10	12.49	15.77
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
Fidelity Emerging Markets Index Fund	6.80	9.50	-20.07	-3.04	17.82
<i>MSCI EM (net)</i>	7.50	9.83	-20.09	-2.54	18.31
Other Growth	3.67	12.66	-25.43	40.46	1.17
Cohen & Steers Inst Realty Shares	6.24	12.72	-24.73	42.47	-2.57
<i>MSCI US REIT Index</i>	8.75	13.74	-24.51	43.06	-7.57
Lazard Global Listed Infrastructure Inst	6.71	10.89	-1.30	19.87	-4.48
NYLI CBRE Global Infrastructure	7.68	3.96	-6.08	15.22	1.17
<i>MSCI World Core Infrastructure Index (Net)</i>	5.73	4.01	-7.93	17.13	-0.80

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

Calendar Year Comparative Performance

	Performance(%)				
	2024	2023	2022	2021	2020
Fixed Income	2.22	6.76	-12.24	-0.74	7.17
<i>Blmbg. U.S. Aggregate</i>	1.25	5.53	-13.01	-1.55	7.51
Baird Aggregate Bond Inst	1.85	6.43	-13.35	-1.46	8.63
iShares Core US Aggregate Bond ETF	1.37	5.59	-13.06	-1.67	7.42
Dodge & Cox Income	2.26	7.70	-10.87	-0.91	9.45
PGIM Total Return Bond R6	3.03	7.78	-14.86	-1.15	8.10
Voya Intermediate Bond	2.93	7.07	-14.16	-0.99	8.22
<i>Blmbg. U.S. Aggregate</i>	1.25	5.53	-13.01	-1.55	7.51
NYLI MacKay High Yield Corp Bond Fund	7.14	11.97	-7.81	5.35	5.28
<i>ICE BofA US High Yield Index</i>	8.20	13.46	-11.22	5.36	6.17
Cash Equivalent	4.73	4.98	1.49	0.02	0.36
<i>ICE BofA 3 Month U.S. T-Bill</i>	5.25	5.02	1.46	0.05	0.67
First American Government Obligation - X	5.19	5.00	1.54	0.03	0.40
<i>ICE BofA 3 Month U.S. T-Bill</i>	5.25	5.02	1.46	0.05	0.67

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

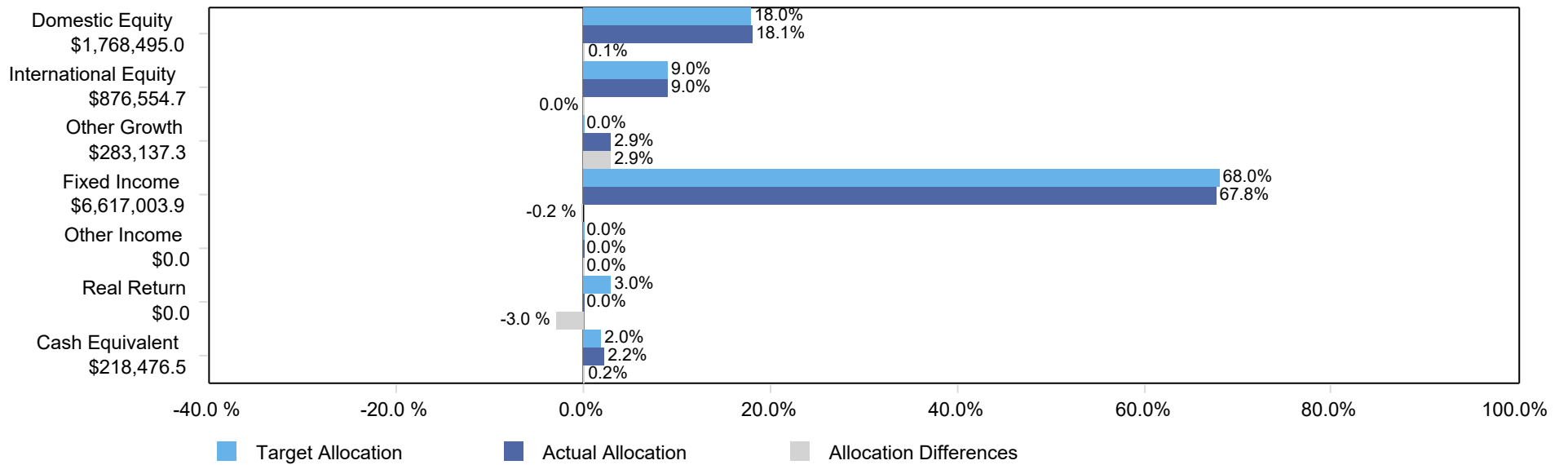
Account Reconciliation

QTR				
	Market Value As of 07/01/2025	Net Flows	Return On Investment	Market Value As of 09/30/2025
Total Portfolio	9,444,544	(9,908)	329,032	9,763,667

YTD				
	Market Value As of 01/01/2025	Net Flows	Return On Investment	Market Value As of 09/30/2025
Total Portfolio	8,606,907	371,654	785,106	9,763,667

Asset Allocation Summary

	Asset Allocation (%)	Target Allocation (%)	Minimum Allocation (%)	Maximum Allocation (%)	Differences (%)
Total Portfolio	100.0	100.0	N/A	N/A	0.0
Domestic Equity	18.1	18.0	5.0	39.0	0.1
International Equity	9.0	9.0	1.0	15.0	0.0
Other Growth	2.9	0.0	0.0	15.0	2.9
Fixed Income	67.8	68.0	40.0	90.0	-0.2
Other Income	0.0	0.0	0.0	9.0	0.0
Real Return	0.0	3.0	0.0	12.0	-3.0
Cash Equivalent	2.2	2.0	0.0	20.0	0.2



Historical Hybrid Composition - Blended Benchmark - Pension

Allocation Mandate	Weight (%)
Jul-2017	
PARS Moderately Conservative	100.0
Aug-2025	
Russell 3000 Index	18.0
MSCI AC World ex USA (Net)	9.0
Blmbg. U.S. Aggregate	68.0
50% MSCI US REIT / 50% MSCI World Core Infrastructure (net)	3.0
90 Day U.S. Treasury Bill	2.0

Plan Performance Review - Montecito FPD 115P OPEB

Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
Total Portfolio	16,028,758	100.00	3.50	8.92	6.73	10.13	4.47	4.99	N/A	5.50	06/01/2017
Domestic Equity	2,920,383	18.22	8.10	14.35	17.23	23.32	15.44	12.65	N/A	13.38	07/01/2017
<i>Russell 3000 Index</i>			8.18	14.40	17.41	24.12	15.74	13.71	14.71	14.35	
Columbia Contrarian Core Inst3	595,678	3.72	7.71	14.52	17.26	25.78	16.73	14.85	14.97	21.80	02/01/2024
<i>S&P 500</i>			8.12	14.83	17.60	24.94	16.47	14.45	15.30	22.99	
Putnam Core Equity Fund Y	256,428	1.60	8.26	13.22	15.98	25.92	18.24	15.00	15.64	15.98	10/01/2024
Schwab US Large-Cap ETF	1,906,410	11.89	8.04	14.73	17.95	24.89	16.04	14.28	15.13	17.95	10/01/2024
<i>S&P 500</i>			8.12	14.83	17.60	24.94	16.47	14.45	15.30	17.60	
Undisc Managers Behavioral Val R6	89,822	0.56	5.31	2.60	2.27	13.85	19.84	8.37	10.47	9.12	02/01/2024
<i>Russell 2000 Value Index</i>			12.60	9.04	7.88	13.56	14.59	6.40	9.23	13.46	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	16.02	
Columbia Small Cap Growth Inst3	37,991	0.24	14.20	16.75	21.42	23.81	7.80	11.96	14.87	21.42	10/01/2024
<i>Russell 2000 Growth Index</i>			12.19	11.65	13.56	16.68	8.41	6.62	9.90	13.56	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	10.76	
Emerald Growth Institutional	34,054	0.21	17.99	24.36	27.59	23.39	11.99	9.81	11.80	29.42	02/01/2024
<i>Russell 2000 Growth Index</i>			12.19	11.65	13.56	16.68	8.41	6.62	9.90	18.57	
<i>Russell 2000 Index</i>			12.39	10.39	10.76	15.21	11.56	6.76	9.77	16.02	
International Equity	1,442,857	9.00	5.65	24.52	14.59	19.21	9.27	7.28	N/A	6.94	07/01/2017
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	7.32	
MFS International Growth R6	203,987	1.27	3.49	19.50	10.47	19.69	9.30	8.93	10.28	17.89	02/01/2024
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	19.37	
Fidelity International Index	589,046	3.67	4.62	26.17	15.60	22.34	11.38	7.97	8.34	18.80	07/01/2024
<i>MSCI EAFE (net)</i>			4.77	25.14	14.99	21.70	11.15	7.71	8.17	18.27	
Goldman Sachs GQG Ptnrs Intl Opportunities	197,999	1.24	0.35	16.26	5.19	19.33	9.40	10.47	N/A	4.28	07/01/2024
<i>MSCI AC World ex USA (Net)</i>			6.89	26.02	16.45	20.67	10.26	7.49	8.23	20.18	
Fidelity Emerging Markets Index Fund	451,824	2.82	10.65	28.11	18.64	18.05	6.64	5.94	7.72	9.21	08/01/2025
<i>MSCI EM (net)</i>			10.64	27.53	17.32	18.21	7.02	6.17	7.99	8.53	

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Asset Allocation & Performance

	Allocation		Performance(%)								
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Since Inception	Inception Date
Other Growth	469,725	2.93	2.17	11.26	3.72	10.82	8.49	N/A	N/A	5.84	01/01/2020
Cohen & Steers Inst Realty Shares	222,485	1.39	1.24	5.81	-3.28	9.54	8.10	7.36	7.57	10.95	06/01/2024
<i>MSCI US REIT Index</i>			4.81	4.72	-1.69	10.87	9.30	6.14	6.61	12.82	
Lazard Global Listed Infrastructure Inst	125,603	0.78	1.80	17.99	15.63	15.26	11.65	9.19	9.72	15.63	10/01/2024
<i>MSCI World Core Infrastructure Index (Net)</i>			1.80	15.48	8.21	11.34	7.86	7.47	8.27	8.21	
NYLI CBRE Global Infrastructure	121,637	0.76	4.33	15.37	9.13	12.54	8.95	8.06	8.69	14.46	06/01/2024
<i>MSCI World Core Infrastructure Index (Net)</i>			1.80	15.48	8.21	11.34	7.86	7.47	8.27	15.52	
Fixed Income	10,837,950	67.62	2.20	6.40	3.37	5.72	0.57	2.49	N/A	2.13	07/01/2017
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	1.70	
Baird Aggregate Bond Inst	2,926,998	18.26	2.14	6.29	3.08	5.58	-0.12	2.47	2.26	6.07	03/01/2024
iShares Core US Aggregate Bond ETF	2,447,103	15.27	2.04	6.13	2.89	4.92	-0.45	2.04	1.81	5.78	03/01/2024
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	5.78	
Dodge & Cox Income	1,827,120	11.40	2.51	6.94	3.39	6.57	1.29	3.27	3.23	5.57	02/01/2024
PGIM Total Return Bond R6	1,851,710	11.55	2.37	6.57	3.73	6.58	0.39	2.79	2.82	5.61	02/01/2024
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	4.58	
Voya Intermediate Bond	1,017,273	6.35	2.11	6.48	3.52	6.05	0.31	2.66	2.59	3.27	05/01/2025
<i>Blmbg. U.S. Aggregate</i>			2.03	6.13	2.88	4.93	-0.45	2.06	1.84	2.86	
NYLI MacKay High Yield Corp Bond Fund	767,747	4.79	1.85	5.76	5.97	9.67	5.29	5.08	5.82	7.96	03/01/2024
<i>ICE BofA US High Yield Index</i>			2.40	7.06	7.23	10.97	5.53	5.18	6.07	9.51	
Cash Equivalent	357,843	2.23	1.06	3.22	4.42	4.60	2.87	2.47	N/A	2.26	06/01/2017
<i>ICE BofA 3 Month U.S. T-Bill</i>			1.08	3.17	4.38	4.77	2.98	2.62	2.08	2.43	
First American Government Obligation - X	357,843	2.23	1.06	3.22	4.42	4.78	2.98	2.56	N/A	4.78	02/01/2024
<i>ICE BofA 3 Month U.S. T-Bill</i>			1.08	3.17	4.38	4.77	2.98	2.62	2.08	4.80	

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Calendar Year Comparative Performance

	Performance(%)				
	2024	2023	2022	2021	2020
Total Portfolio	6.56	11.15	-13.62	5.05	11.42
Domestic Equity	21.84	25.44	-18.23	22.36	19.55
<i>Russell 3000 Index</i>	23.81	25.96	-19.21	25.66	20.89
Columbia Contrarian Core Inst3	23.51	32.21	-18.45	24.45	22.44
Putnam Core Equity Fund Y	26.47	27.99	-15.87	30.75	17.66
Schwab US Large-Cap ETF	24.91	26.87	-19.45	26.75	20.90
S&P 500	25.02	26.29	-18.11	28.71	18.40
Undisc Managers Behavioral Val R6	10.35	14.57	-1.10	34.50	3.62
<i>Russell 2000 Value Index</i>	8.05	14.65	-14.48	28.27	4.63
<i>Russell 2000 Index</i>	11.54	16.93	-20.44	14.82	19.96
Columbia Small Cap Growth Inst3	24.45	26.39	-36.51	-2.54	70.41
Emerald Growth Institutional	19.41	19.06	-24.50	4.04	38.85
<i>Russell 2000 Growth Index</i>	15.15	18.66	-26.36	2.83	34.63
<i>Russell 2000 Index</i>	11.54	16.93	-20.44	14.82	19.96
International Equity	4.20	14.05	-15.76	5.03	14.20
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
MFS International Growth R6	9.24	14.96	-15.02	9.65	15.82
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
Fidelity International Index	3.71	18.31	-14.24	11.45	8.17
<i>MSCI EAFE (net)</i>	3.82	18.24	-14.45	11.26	7.82
Goldman Sachs GQG Ptnrs Intl Opportunities	5.99	21.25	-11.10	12.49	15.77
<i>MSCI AC World ex USA (Net)</i>	5.53	15.62	-16.00	7.82	10.65
Fidelity Emerging Markets Index Fund	6.80	9.50	-20.07	-3.04	17.82
<i>MSCI EM (net)</i>	7.50	9.83	-20.09	-2.54	18.31
Other Growth	3.68	12.97	-25.39	40.53	1.41
Cohen & Steers Inst Realty Shares	6.24	12.72	-24.73	42.47	-2.57
<i>MSCI US REIT Index</i>	8.75	13.74	-24.51	43.06	-7.57
Lazard Global Listed Infrastructure Inst	6.71	10.89	-1.30	19.87	-4.48
<i>MSCI World Core Infrastructure Index (Net)</i>	5.73	4.01	-7.93	17.13	-0.80
NYLI CBRE Global Infrastructure	7.68	3.96	-6.08	15.22	1.17
<i>MSCI World Core Infrastructure Index (Net)</i>	5.73	4.01	-7.93	17.13	-0.80

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

Calendar Year Comparative Performance

	Performance(%)				
	2024	2023	2022	2021	2020
Fixed Income	2.22	6.76	-12.10	-0.74	7.18
<i>Blmbg. U.S. Aggregate</i>	1.25	5.53	-13.01	-1.55	7.51
Baird Aggregate Bond Inst	1.85	6.43	-13.35	-1.46	8.63
iShares Core US Aggregate Bond ETF	1.37	5.59	-13.06	-1.67	7.42
Dodge & Cox Income	2.26	7.70	-10.87	-0.91	9.45
PGIM Total Return Bond R6	3.03	7.78	-14.86	-1.15	8.10
Voya Intermediate Bond	2.93	7.07	-14.16	-0.99	8.22
<i>Blmbg. U.S. Aggregate</i>	1.25	5.53	-13.01	-1.55	7.51
NYLI MacKay High Yield Corp Bond Fund	7.14	11.97	-7.81	5.35	5.28
<i>ICE BofA US High Yield Index</i>	8.20	13.46	-11.22	5.36	6.17
Cash Equivalent	4.73	4.98	1.49	0.02	0.36
<i>ICE BofA 3 Month U.S. T-Bill</i>	5.25	5.02	1.46	0.05	0.67
First American Government Obligation - X	5.19	5.00	1.54	0.03	0.40
<i>ICE BofA 3 Month U.S. T-Bill</i>	5.25	5.02	1.46	0.05	0.67

Returns are gross of investment advisory fees and net of mutual fund fees. Returns are expressed as percentages and for periods over one year are annualized. Asset class level returns may vary from individual underlying manager returns due to cash flows. Total Portfolio returns prior to 1/1/2024 were provided by previous Advisor and believed to be accurate and reliable. Returns for January 2024 were calculated by the legacy performance system of previous Advisor and believed to be accurate and reliable.

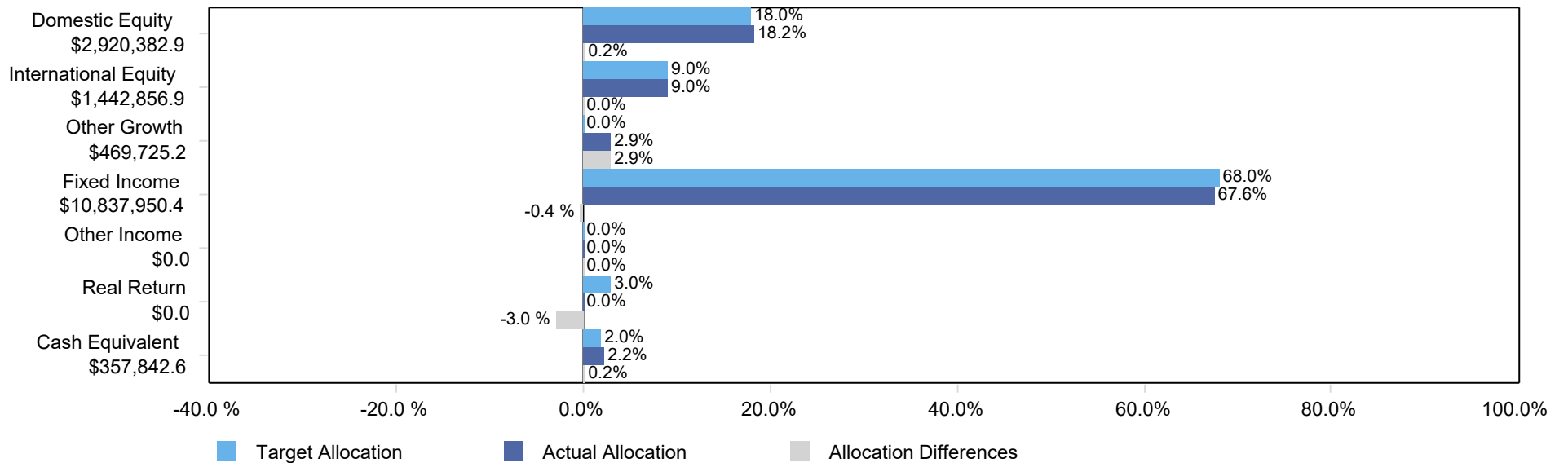
Account Reconciliation

QTR				
	Market Value As of 07/01/2025	Net Flows	Return On Investment	Market Value As of 09/30/2025
Total Portfolio	15,502,912	(16,200)	542,046	16,028,758

YTD				
	Market Value As of 01/01/2025	Net Flows	Return On Investment	Market Value As of 09/30/2025
Total Portfolio	14,665,770	52,493	1,310,495	16,028,758

Asset Allocation Summary

	Asset Allocation (%)	Target Allocation (%)	Minimum Allocation (%)	Maximum Allocation (%)	Differences (%)
Total Portfolio	100.0	100.0	N/A	N/A	0.0
Domestic Equity	18.2	18.0	5.0	39.0	0.2
International Equity	9.0	9.0	1.0	15.0	0.0
Other Growth	2.9	0.0	0.0	15.0	2.9
Fixed Income	67.6	68.0	40.0	90.0	-0.4
Other Income	0.0	0.0	0.0	9.0	0.0
Real Return	0.0	3.0	0.0	12.0	-3.0
Cash Equivalent	2.2	2.0	0.0	20.0	0.2



Historical Hybrid Composition - Blended Benchmark - OPEB

Allocation Mandate	Weight (%)
Jun-2017	
PARS Balanced/Moderately Aggressive	100.0
Dec-2019	
PARS Moderately Conservative	100.0
Aug-2025	
Russell 3000 Index	18.0
MSCI AC World ex USA (Net)	9.0
Blmbg. U.S. Aggregate	68.0
50% MSCI US REIT / 50% MSCI World Core Infrastructure (net)	3.0
90 Day U.S. Treasury Bill	2.0

IMPORTANT DISCLOSURES

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U.S. Bank N.A. pays the sub-adviser up to 67% of the annual management fee for assets sub-advised under its sub-advisory agreement with U.S. Bank N.A. Refer to your U.S. Bank N.A. fee schedule for investment management fees applied to your specific portfolio. U.S. Bank N.A. compensates the sub-adviser for these services from its own fees.

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Agenda

Item #3



STAFF REPORT

Prepared for: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Aaron Briner, Fire Marshal
Date: November 17, 2025
Topic: 2025 California Fire Code and Wildland-Urban Interface Code Amendments and Adoption – Report on Public Comments and AB-130

Discussion

Report on Public Comments

There were no written or verbal public comments received.

Assembly Bill 130 (AB-130)

AB-130 amends Health & Safety Code Sections 17958, 17958.5, 17958.7, and 18941.5 to prohibit fire protection districts from adopting and amending building standards affecting residential units between October 1, 2025 and June 1, 2031, **unless**:

- (1) The changes or modifications are substantially equivalent to changes or modifications that were in effect as of September 30, 2025 (i.e., immaterial changes to Ordinance 2022-01).
- (2) The building standards “relate to home hardening,” or
- (3) Limited exception for changes the California Building Standards Code (CBSC) deems necessary as emergency standards to protect health and safety, which the CBSC interprets as only applicable to ordinances adopted on an emergency and/or urgency basis.

All of the new Montecito Fire Protection District (MFPD) standards are immaterial changes to Ordinance 2022-01 or fall under the relatively broad “home hardening” exception, which the CBSC interprets to mean local amendments to the California Wildland-Urban Interface Code.

Conclusion

Staff reports no evidence that adopting the updated version of the California Fire Code will have a significant effect on the environment and recommends adoption of Ordinance 2025-02.

Strategic Plan Reference

Strategic Plan Goal #1, Deliver exceptional emergency services to our community
Strategic Plan Goal #2, Enhance risk mitigation efforts

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE GOVERNING BOARD OF THE MONTECITO FIRE PROTECTION DISTRICT ADOPTING BY REFERENCE AND AMENDING THE 2025 CALIFORNIA FIRE CODE AND APPENDIX CHAPTERS AND APPENDIX STANDARDS PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS OR EXPLOSION; ADOPTING BY REFERENCE AND AMENDING THE 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE; ADOPTING BY REFERENCE THE MONTECITO FIRE PROTECTION DISTRICT DEVELOPMENT STANDARDS; PROVIDING FOR THE ISSUANCE OF PERMITS FOR HAZARDOUS USES OR OPERATIONS; ESTABLISHING A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREFORE AND DEFINING THEIR POWERS AND DUTIES WITHIN THE DISTRICT; AMENDING SECTION R313 OF THE 2025 CALIFORNIA RESIDENTIAL CODE; AMENDING SECTION 1505 OF THE 2025 CALIFORNIA BUILDING CODE; AND REPEALING ORDINANCE NO. 2022-01.

WHEREAS, the Montecito Fire Protection District operates under the provisions of California’s Fire Protection District Law of 1987, wherein the State Legislature declared that the local provision of fire protection services, rescue services, emergency medical services, hazardous material emergency response services and other services relating to the protection of lives and property is critical to the public peace, health and safety of the State of California and that local control over the types, levels and availability of these services is a long-standing tradition in California; and

WHEREAS, the State Legislature has also declared that its intent is to provide broad statutory authority for local fire protection districts, encouraging local officials to adopt powers and procedures set forth in the Fire Protection District Law of 1987 to meet their own circumstances and responsibilities; and

WHEREAS, Health and Safety Code Section 13869.7 expressly authorizes the Montecito Fire Protection District to adopt building standards relating to fire and panic safety that are more stringent than those building standards contained in the California Fire Code and other California Building Standards Code.

NOW THEREFORE, the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT ordains as follows:

ARTICLE 1. REPEAL OF PREVIOUS ORDINANCES.

Ordinance No. 2022-01 of the Montecito Fire Protection District is hereby repealed.

ARTICLE 2. ADOPTION OF CALIFORNIA FIRE CODE AND CALIFORNIA WILDLAND-URBAN INTERFACE CODE.

The Board of Directors (“Board”) of the Montecito Fire Protection District (“District”), for the purpose of prescribing regulations of governing conditions dangerous to life and property from

fire, hazardous materials or explosion, adopts by reference and incorporation, the 2024 International Fire Code and Part 9 of Title 24 of the California Code of Regulations, known as the California Fire Code 2025 Edition (“CFC”), the 2024 International Wildland-Urban Interface Code and Part 7 of Title 24 of the California Code of Regulations, known as the California Wildland-Urban Interface Code 2025 Edition (“WUIC”), and the Montecito Fire Protection District Development Standards, as the same may be amended from time-to-time (the “Development Standard(s)”), hereinafter collectively known as the Montecito Fire Code (“Code”). Adoption of the CFC includes Chapters 1-80, Appendix Chapter 4, and Appendices B, BB, C, CC, E, F, G, H, I, K, N, and P as published by the International Code Council, Inc. (“ICC”), including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. Adoption of the WUIC includes Chapters 1-4, and 6-7, as published by the ICC, including necessary California amendments, save and except such portions as are hereinafter amended, deleted, or added by this Ordinance. In the event of an inconsistency or conflict between the provisions and standards set forth in the Code, the more restrictive provision shall apply. The Development Standards are intended to establish regulations governing conditions dangerous to life and property from fire, and to supplement the District’s adoption of and amendments to the CFC, the WUIC, the California Residential Code, and the California Building Code herein. Copies of the CFC, the WUIC, and the Development Standards, certified to be true copies by the Clerk of the Board, have been and are now filed in the office of the Clerk of the Board and the same are hereby adopted and incorporated as fully as if set out at length herein. From the date on which this Ordinance shall take effect, the provision thereof shall be controlling within the limits of the territory of the District.

ARTICLE 3. CONSTRUCTION OF TERMS.

The following terms in the California Fire Code shall be construed as indicated:

- (a) “Jurisdiction” shall mean the territory of the District.
- (b) “Fire Code Official” shall mean “Fire Marshal.”
- (d) “Building Department” shall mean the Santa Barbara County Department of Planning & Development.
- (e) “County” shall mean the County of Santa Barbara.
- (f) “Chief of Police” shall mean the Sheriff of the County of Santa Barbara or his/her designee.
- (g) “Police officer” shall mean Sheriff’s deputy.
- (h) “Mixed-use building” shall mean any building or structure that includes both residential dwelling unit(s) and non-residential unit(s).

ARTICLE 4. AMENDMENTS MADE IN THE CALIFORNIA FIRE CODE.

The California Fire Code is amended and changed in the following respects:

CHAPTER 1 – SCOPE AND ADMINISTRATION

SECTION 101 - SCOPE AND GENERAL REQUIREMENTS

Section 101.1 “Title” is amended to read as follows:

101.1 Title. These regulations shall be known as the Montecito Fire Code, may be cited as such and will be hereinafter referred to (collectively with the Montecito Wildland-Urban Interface Code) as the “Code”.

SECTION 103 – CODE COMPLIANCE AGENCY

Section 103.1 “Creation of agency” is amended to read as follows:

103.1 General. The Fire Prevention Bureau (“Bureau”) is established in the jurisdiction of the District under the Fire Code Official. The function of the Bureau shall be the implementation, administration and enforcement of the provisions of the Code.

Section 103.2 “Appointment” is amended to read as follows:

103.2 Appointment. A Fire Code Official to be in charge of the Bureau shall be appointed by the Fire Chief on the basis of an examination to determine qualifications.

Section 103.3 “Deputies” is amended to read as follows:

103.3 Deputies. The Fire Chief may recommend to the Board the employment of an assistant fire code official, other related technical officers, inspectors and other employees, who shall be selected in accordance with the prescribed procedures of the District to determine their fitness for the position. The examination shall be open to members and nonmembers of the District at the discretion of the Fire Code Official.

SECTION 105 – PERMITS

Section 105.5.36 “Open Burning” is amended to read as follows:

105.5.36 Open Burning. An operational permit is required for the kindling or maintaining of an open fire, open burning, recreational fire, portable outdoor fireplace, or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be adhered to.

Exception: Recreational fires and portable outdoor fireplaces on private property.

Subsection (4) is added to Section 105.5.59 “Additional Permits” as follows:

- 4. General use permit.** A general use permit for any activity or operation not specifically addressed in this article, which in the judgment of the Fire Chief or his/her designee could reasonably be expected to produce conditions hazardous to life or property.

SECTION 112– MEANS OF APPEALS

Section 112 “Means of Appeals” is deleted.

SECTION 113 – VIOLATIONS

Section 113.5 is added to read as follows:

113.5.1 False alarms. The Fire Code Official is authorized to seek cost recovery for a fire department response to an alarm system activation which is determined to be a false alarm caused by system malfunction, system misuse, or other non-emergency causes.

113.5.2 False alarm frequency. The cost recovery penalty fee may be charged for all responses after the third false alarm in a calendar year

113.5.3 False alarm fee. The amount of the cost recovery penalty fee will be in accordance with Article 10 of the Code. Additional fees may be charged for extraordinary circumstances.

CHAPTER 2 – DEFINITIONS

SECTION 202 – GENERAL DEFINITIONS

Section 202 “General Definitions” is amended to add or amend the following definitions (amendments are identified with an *asterisk):

ADDITION. Any construction change to an existing structure that includes, but is not limited to, the addition of walls outside of the existing building envelope which increases the existing square footage of the building.

***AUTOMATIC SPRINKLER SYSTEM.** An automatic fire sprinkler system, for fire protection purposes, is an integrated system of underground and overhead piping designed and installed in accordance with fire protection engineering standards (reference standards) as may from time to time be adopted by the District. The system shall include one or more automatic water supplies. The portion of the system above the ground is a network of specially sized or hydraulically designed piping installed in a structure or area, generally

overhead, and to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area. The reference standards may include:

- (a) Standard Nos. 13, 13D, 13R, and 24 as developed and published by the National Fire Protection Association; and
- (b) California Fire Code as developed and published by the International Code Council, Inc. and the California Buildings Standards Commission; and
- (c) The Montecito Fire Protection District Development Standards as may be amended from time to time.

BREEZEWAY. A roofed open passage connecting two buildings.

FIRE AND LIFE HAZARD. Any condition, arrangement, or act which will increase, or may cause an increase of, the hazard or menace of fire or a hazardous material release (spill, leak, etc.) to a greater degree than customarily recognized as normal by persons in the public service of preventing, suppressing or extinguishing fire and responding to hazardous material releases; or which may obstruct, delay, hinder or interfere with the operations of the fire department or the egress from a facility or building, or may become the cause of obstruction, delay or hindrance to the prevention, suppression, or extinguishment of a fire or hazardous material release.

***FIRE APPARATUS ACCESS ROAD.** A roadway that provides fire apparatus access from a fire station or other staging area to a facility, building or portion thereof. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot lane and access roadway and driveway. This roadway may provide ingress and egress for both the fire department and the general public during emergency events and normal use.

***FIRE CODE OFFICIAL.** The Fire Prevention Bureau Chief (Fire Marshal), as appointed by the Fire Chief of Montecito Fire Protection District, charged with the implementation, administration and enforcement of the Code, or a duly authorized representative.

FIRE PROTECTION CERTIFICATE (FPC). The application for review by the Bureau of any construction of new buildings or structures, or additions or alterations to existing buildings or structures for which applications for building permits are filed or are required to be filed with the County of Santa Barbara.

HORIZONTAL PROJECTION. Any roofed projection intended for shelter or occupancy and constructed as a roof assembly or floor/ceiling assembly above. Horizontal Projection may include awnings, canopies, marquees, patio covers, covered porches, balconies, eaves, eave overhangs, roofed overhangs, breezeways, covered decks, etc.

PUBLIC NUISANCE. A declaration by the Fire Code Official that the presence of Combustible Material or other conditions on a parcel creates a fire hazard.

STRUCTURE. That which is built or constructed, an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner.

TEMPORARY USE. Unless otherwise specified within the Code, Temporary Use, when allowed, shall not exceed a period of 180 days in a 12-month period.

CHAPTER 3 – GENERAL REQUIREMENTS

SECTION 307 – OPEN BURNING, RECREATIONAL FIRES & PORTABLE OUTDOOR FIREPLACES

Section 307.1.1 “Prohibited open burning” is amended to read as follows:

307.1.1 Prohibited open burning. The Fire Code Official is authorized to prohibit open burning, recreational fires, and the use of portable outdoor fireplaces when atmospheric conditions or other circumstances make such fires hazardous. The burning of rubbish (trash) is prohibited.

Exception: Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the Fire Code Official.

Section 307.3 “Extinguishment authority” is amended to read as follows:

307.3 Extinguishment authority. When open burning, recreational fires, or the use of portable outdoor fireplaces creates or adds to a hazardous situation, is not in compliance with the Code, or a required permit has not been obtained, the Fire Code Official is authorized to prohibit the fire, extinguish or order the extinguishment of the fire.

SECTION 311 – VACANT PREMISES

Section 311.1.3 “Buildings or property damaged by fire or disaster” is added to read as follows:

311.1.3 Buildings or property damaged by fire or disaster. The owner, occupant, or other person having under their control any property or materials on property damaged by fire or other disaster, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading, or other appropriate measures as approved by the Fire Code Official. All debris, and/or damaged materials shall be removed from the property in the manner and within the time frame established by the Fire Code Official.

Section 311.1.4 “Authority to secure property damaged by fire or other disaster” is added to read as follows:

311.1.4 Authority to secure property damaged by fire or other disaster. The Fire Code Official shall be empowered to initiate necessary actions to secure property damaged by fire or other disaster and/or remove and dispose of debris, and other damaged materials when, after giving notice to the owner of record of the property, the owner fails to secure the property and/or remove debris as ordered by the Fire Code Official.

CHAPTER 5 – FIRE SERVICE FEATURES

SECTION 503 – FIRE SERVICE ACCESS ROADS

Section 503.1 “Where required” is amended to read as follows:

503.1 Where required. Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.4, California Code of Regulations Title 14, and the most current version of the Development Standard #3.

Section 503.1.1 “Buildings and facilities”, exception 1.3 is deleted.

Section 503.1.4 “Access road design” is added to read as follows:

503.1.4 Access road design. The Fire Code Official may evaluate fire apparatus access road design in terms of total response efficiency. The Fire Code Official is authorized to make modifications to access road network design, access road routes and inter-connectivity with new or existing roads so that response efficiency is maintained, consistent with California Code of Regulations Title 14 and the most current version of Development Standard #3.

Section 503.2 “Specifications” is amended to read as follows:

503.2 Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.8 and Development Standard #3.

Section 503.2.1 “Dimensions” is amended to read as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width as indicated in Development Standard #3, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

Section 503.6.1 “Gate features” is added to read as follows:

503.6.1 Gate features. For any structure or area that is secured by a gate limiting access by vehicles, the opening for such gate shall have a minimum opening clearance width of not less than the required access road width. In addition, all such gates shall be equipped with auxiliary back-up power and a Fire District approved key operated switch or box. All gates

must be located at least 30 feet from the improved public road right-of-way or edge of pavement, as determined by the Fire Code Official or designee and shall open inward allowing a vehicle to stop in front of the gate without obstructing traffic along the improved public road right-of-way, consistent with California Code of Regulations Title 14, and the most current version of Development Standard #3.

SECTION 505 – PREMISES IDENTIFICATION

Section 505.1 “Address identification” is amended to read as follows:

505.1 Address identification. Approved address numbers and letters must be placed on all new and existing buildings and units in such a location as to be plainly visible and legible from the street or road fronting such buildings and units. Only new and existing residential structures that qualify as an approved dwelling unit will be provided with address identification. Numbers and letters must be at least four (4) inches in height for residential and six (6) inches in height for commercial structures, and may not be located on doors or other areas that can be obstructed from view. The numbers and letters must be in a color that contrasts with their background. Where required by the Fire Code Official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

Section 505.1.1 “Mixed-use building” is added to read as follows:

505.1.1 Mixed-use building. A notification system, which indicates the presence of residential dwelling units in a mixed-use building, shall be installed in a manner and location approved by the Fire Code Official.

Section 505.1.2 “Directory” is added to read as follows:

505.1.2 Directory. For complexes and large buildings, an approved directory, premise map, and directional signs may be required by the Fire Code Official. The scale, design, and location shall be approved by the Fire Code Official.

Section 506.1 “Where required” is amended to read as follows:

506.1 Where required. “When access to or within a structure or an area is unduly difficult because of secured openings or where immediate access is necessary for life saving or firefighting purposes, the Fire Code Official is authorized to require a key box or switch to be installed in an approved, accessible location. The key box or switch shall be of an approved type. The key box shall contain keys to gain necessary access as required by the Fire Code Official. Key switches installed for the purpose of overriding gate operators shall be wired such that gates remain open upon activation by the District.”

CHAPTER 9 – FIRE PROTECTION AND LIFE SAFETY SYSTEMS

SECTION 901 – GENERAL

Section 901.6 “Inspection, testing and maintenance” is amended to read as follows:

901.6 Inspection, testing and maintenance. Fire detection and alarm systems, emergency alarm systems, gas detection systems, fire-extinguishing systems, mechanical smoke exhaust systems and smoke and heat vents shall be maintained in an operative condition at all times, and shall be replaced or repaired where defective. Non-required fire protection systems and equipment shall be inspected, tested and maintained or removed only after obtaining written permission from the Fire Code Official and shall be removed in accordance with Section 901.8.

Section 901.11 “Working space and clearance” is added to read as follows:

901.11 Working space and clearance. A working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of the fire protection equipment including, but not limited to: fire sprinkler control valves, fire department connections, hose connections, risers, hood system manual pull stations, fire alarm control panels, fire pumps, and specialized fire protection storage tanks (dry chemical, foam, CO₂, clean agent). Where the fire protection equipment is wider than 30 inches, the working space shall not be less than the width of the equipment. No storage of any materials shall be located within the designated working space. Direct access to the working space shall be provided from aisles or access roadways. Modifications to working space dimensions shall be approved by the Fire Code Official.

SECTION 903 – AUTOMATIC SPRINKLER SYSTEMS

Section 903.1.2 “Concurrent Permits” is added to read as follows:

903.1.2 Concurrent Permits. Additions or modifications where the application for a building permit is submitted prior to the final inspection of any previously issued building permit(s) shall require the installation of an automatic fire sprinkler system throughout the entire structure when the area of the addition or modification of all open permits combined with the new application exceed the exceptions listed under Section 903.2.

Section 903.2 “Where required” is amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.21 and Section 903.7. Approved automatic sprinkler systems in existing buildings and

structures shall be provided in the locations described by Section 903.7 and Section 1103.5 as amended.

Section 903.2.18 "Exception" is amended to read as follows:

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports that do not have an automatic residential fire sprinkler system installed in accordance with this section. NOTE: This exception shall not apply if the alteration or addition includes modification such that a habitable space is created.

Section 903.7 "Montecito Fire Protection District Automatic Fire Sprinkler Systems" is added to read as follows:

903.7 Montecito Fire Protection District Automatic Fire Sprinkler Systems. Terminology used within this Section shall be as defined in the reference standards identified in Section 202 as amended. The most current edition of these standards shall be utilized at the time of building permit issuance in the design and installation of any automatic fire sprinkler system required by this Section.

903.7.1 Application. This Section shall apply to all occupancies within the District's jurisdiction except for townhouses and one and two-family dwellings, which occupancies are governed by the California Residential Code as amended by the District.

903.7.2 Locations required. Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, automatic fire sprinkler systems shall be installed and maintained in all occupancies and locations set forth as follows:

1. Any new building for which applications for building permits are filed or are required to be filed with the County of Santa Barbara regardless of square footage shall require the installation of an automatic fire sprinkler system throughout the entire building.

Exception: Other detached Group U buildings, as defined by the California Building Code, carports without habitable space, trellises and pergolas, may be exempted from Section 903.7 on a case-by- case basis in writing by the Fire Code Official.

2. Existing buildings and structures as set forth below.
 - (a) Aggregate alterations and/or additions of 500 square feet or more to existing non-residential buildings or structures for which applications for building permits are filed or required to be filed with the County of Santa Barbara

shall require the installation of an automatic fire sprinkler system throughout the entire non-residential building or structure.

- (b) Any existing residential buildings or structures for which an application for building permits is filed or required to be filed with the County of Santa Barbara that meets either of the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire building or structure:
 - i. An aggregate alteration and/or addition that is greater than 50% of the existing square footage of the building or structure floor area; or
 - ii. An aggregate alteration and/or addition that is greater than 1,000 square feet in gross floor area.
- (c) All existing buildings and structures for which applications for building permits for alterations and/or additions are filed or are required to be filed with the County of Santa Barbara, which are not served by water supplies meeting District standards as adopted from time to time shall require the installation of an automatic fire sprinkler system throughout the entire building or structure. The term water supply is more specifically defined in the District standards as adopted from time to time.
- (d) All existing buildings for which applications for building permits for alterations and/or additions are filed or required to be filed with the County of Santa Barbara, which are not located within three (3) miles travel distance or a five (5) minute response time by fire apparatus from a staffed District fire station shall require the installation of an automatic fire sprinkler system throughout the entire building or structure.
- (e) Any change of occupancy in an existing building where the occupancy changes to a higher hazard classification or as deemed necessary by the Fire Code Official shall require the installation of an automatic fire sprinkler system throughout the entire building.

SECTION 907 – FIRE ALARM AND DETECTION SYSTEMS

Section 907.2.30 “Mixed-use occupancies” is added to read as follows:

907.2.30 Mixed-use occupancies. In mixed-use occupancies, a fire alarm system shall be installed which notifies all occupants in the event of a fire. The system shall include a multiple-station smoke alarm and automatic smoke detection throughout the commercial and common areas.

CHAPTER 11 – CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

SECTION 1103 – FIRE SAFETY REQUIREMENTS FOR EXISTING BUILDINGS

Section 1103.5 “Sprinkler systems” is amended to read as follows:

1103.5 Sprinkler systems. An automatic sprinkler system shall be provided in existing buildings in accordance with Sections 1103.5.1 through 1103.5.4 and Section 903.2.

CHAPTER 12 – ENERGY SYSTEMS

SECTION 1203 – EMERGENCY AND STANDBY POWER SYSTEMS

Section 1203.1.3.2 “Signage for electrical generators or other power sources” is added to read as follows:

1203.1.3.2 Signage for electrical generators or other power sources. Permanent installations of electrical generators or other power sources may require approval from the Fire Code Official. Permanent engraved and affixed signage reading “Caution-Alternate Power Source” in 1” tall letters shall be permanently installed on each electrical panel subject to back-feed from alternate power sources. Any and all power disabling switches shall be clearly labeled. All provisions of the *National Electric Code*, the *Uniform Fuel Gas Code*, the *California Building Code*, and the Code shall be followed for any such installation.

SECTION 1205 – SOLAR PHOTOVOLTAIC POWER SYSTEMS

Section 1205.2.1.2 “Set Backs at Ridge” is amended to read as follows:

1205.2.1.2 Set Backs at Ridge. “Photovoltaic arrays installed on the roofs of residential buildings shall be located only on one side of any ridge in order to allow for District smoke and heat ventilation operations. The arrays shall be located no less than 3 feet from the ridge.

Exceptions: Where photovoltaic arrays are placed on both sides of any ridge, the photovoltaic arrays shall be spaced a minimum of 5 feet on one side and 3 feet on the other side of the ridge.”

CHAPTER 56 – EXPLOSIVES AND FIREWORKS

SECTION 5601 - GENERAL

Section 5608.2 “Prohibition of Fireworks” is added to read as follows:

5608.2 Prohibition of Fireworks. The possession, manufacture, storage, sale, handling and use of any and all fireworks are prohibited within the jurisdiction of the District.

ARTICLE 5. AMENDMENTS MADE IN THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE.

The California Wildland-Urban Interface Code is amended and changed in the following respects:

CHAPTER 1

DIVISION I – CALIFORNIA ADMINISTRATION

Section 1.12.1 “BoF – Board of Forestry” is amended to read as follows:

The specific scope of application of the agency responsible for enforcement, the enforcement agency, and the specific authority to promulgate and enforce provisions applicable to wildland-urban interface areas, unless otherwise stated. The access requirements of California Code of Regulations (CCR) Title 14, Division 1.5 are amended by the Montecito Fire Code, to be equal to or more restrictive, as allowed by CCR Title 14, Subsection 1270.05(a).

DIVISION II – SCOPE AND ADMINISTRATION

Section 101.1 “Title” is amended to read as follows:

101.1 Title. These regulations shall be known as the Montecito Wildland-Urban Interface Code, may be cited as such and will be hereinafter referred to (collectively with the Montecito Fire Code) as the “Code”.

Section 103.1 “Creation of agency” is amended to read as follows:

103.1 General. The Fire Prevention Bureau (“Bureau”) is established in the jurisdiction of the District under the Fire Code Official. The function of the Bureau shall be the implementation, administration and enforcement of the provisions of the Code.

Section 104.6 “Notices and orders” is amended to read as follows:

104.6 Notices and orders. The Fire Code Official is authorized to issue such notices or orders as are required to affect compliance with the Code in accordance with California Health & Safety Code Sections 13870 and 13872.5.

Section 104.6.1 “Citations” is added to read as follows:

104.6.1 Citations. The Fire Code Official and his or her authorized representatives shall have the authority to issue citations for violations of the Code in accordance with Article 10 of the Montecito Fire Code, and California Health & Safety Code Section 13872.

Section 106.9.1 “Approved documents” is added to read as follows:

106.9.1 Approved documents. Construction documents approved by the Fire Code Official are approved with the intent that such construction documents comply in all respects with the Code. Review and approval by the Fire Code Official shall not relieve the applicant of the responsibility of compliance with the Code.

SECTION 112– MEANS OF APPEALS

Section 112 “Means of Appeals” is deleted.

CHAPTER 2

SECTION 202 – DEFINITIONS

Section 202 is amended to add or amend the following definitions (amendments are identified with an *asterisk):

***CRITICAL FIRE WEATHER.** As determined by the Fire Code Official, a set of weather conditions (usually a combination of low relative humidity, warmer temperatures and/or high winds) favorable to the ignition and the effect of which on fire behavior makes control of a fire difficult and threatens fire fighter and public safety. This includes “Red Flag Warnings” and “Fire Weather Watches” as issued by the National Weather Service.

COMBUSTIBLE FENCING. Any fencing product or installation, including gates within the fencing, that is not Ignition-Resistant Material.

COMBUSTIBLE MATERIAL. Includes seasonal and recurrent weeds, stubble, brush, dry leaves, mulch, tumbleweeds, rubbish, recyclable material, litter or flammable materials of any kind that are readily ignitable and endanger the public safety.

DECK. A flat surface capable of supporting weight, similar to a floor, constructed outdoors and attached to or located within five (5) feet of a Structure, including porches, balconies, and stairs. A Patio on grade constructed of concrete, stone, or similar materials is not a deck.

***FUEL.** Any combustible material, including petroleum-based products, cultivated landscape plants, Ornamental Landscape, grasses, weeds, and wildland vegetation.

***FUEL BREAK.** An area, strategically located for fighting anticipated fires, where the native vegetation has been modified or replaced so that fires burning into it can be more easily controlled. Fuel Breaks divide fire-prone areas into smaller areas for easier fire control and to provide access for firefighting.

***FUEL MODIFICATION.** A method of modifying fuel load by reducing the amount of non fire-resistive vegetation or altering the type of vegetation to reduce the fuel load.

LADDER FUELS. Vegetative fuels which provide vertical continuity, thereby allowing fire to carry from surface fuels into the crowns of trees or shrubs with relative ease.

PARCEL. A portion of land of any size, the area of which is determined by the assessor's maps and records and may be identified by an assessor's parcel number whether or not any buildings are present.

PUBLIC NUISANCE. The presence of Combustible Material on a Parcel that the Fire Code Official determines creates a fire hazard.

VEGETATION. Means all plants, including trees, shrubs, grass, and perennial or annual plants.

WILDFIRE RISK AREA (WRA). Land which is covered with grass, grain, brush, or forest, whether privately or publicly owned, which is so situated or is of such inaccessible location that a fire originating upon such land would present an abnormally difficult job of suppression or would result in great and unusual damage through fire or resulting erosion or such areas designated by the Fire Code Official. The Fire Code Official is authorized to utilize, as references, the definition of Wildland-Urban Interface Area, State SRA maps, Local Agency Fire Hazard Severity Zone Maps designated pursuant to California Government Code Sections 51175 through 51189 and the Development Standards. Areas classified as a Wildfire Risk Area are designated as a WUI area for purposes of this chapter.

***WILDLAND-URBAN INTERFACE FIRE (WUI) AREA.** A geographical area identified by the state or local agency as a "Fire Hazard Severity Zone" in accordance with the Public Resources Code Sections 4201 through 4204.1, and Government Code Sections 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires, including Wildfire Risk Area.

CHAPTER 4

WILDLAND-URBAN INTERFACE AREA REQUIREMENTS

Section 402.1.1 “Access” is amended to read as follows:

402.1.1 Access. New subdivisions, as determined by this jurisdiction, shall be provided with Fire Apparatus Access Roads in accordance with the California Fire Code; the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Article 2; Development Standard #3; and access requirements in accordance with Article 5, Section 403 of the Code.

Section 402.1.2 “Water Supply” is amended to read as follows:

402.1.2 Water supply. New subdivisions, as determined by this jurisdiction, shall be provided with water supply in accordance with the Section 507 of the California Fire Code; California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Development Standard #4, Appendix B of the California Fire Code; and Article 5, Section 404 of the Code.

Section 402.2.1 “Access” is amended to read as follows:

402.2.1 Access. Individual structures hereafter constructed or relocated into or within the Wildland-Urban Interface Areas shall be provided with Fire Apparatus Access in accordance with the California Fire Code; the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2 Article 4; Subsection 1273; Development Standard #3; and Article 5, Section 403 of the Code.

Section 402.2.2 “Water Supply” is amended to read as follows:

402.2.2 Water supply. Individual structures hereafter constructed or relocated into or within the Wildland-Urban Interface Areas shall be provided with a conforming water supply in accordance with the California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 2, Article 4; California Fire Code Section 507; Development Standard #4, Appendix B of the California Fire Code; and Article 5, Section 404 of the Code.

Section 403.1 “General” is amended to read as follows:

403.1 General. All access roads and driveways, whether public or private, shall be in accordance with Development Standard #3.

Sections 403.1.1 through 403.1.10 are deleted.

Section 404.4 “Hydrants” is amended to read as follows:

404.4 Hydrants. Hydrants shall be designed and constructed in accordance with nationally recognized standards. The location and access shall be approved by the Fire Code Official. The number and spacing of fire hydrants shall be in accordance with Development Standard #4.

Section 404.5 “Adequate water supply” is amended to read as follows:

404.5 Adequate water supply. Fire-flow requirements shall be determined in accordance with Appendix B or BB of the California Fire Code, and Development Standard #4.

CHAPTER 5

SPECIAL BUILDING CONSTRUCTION REGULATIONS

Chapter 5 is not adopted by the Montecito Fire Protection District.

CHAPTER 6

FIRE PROTECTION REQUIREMENTS

Section 601.1 “Scope” is amended to read as follows:

Section 601.1 Scope. This section provides provisions intended to identify fire hazard areas and contains minimum requirements to mitigate the risk to life and structures from intrusion of fire from wildland fire exposures, fire exposures from adjacent structures, and to mitigate fires from spreading from a structure to wildland fuels, all of which may threaten to destroy life, overwhelm fire suppression capabilities, or result in large property loss. Requirements are based upon the California Health & Safety Code, California Public Resource Code (PRC), California Code of Regulations, California Government Code and Montecito Fire District requirements.

Section 601.3 is deleted.

Section 602.1 “General” is amended to read as follows:

Section 602.1 General. A Fire Protection Plan (FPP) is required for all new construction projects in a WUI area and may also be required in other plan areas if deemed necessary by the Fire Code Official or designee. The FPP must comply with this Chapter and Development Standard #2.

The fire protection plan shall be prepared to determine the acceptability of fire protection and life safety measures designed to mitigate wildfire hazards presented for the property under consideration and reducing the impact on the community’s fire protection delivery system.

The fire protection plan shall be prepared by a registered design professional, qualified landscape architect, qualified fire safety specialist or similar specialist acceptable to the Fire Code Official and shall analyze the wildfire risk of the building, project, premises or region to recommend necessary changes.

Exception: A single-family dwelling (Group R-3 Occupancy) when located on an existing legal parcel.

Section 602.2 “Contents” is amended to read as follows:

602.2 Contents. The FPP shall be based on a project-specific wildfire hazard assessment that includes considerations of location, topography, aspect, and climatic and fire history.

The FPP shall identify conformance with all applicable state wildfire protection regulations, statutes and applicable local ordinances, whichever are more restrictive.

The FPP shall address fire department access, egress, road and address signage, water supply, in addition to fuel reduction, in accordance with PRC 4290, the Code, and Development Standard #2, as periodically amended; the defensible space requirements in accordance with PRC 4291, Government Code 51182, and Sections 4906 and 4907 of this chapter; and the applicable building codes and standards for wildfire safety. The FPP shall identify mitigation measures to address the project’s specific wildfire risk and shall include the information required in Section 4903.2.1 of this chapter.

The FPP must be submitted and approved by the District prior to the erection of combustible materials. The FPP must describe all actions that will be taken to prevent fire from being carried toward or away from structures. The requirements of the FPP shall be applicable for the life of the project or development. The FPP shall include:

- a. A copy of the site plan that includes a landscape plan, property line boundaries, and topographic reference lines.
- b. The building envelope with all structures and improvements.
- c. Designated Fuel Modification Zones in compliance with defensible space standards.
- d. Elements of the FPP shall include removal of dead vegetation, litter, vegetation that may grow into overhead electrical lines; certain ground fuels, and ladder fuels as well as the thinning of live trees.

Section 603.1 “General” is amended to read as follows:

603.1 General. Planting of vegetation for new and replacement landscaping shall be selected to minimize vegetation in proximity to a structure so as to reduce the risk to life and property from wildfire.

Section 603.2 “Application” is amended to read as follows:

603.2 Application. All new plantings of vegetation in State Responsibility Areas (SRA) and Local Responsibility Areas (LRA) designated as a Fire Hazard Severity Zone, and WUI areas identified by the Fire Code Official, shall comply with the Code and Development Standard #2.

Section 603.3.1 “Contents” is deleted.

Section 603.4 “Vegetation” is amended to read as follows:

603.4 Vegetation. All new or replaced vegetation shall exclude species on the undesirable plant list and be in accordance with this section and the requirements of the Defensible Space Standards as issued and approved by the Fire Code Official and the specific requirements noted in the Code and Development Standard #2.

Section 603.4.1 “Shrubs” is deleted.

Section 603.4.2 “Trees” is deleted.

Section 603.4.2.1 “Nonfire-smart vegetation” is deleted.

Section 604.1 “General” is amended to read as follows:

604.1 General. Vegetation and fuels shall be managed to reduce the severity of potential exterior wildfire exposure to buildings and to reduce the risk of fire spreading to buildings as required by applicable laws and regulations.

Defensible Space and plants and other vegetation shall be in accordance with the requirements of the Defensible Space Standards as issued and approved by the Fire Code Official and the specific requirements noted in the Code and Development Standard #2.

Section 604.2 “Application” is amended to read as follows:

604.2 Application. Buildings and structures located in the following areas shall maintain the required defensible space:

1. All unincorporated lands designated by the State Board of Forestry and Fire Protection as a State Responsibility Area (SRA).
2. Land designated as a Very High Fire Hazard Severity Zone by the Director.
3. Land designated in ordinance by local agencies as a High or Very High Fire Hazard Severity Zone pursuant to Government Code Section 51179.

4. Other land designated by the Fire Code Official.

Section 604.3 “Requirements” is amended to read as follows:

604.3 Requirements. Vegetation and fuels around all buildings and structures shall be maintained and spaced at all times in accordance with the following laws and regulations.

1. Public Resources Code, Section 4290 & 4291.
2. California Code of Regulations, Title 14, Division 1.5, Chapter 7, Subchapter 3, Article 3, Section 1299.03.
3. California Government Code, Section 51182.
4. California Code of Regulations, Title 19, Division 1, Chapter 7, Subchapter 1, Section 3.07.
5. The requirements of the Vegetation Management Standards as issued and approved by the Fire Code Official.

Section 604.4 is deleted.

Section 604.6 “Correction of Condition” is added to read as follows:

604.6 Correction of Condition. The Fire Code Official is authorized to give notice to the owner of the property on which conditions regulated by Section 4907.1 exist to correct such conditions. If the owner fails to correct such conditions, the legislative body of the jurisdiction is authorized to cause the same to be done and make the expense of such correction a lien on the property where such conditions exist.”

Section 604.7 “Roadway Vegetation Clearance” is added to read as follows:

604.7 Roadway Vegetation Clearance. Property owners are responsible for vegetation maintenance along private roadway / driveways and in most cases along public roads which front their property.

The Fire Code Official is authorized to cause areas within 10 feet on each side of portions of highways, streets, and private roads and/or driveways which are improved, designed or ordinarily used for vehicular traffic to be cleared of flammable vegetation and other combustible growth.

Exception: Single specimen trees, ornamental shrubbery or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers, provided that they do not form a means of readily transmitting fire.

A minimum 13 feet 6 inches of vertical clearance shall be maintained above the full width of the required roadway or driveway to allow for effective response of emergency vehicles. The Fire Code Official is authorized to enter upon private property to do so.

Property owners shall remove dead trees, plants and other vegetative materials within 100 feet of any driveway, road, or as determined necessary by the Fire District.

Section 604.8 “Dumping” is added to read as follows:

604.8 Dumping. Waste material, ashes, refuse, trash or rubbish shall not be placed, deposited or dumped in the WUI area, or upon hazardous fire areas or in, upon or along trails, roadways or highways in hazardous fire areas.

Section 604.9 “Fire Hazard Determination” is added to read as follows:

604.9 Fire Hazard Determination. Cut or uncut weeds, grass, vines, dead trees, and other vegetation shall be removed when determined by the Fire Code Official to be a fire hazard. Section 4906 and Health and Safety Code section 13879 shall be utilized by the Fire Code Official to effect abatement.

Section 604.10 “Alternative Measures” is added to read as follows:

604.10 Alternative Measures. If the Fire Code Official determines that difficult terrain, danger of erosion or other unusual circumstances make strict compliance with the clearance of vegetation provisions of Section 4907 or impractical, enforcement thereof may be suspended and reasonable alternative measures may be provided.

Section 604.11 “Use of Fire Roads and Defensible Space” is added to read as follows:

604.11 Use of fire roads and Defensible Space. Motorcycles, motor scooters and motor vehicles shall not be driven or parked on, and trespassing is prohibited on, fire roads or Defensible Space beyond the point where travel is restricted by a cable, gate or sign, without the permission of the property owners. Vehicles shall not be parked in a manner that obstructs the entrance to a fire road or Defensible Space. Radio and television aerials, guy wires thereto, and other obstructions shall not be installed or maintained on fire roads or Defensible Spaces, unless located 16 feet or more above such fire road or Defensible Space.

APPENDICES

Appendices A through I are deleted.

ARTICLE 6. AMENDMENTS MADE IN THE CALIFORNIA RESIDENTIAL CODE.

The California Residential Code is amended and changed in the following respects:

CHAPTER 1 – ADMINISTRATION

SECTION 1.1 - GENERAL

Section 1.1.1 “Title” is amended to read as follows:

1.1.1 Title. These regulations shall be known as the Montecito Residential Code, may be cited as such and will be hereinafter referred to (collectively with the Montecito Fire Code, the Montecito Wildland-Urban Interface Code, and the Montecito Building Code) as the “Code”.

CHAPTER 3 – BUILDING PLANNING

SECTION R309 – AUTOMATIC FIRE SPRINKLER SYSTEMS

Section R309.1 “Exception” is deleted in its entirety and replaced with the following:

1. Any existing townhouse for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any alteration and/or addition that meets either of the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire building:
 - i. An aggregate alteration and/or addition that is greater than 50% of the existing square footage of the building floor area; or
 - ii. An aggregate alteration and/or addition that is greater than 1,000 square feet in gross floor area.
2. Any existing townhouse for which an application for building permits for alterations and/or additions is filed or is required to be filed with the County of Santa Barbara, which is not served by water supplies meeting District standards as adopted from time to time shall require the installation of an automatic fire sprinkler system throughout the entire building. The term water supply is more specifically defined in the District standards as adopted from time to time.

3. Any change of occupancy in an existing townhouse where the occupancy changes to a higher hazard classification or as deemed necessary by the Fire Code Official shall require the installation of an automatic fire sprinkler system throughout the entire building.

Section R309.1.2 “Application” is added to read as follows:

R309.1.2 Application. The provisions of this Section shall be applicable within the District’s jurisdiction.

Section R309.2 “Exceptions” (1) is deleted in its entirety and replaced with the following:

1. Any existing one- and two-family dwellings for which an application for building permits is filed or required to be filed with the County of Santa Barbara for any alteration and/or addition that meets either of the following two requirements shall be required to install automatic fire sprinkler systems throughout the entire building:
 - i. An aggregate alteration and/or addition that is greater than 50% of the existing square footage of the building floor area; or
 - ii. An aggregate alteration and/or addition that is greater than 1,000 square feet in gross floor area.
2. Any existing one- and two-family dwellings for which an application for building permits for alterations and/or additions is filed or is required to be filed with the County of Santa Barbara, which is not served by water supplies meeting District standards as adopted from time to time shall require the installation of an automatic fire sprinkler system throughout the entire building. The term water supply is more specifically defined in the District standards as adopted from time to time.
3. Any change of occupancy in an existing one- or two-family dwelling where the occupancy changes to a higher hazard classification or as deemed necessary by the Fire Code Official shall require the installation of an automatic fire sprinkler system throughout the entire building.

Section R309.2.2 “Application” is added to read as follows:

R309.2.2 Application. The provisions of this Section shall be applicable within the District’s jurisdiction.

Section R309.3.1.2, Exceptions (1) and (4) are deleted.

ARTICLE 7. AMENDMENTS MADE IN THE CALIFORNIA BUILDING CODE.

The California Building Code is amended and changed in the following respects:

SECTION 1.1 - GENERAL

Section 1.1.1 "Title" is amended to read as follows:

1.1.1 Title. These regulations shall be known as the Montecito Building Code, may be cited as such and will be hereinafter referred to (collectively with the Montecito Fire Code, the Montecito Wildland-Urban Interface Code, and the Montecito Residential Code) as the "Code".

CHAPTER 15 – ROOF ASSEMBLIES AND ROOFTOP STRUCTURES

SECTION 1505 – FIRE CLASSIFICATION

Section 1505 "Fire Classification" is amended to read as follows:

"Notwithstanding any other requirement of the Code of the County of Santa Barbara, and except as otherwise provided in this Section, the roof assembly of any new building or the re-roofing of any existing building, regardless of the type or occupancy, shall be one of the following types of roofing:

- (a) Exposed concrete slab roof.
- (b) Sheet ferrous or copper roof covering only when applied over and fastened to non-combustible materials.
- (c) Slate shingles.
- (d) Clay or concrete roof tile.
- (e) Any other roofing assembly, other than wood shake or shingles, which will, as determined by a certified testing laboratory, meet or exceed the then current test standards required by the Underwriters Laboratories for a "Class A" roof assembly. A "Class A" roof assembly meeting such standards is a roof assembly that is effective against severe fire exposures. Under such severe exposures, roof assemblies of this class are not readily flammable, afford a fairly high degree of fire protection to the roof deck, do not slip from position and pose no flying-brand hazard.

Exception: If, as of the effective date of this Section, less than 10% of the roof area of a then existing structure consists in the aggregate of the roofing materials required in (1) above, and if in addition less than 10% of the roof of said existing

structure, is to be repaired, re-roofed or replaced, the replacement material need not be the requirements of (1) above. However, said replacement materials must meet the same fire retardant standards as the portion of the roof being replaced.

ARTICLE 8. APPEALS.

Whenever the Fire Chief disapproves an application or refuses to issue a permit applied for, or when it is claimed that the provisions of this Ordinance do not apply or that the true intent and meaning of this Ordinance have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Fire Chief to the Board of the District within 30 days from the date of the decision of the Fire Chief. All decisions of the Board shall be final. The Board shall cause to be kept accurate written minutes and shall deliver or cause to be delivered written findings and decisions on all appeals considered by the Board to the appellant upon request.

ARTICLE 9. NEW MATERIALS, PROCESSES, OR OCCUPANCIES THAT MAY REQUIRE PERMITS.

The Fire Chief and Fire Marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in this Ordinance. The Fire Marshal shall post such list in a conspicuous place at District headquarters and distribute copies thereof to interested persons.

ARTICLE 10. ENFORCEMENT OF PENALTIES.

- (a) Any person who violates any of the provisions of this Ordinance or fails to comply therewith, or who violates or fails to comply with any order made hereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved hereunder, or any certificate or permit issued hereunder, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the Board or by a court of competent jurisdiction, within the required time, shall severally for each and every such violation and non-compliance, respectively, be guilty of an infraction punishable by a fine of not more than \$250. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.
- (b) The application of the above penalties shall not be held to prevent the enforced removal of prohibited conditions. If a violation is determined to exist or to be impending, the Fire Chief is authorized to take such measures as are deemed necessary or expedient to secure compliance. In carrying out such measures, the Fire Chief and his agents may request, and shall receive, the assistance and cooperation of the County Building Official or other appropriate officials of the County of Santa Barbara.

- (c) When the Fire Chief determines that any person has engaged in, is engaged in, or is about to engage in any act(s) or practice(s) which constitute or will constitute a violation of any provision of this Ordinance or the Code hereby adopted, the District Attorney or District Counsel may make application to the Superior Court of Santa Barbara County for an order restraining or enjoining such act(s) or practice(s), a permanent or temporary injunction, restraining order or other corrective order may be granted.
- (d) In the event that any person, firm or corporation, whether as a principal, agent, employee or other type of representative shall fail to abate or correct a violation of any provision of this Ordinance or the Code hereby adopted after notice and opportunity to correct or end same, the District Attorney or District Counsel may apply to the Superior Court of the County for an order authorizing the District to undertake actions necessary to abate the violation and to require the violator to pay for the cost of such undertaking.
- (e) Any person, whether as principal, agent, employee or other type of representative who maintains any premises in violation of any provision of this Ordinance or the Code hereby adopted shall be liable for and obligated to reimburse the District for all costs incurred by the District in obtaining compliance, or which are attributable to or associated with any enforcement action, whether such action is administrative, injunctive or legal; and for all damages suffered by the District, its agents, officers and employees as a result of such violation or efforts to enforce compliance.
- (f) Any violation of any provision of this Ordinance or the Code and any amendment thereto may, in the discretion of the District Attorney for the County of Santa Barbara, be prosecuted as a misdemeanor.

ARTICLE 11. LIABILITY.

It is the intent of the Board to establish minimum standards for the protection of the public health, safety and welfare. This Ordinance shall not be construed to establish standards of performance, strength, or durability other than those specified. Neither this Ordinance nor any services rendered in connection with or pursuant to its terms by Fire District officers, agents or employees, are intended as nor shall be construed to be the basis for any express or implied warranties or guarantees to any person concerning any structure or portion thereof or appurtenance thereto constructed, repaired, replaced or removed pursuant to this Ordinance or the Code hereby adopted.

ARTICLE 12. FINDINGS.

The Board, following due consideration, hereby finds and determines that all the amendments, deletions, and additions to the foregoing Codes are reasonably necessary due to local climatic,

geological, and topographical conditions existing in the District. The District hereby finds and declares that:

The area within which the District is located regularly experiences strong, hot, dusty, and down canyon winds referred to locally as “Santa Anas” or “Sundowners.”

Such wind conditions increase fire danger by significantly contributing to the spread and intensity of fires, and significantly increase the difficulty of effective fire suppression within the District.

If a fire involving a single structure cannot be immediately extinguished, such wind conditions can rapidly spread flames to adjacent structures, significantly endangering lives and/or millions of dollars in property value.

Such winds can spread existing flames from a structure or natural fuel to structures and natural fuel significant distances away, even jumping over fire breaks and freeways, resulting in significant property damage and/or loss of life.

Much of the jurisdiction of the District is within heavy brush and chaparral.

It is generally known to take about 25 years to build up extremely dangerous combustible brush conditions, and the District contains areas where combustible flora has built up for 50 to 100 years.

The District is in an area prone to extensive drought conditions, significantly increasing the already natural combustibility of the chaparral, brush and ornamental shrubbery in the District.

Such fuels can rapidly transform a small manageable fire into an uncontrollable conflagration, compromising the lives and safety of District personnel and residents.

The reduction of such fuels provides a direct correlation to the safety of the lives and property within the District, and will substantially reduce the risk of injury or death to District personnel.

The District is geographically situated such that extreme solar exposure (south, southwest, and west facing slopes) continually results in critically low live fuel moisture levels, further rendering most brush, chaparral and ornamental shrubbery highly combustible.

Due to these conditions even non-structural fires can pose a massive threat to the lives and structures located in the District.

The District is located in close proximity to several active earthquake faults.

During and after an earthquake, there is a high potential for fires and other emergencies threatening the lives of District residents, generally requiring the commitment of all available resources.

Geographic and topographic conditions delay response times for fire apparatus (these conditions include remote structures; narrow, winding roads which hamper the access of modern fire suppression apparatus; and extremely sloping roads which tend to slow fire apparatus response).

Water can be in short supply in the District, and fires in areas with structures with noncombustible roofing typically consume far lesser quantities of water than those not complying with the Ordinance, allowing greater fire suppression coverage, and preventing unnecessary loss of life and/or property within the District.

U.S. Highway 101 traverses the District, and is a transportation route for hazardous materials and some traffic accidents on Highway 101 require the presence of all available fire apparatus, leaving the District with fewer resources to combat structural fires elsewhere in the District.

The Union Pacific Railroad line also traverses the District, and a train accident or derailment could immediately deplete the District's resources, limiting the District's ability to furnish fire protection for the balance of the District.

The Montecito Fire Protection District is in the mutual aid plan and is committed to supply personnel and equipment for serious fires outside the District and which can reduce the personnel and equipment available for response to possible emergencies within the District.

Further, in many instances because of the extra hazardous conditions, a defensible space protection zone around buildings and structures of only one hundred feet is not sufficient to provide for tenable wildland firefighting operations around such buildings and structures. These conditions are common upon lands within the District that are located within the Montecito Resource Management Zone as designated by the County of Santa Barbara. Such areas are generally rural areas with slopes exceeding 40% and are covered with old age class chaparral and dense vegetation, creating conditions that are dangerous to fire fighters.

Portions of the District, however, that are designated on the Montecito Fire Protection District's Fire Hazard Severity Zone Map as High Fire Hazard Severity Zone rather than Very High Fire Hazard Severity Zone as previously designated by the California Director of Forestry and Fire Protection are in residential areas located south of East Valley Road (Highway 192). This area is comprised of more gentle terrain, with less dense brush, and ornamental landscape vegetation around the residences and estates. Road access in this area is moderate. Due to these conditions as compared to the conditions in the Very High Fire Hazard Severity Zone, the District designated this area as Very High Fire Hazard Severity Zone.

The Board expressly finds and declares that the findings contained herein provide the basis for the amendment, deletions, and additions to the Code contained in this Ordinance.

ARTICLE 13. SEVERABILITY.

If any article, section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each article, section, subsection, sentence, clause, phrase or word thereof irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses, phrases or words may be unconstitutional or invalid.

ARTICLE 14. EFFECTIVE DATE AND PUBLICATION.

- (a) Effective Date. This Ordinance was introduced for first reading on October 27, 2025, and passed on November 17, 2025, and shall take effect thirty (30) days after final passage.

- (b) Publication. In accordance with Section 25124 of the Government Code, this Ordinance shall be published once, with the names of the members of the Board voting for and against it in a newspaper of general circulation in the District within fifteen (15) days after its adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the MONTECITO FIRE PROTECTION DISTRICT on this 17th day of November 2025, by the following vote:

AYES:
NAYS:
ABSTAIN:
ABSENT:

Peter van Duinwyk, President
MONTECITO FIRE PROTECTION DISTRICT

ATTEST:

Sylvia Easton, Secretary

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA BARBARA)

I, Sylvia Easton, Secretary of the Governing Board of the Montecito Fire Protection District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of the California Fire Code hereby adopted Ordinance No. 2025-02 of said District, adopted at a regular meeting of the Governing Board, held on the 17th day of November, 2025, at which meeting a quorum of the Governing Board was present and acting throughout, and that the same has not been amended or repealed.

DATED: This 17th day of November 2025.

Sylvia Easton, Secretary
MONTECITO FIRE PROTECTION DISTRICT

Montecito Fire Department



Development Standards

November 2025

Contents

DEVELOPMENT STANDARD #1 – Roofing Assemblies	3
DEVELOPMENT STANDARD #2 – Vegetation Management.....	4
DEVELOPMENT STANDARD #3 – Access Requirements.....	12
DEVELOPMENT STANDARD #4a – Water Supply Requirements.....	21
DEVELOPMENT STANDARD #4b – Water Storage Requirements	25
DEVELOPMENT STANDARD #5a – Residential Sprinkler Systems	28
DEVELOPMENT STANDARD #5b – Commercial Sprinkler Systems	36
DEVELOPMENT STANDARD #6 – Post Disaster Rebuilds	40

DEVELOPMENT STANDARD #1 ROOFING ASSEMBLY REQUIREMENTS

The Montecito Fire Protection District (Fire District) has mandated that any new or replacement roofing assembly must be “Class A – suitable for extreme fire exposure” to meet the requirements of the current version of the Code.

REPLACEMENT

Replacement of existing and/or application of additional new roof material which amounts to more than 10% of the total roof area will require removal and replacement of the entire roof with conforming Class A roofing material.

PROJECT/PLAN REVIEW

The Fire District is responsible for reviewing plans and contract documents for all new and/or replacement roofing projects occurring within its jurisdiction. Roofing permits are initiated through the standard Fire Protection Certificate Application (FPC) process currently utilized for all building permits within unincorporated areas of the County.

The Fire District reviews plans and/or roofing contracts to verify that a conforming “Class A” roof is being proposed for installation. Wood shake or shingles are not allowed even if they meet Class A roof assembly standards. The contractor or owner’s agent is required to produce such documentation for review by Fire District personnel. The County Building Official is responsible for the inspection of any roof installation within the Fire District.

ROOFTOP GARDENS & LANDSCAPE ROOFS

The Fire District will allow rooftop gardens / landscaped roofs on a case-by-case basis but must have prior approval by the District Fire Code Official.

If approval is granted, only succulent vegetation will be permitted for rooftop gardens and landscape roofs and shall be installed and maintained in accordance with Section 317 of the California Fire Code and Sections 1505.0, 1507.16, of the California Building Code, and Chapter 5 of the California Wildland-Urban Interface Code.

DEVELOPMENT STANDARD #2 VEGETATION MANAGEMENT

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

This Standard provides clarification of requirements that reduce the risk to life and property from wildfire exposure and limit the spread of fires into wildland fuels that could endanger lives, overwhelm fire suppression capabilities, or cause significant property loss by reducing fuel loads and enhancing the ability of buildings located in any Fire Hazard Severity Zone within the Fire District to resist the intrusion of flames or burning embers generated by a vegetation fire. These measures also support a systematic reduction of conflagration losses through both performance-based and prescriptive requirements.

SCOPE

Unless otherwise noted, the Defensible Space Standards apply to all parcels within the Fire District. Vegetation management must comply with the code standards listed below as well as this Standard.

- California Public Resources Code Section 4291
- California Government Code Sections 51175 through 51189
- California Wildland-Urban Interface Code 2025 Edition

DEFINITIONS

ATTACHED Directly connected or affixed to a Building or Structure.

BUILDING OR STRUCTURE Anything constructed that is designed or intended for support, enclosure, shelter, or protection of persons, animals, or property, having a permanent roof that is supported by walls or posts that connect to, or rest on the ground. A Building or Structure, for the purpose of an ember-resistant zone, includes an attached deck.

COMBUSTIBLE Vegetative, wood, or petroleum-based material that are likely to ignite and transmit flames.

EXISTING BUILDING OR STRUCTURE An Existing Building or Structure is a Building or Structure other than a New Building or Structure.

NEW BUILDING OR STRUCTURE A New Building or Structure is a Building or Structure that did not exist prior to the effective date of the regulation.

OUTBUILDING Building or Structures that are less than 120 square feet in size and not used for human habitation.

ORNAMENTAL LANDSCAPE All grasses, plants, trees and other vegetation planted by a proper owner.

ROOF RIDGELINE The highest point of a roof.

ZONE 0 A five-foot ember-resistant area required around structures in high-fire-hazard zones to reduce home ignition from wind-blown embers during wildfires. Zone 0 regulations require the use of hardscaping like concrete or pavers, removal of dead plants and debris from roofs and gutters, clearing of combustible items from decks and porches, and the replacement of combustible fences attached to the home with non-combustible alternatives.

ZONE 1 The area within 5-30 feet of structures and decks that reduces the likelihood of fire burning directly to the structure by modifying fuels and creating a discontinuity between planting groups that limits the pathways for fire to burn to the structure and reduces the potential for near-to-building ember generation and radiant heat exposures. An additional purpose of this zone is to provide a defensible area for fire personnel to stage and take direct action.

ZONE 2 The area from the outer edge of Zone 1 to 100 feet from structures and decks that is designed to reduce the potential behavior of an oncoming fire in such a way as to drop an approaching fire from the crown of trees to the ground, reducing the flame heights, and the potential for ember generation and radiant heat exposure to structures. Additional benefits of the Zone 2 include facilitating direct defense actions and improving the function of Zone 0 and 1.

FIRE HAZARD REDUCTION

I. FIRE HAZARD SEVERITY ZONES IN MONTECITO

Fire Hazard Severity Zones (FHSZ) are geographical areas designated pursuant to California Public Resources Code Sections 4201 through 4204 and classified as Very High, High, or Moderate. They were developed by the California Department of Forestry and Fire Protection (CAL FIRE), to identify areas at higher risk for wildfires. The FHSZ maps guide homeowners, as well as landscape design and construction professionals, in determining which wildfire-related building and landscaping standards in the California Building Code apply to their residential or commercial projects.

Scientific models are used to geographically identify FHSZs through an analysis of factors, such as:

- Predominant vegetation type (vegetation is the fuel for a wildfire)
- Terrain (severity of slopes)
- Fire history (past fires are good predictors of future fires)
- Weather patterns (high winds, low humidity, and high temperatures contribute to fire severity)

Please visit <https://www.montecitofire.com/fire-hazard-severity-zones-fhsz> to determine whether your property falls in the Undesignated, Moderate, High or Very High Fire Hazard Severity Zone.

II. DEFENSIBLE SPACE REQUIREMENTS

Defensible space is the area that property owners are required to create and maintain around a home to help slow or stop the spread of a wildfire. It includes natural or man-made actions, such as clearing dead plants, trimming trees, or creating buffer zones. This space acts as a barrier to protect your home, makes it safer for firefighters to defend property, and helps them work more effectively to put out a fire. Property owners shall maintain defensible space of 100 feet from all sides of any structure but not beyond the property line except when adverse conditions exist as referenced in paragraphs 2 and 3 below.

A greater distance than that required under paragraph 1 may be required by special order from the Fire Chief or designee if additional distance is necessary due to extreme risks. Such risks could include, but are not limited to, slopes greater than 40% and heavy fuel loading.

Fuels reduction on adjacent properties may be required if it is determined that additional clearing is necessary to significantly reduce the risk of transmission of flame, heat, or embers sufficient to ignite the structure and there is no other feasible mitigation measure to reduce that risk. Additionally, the property owner must have done everything reasonable to meet defensible space requirements on their property. Clearance on adjacent properties shall only be conducted following written consent by the adjacent landowner. It is the responsibility of the property owner to obtain such consent.

The Fire Chief may authorize the removal of any vegetation on a given property that is not maintained consistent with the standards of this section. Following written notice, the Fire Chief may prescribe a procedure for the removal of such vegetation and seek reimbursement from the property owner for work that was done consistent with the procedures prescribed in the Code.

All new or replaced vegetation shall exclude species on the Undesirable Plant List and be in accordance with this section and the requirements of the Defensible Space Standards as issued and approved by the Fire Code Official and the specific requirements noted in Ordinance 2025-02 and this Standard.

Please visit <https://www.montecitofire.com/fire-resistant-landscaping> for sources of vegetation that exhibit fire-resistant properties and for the Undesirable Plant List. All required landscape plans must comply with the Fire District's Plan Submission Requirements.

III. VEGETATION CLEARANCE FROM STRUCTURES

Defensible space research clearly demonstrates that defensible space significantly improves the probability of a structure surviving a fire. For the purposes of this standard, defensible space consists of three zones and are measured from the base of all buildings or structures:

- 0 – 5 feet (Zone 0)
- 5 – 30 feet (Zone 1)
- 30 – 100 feet (Zone 2)

Vegetation treatment requirements are most stringent in Zone 0, less restrictive in Zone 1, and further reduced in Zone 2.

Advisory Notice: Montecito Fire Protection District has local Zone 0 requirements currently in effect for New Buildings and additions to Existing Buildings as described in the Development Standard #2. New State regulations for Zone 0 are currently under development by the State Board of Forestry and Fire Protection (BOF). Any State regulation more restrictive than Ordinance No. 2025-02 or the requirements of Defensible Space and Fuel Modification Standards, as issued and approved by the Fire Code Official, shall apply. This may require thinning and/or removal of plants, trees, and vegetation to meet State Zone 0 regulations developed by the BOF.

To address the rising number of structures lost to wildfire, state legislation recently established Zone 0, or the Ember-Resistant Zone. The requirements for Zone 0 apply to all parcels within State Responsibility Areas and Very High Fire Hazard Severity Zones in Local Responsibility Areas. The requirement takes effect January 1, 2026, for new construction and will apply to existing structures three years thereafter.

1. Zone 0 Requirements: The items below are requirements applicable to New Structures. The **bold** items (**b, d & e**) are also applicable to Existing Structures.
 - a. Allows plants in pots and other vegetation in Zone 0 but prohibits dead or dying plants, needles, leaves, weeds, and combustible mulches.
 - b. **No portion of a tree can extend within 10 feet of the outlet to a chimney or stovepipe, including outdoor kitchen areas.**
 - c. No items that are likely to be ignited by embers are permitted within Zone 0.
 - d. **The roof and rain gutters of a building or structure shall be kept clear of leaves, needles, or other vegetative material.**

- e. **The area under decks, balconies, and stairs shall be kept free from vegetative material and combustible items.**
 - f. Combustible gates shall not be directly attached to a building or structure.
 - g. Fences that are directly attached to a building or structure shall have a 5 foot non-combustible span at the point of attachment. No new sections of combustible fence are permitted within 5 feet of a building or structure including an attached deck.
 - h. Outbuilding are not permitted in Zone 0.
2. Zone 1 and Zone 2 Requirements (currently required for all new and existing structures):
- a. Remove all dead or dying grass, plants, shrubs, trees, branches, leaves, weeds, and needles.
 - b. Cut annual grasses and forbs down to a maximum height of 3 inches.
 - c. All mature trees shall be trimmed off the ground 6 feet above ground level. For young/immature trees and large shrubs, ensure bottom 1/3rd of limbs (as it relates to the height of the plant) are removed. The objective is to prevent a ground fire from spreading into the canopy.
 - d. Provide and maintain adequate spacing between the plants in order to minimize fire spread.
 - e. Relocate exposed firewood piles at least 30 feet away from any building or structure unless they are completely enclosed in a fire-resistant material. All exposed wood piles must have a minimum of 10 feet of clearance, down to bare mineral soil, in all directions.
 - f. Outbuildings and Liquid Propane Gas (LPG) storage tanks shall have 10 feet of clearance to bare mineral soil, in all directions.
 - g. The Fire District may require the removal of certain existing plants or trees on the property. The final determination of the hazard is up to the Fire Code Official and will consider characteristics of adjacent structures, topography, and fuel conditions.
 - i. If it is necessary or desirable to revegetate, refer to the undesirable plant list located on the Fire District website.

III. ROADWAY/DRIVEWAY VEGETATION CLEARANCE

Property owners are responsible for vegetation maintenance along Fire Apparatus Access Roads including private roadways, driveways, and public roads which front their property.

1. A minimum 13 ½ foot vertical clearance shall be maintained above full width of the required Fire Apparatus Access Roads to allow for effective response of emergency vehicles at all times.
2. Horizontal clearance of vegetation shall be maintained, at minimum, to the road right-of-way or the edge of the pavement depending on individual easements to maintain maximum traffic circulation in the event of emergency evacuation.
3. Flammable vegetation such as dead materials, annual grasses, and readily combustible fuels shall be removed for 10 feet on each side of every roadway to prevent wildfire from spreading as a result of vehicular causation (catalytic converters, sparking due to metallic/asphalt abrasion, discarded cigarettes, vehicle fires, etc.).

Exception: Single specimen trees, ornamental vegetative fuels or cultivated ground cover, such as green grass, ivy, succulents or similar plants used as ground cover, provided they do not form a means of readily transmitting fire.

4. Remove dead trees, plants and other vegetative materials within 100 feet of any Fire Apparatus Access Road or as determined necessary by the Fire Code Official.
5. Excessive accumulation of waste, trash, rubbish and other belongings which prevent firefighters from accessing the full perimeter of the structure or from gaining access to the structure shall be mitigated.

IV. VEGETATION CLEARANCE FOR VACANT PARCELS

This standard applies to all vacant parcels, regardless of proximity to structures. Grasses refer to any readily combustible vegetation having less than ¼ inch shaft diameter.

1. Parcels less than 1 acre in size: All grasses shall be mowed or disked to less than 3 inches in height.
2. Parcels 1 acre or larger in size: Create 30-foot-wide fuel breaks around and across the property dividing it into approximately 1 acre sections. Grasses shall be mowed or disked to less than 3 inches in height.
3. Soil disturbance shall be minimized when working on steep slopes, above waterways, and in environmentally sensitive habitat areas.
4. Dead trees, plants and other vegetative material shall be removed from vacant parcels as determined necessary by the Fire Code Official.

V. PHOTOVOLTAIC SYSTEMS

CLEARANCE The clearance requirements around free standing photovoltaic systems and equipment shall comply with California Fire Code, Section 1205 - Solar Photovoltaic Power Systems and the following:

1. A minimum 10-foot clearance for arrays of panels not exceeding 1,500 square feet of combined panel area.
2. A minimum 30-foot clearance for arrays of panels greater than 1,500 square feet of combined panel area.
3. Arrays shall be separated a minimum of 20 feet.

VI. WILDFIRE RISK AREA (WRA)

RESTRICTED ENTRY TO PUBLIC LANDS Fire Code Official is authorized to determine and publicly announce when an WRA shall be closed to entry and when such areas shall again be opened to entry. Entry on and occupation of an WRA, except public roadways, inhabited areas or established trails and campsites that have not been closed during such time when the WRA is closed to entry, is prohibited.

Exceptions:

1. Residents and owners of private property within a WRA and their invitees and guests going to or being on their lands.
2. Entry, in the course of duty, by peace or police officers, and other duly authorized public officers, members of a fire department and members of the Wildland Firefighting Service.

RESTRICTED ENTRY TO PRIVATE LANDS When the Fire Code Official determines that a specific area within an WRA presents a fire danger because of the density of natural growth, difficulty of terrain, proximity to structures or accessibility to the public, such areas shall be restricted or closed until conditions allow termination of such restriction or closure. Signs prohibiting entry by un-authorized persons shall be placed on every closed area. Entering and remaining within areas closed and posted is prohibited.

Exception: Owners of private or public property within closed and posted areas; their guests or invitees; authorized persons engaged in the operation and maintenance of necessary utilities such as electrical power, gas, telephone, water and sewer; and local, state and federal public officers and their authorized agents acting in the course of duty.

VII. ENVIRONMENTALLY SENSITIVE HABITAT (ESH)

Selective fuel management shall be practiced to minimize the removal or clearance of dead and/or decadent native riparian vegetation to the extent feasible. Maintain native vegetation to the maximum extent possible, consistent with fuel modification requirements. It is important to make efforts to minimize soil disturbance.

For clarification or advice on clearing in sensitive areas, please contact County of Santa Barbara Planning and Development.

DEVELOPMENT STANDARD #3 FIRE APPARATUS ACCESS

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

The purpose of this standard is to provide clarification of requirements and establish an acceptable level of quality to provide and maintain required fire department access to premises in the Fire District.

SCOPE

This standard shall apply to all Fire Apparatus Access Roads, whether public or private, located within the jurisdictional boundaries of the Fire District. It includes road design, signage, and marking requirements providing for and maintaining adequate and unobstructed emergency access for fire department apparatus and personnel to buildings, structures, hazardous occupancies or other premises.

The Fire District Access Standards are minimum standards and may be increased due to cumulative effect of previously submitted, approved or completed development within a given area. Public Road Standards allow for more restrictive limitations and shall apply when necessary.

Fire Apparatus Access Roads, whether public or private, shall provide for safe access for emergency equipment and civilian evacuation concurrently, and shall provide for unobstructed traffic circulation during a fire or other emergency.

DEFINITIONS

ALL WEATHER ACCESS ROAD A road capable of supporting a 25-ton vehicle after a 10-year storm.

BUILDING Any structure used or intended for supporting or sheltering any use or occupancy that is defined in the California Building Code.

DEAD-END A Fire Apparatus Access Road that has only one point of ingress/egress, including cul-de-sacs and looped roads. A Fire Apparatus Access Road that ends at a gate is considered to be a Dead End Roadway.

DRIVEWAY A private right-of-way serving not more than 4 residential parcels or 4 dwelling units, and any number of accessory structures.

DWELLING UNIT A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

FIRE APPARATUS ACCESS ROAD A roadway that provides fire apparatus access from a fire station or other staging area to a facility, building or portion thereof. This is a general term inclusive of all other terms such as road, fire lane, public street, private street, parking lot lane and access roadway and driveway. This road may provide ingress and egress for both the fire department and the general public during emergency events and normal use.

PRIMARY ACCESS ROAD A Fire Apparatus Access Road designated as the main route for emergency vehicle access to a structure or group of structures.

ROAD, STREET, PRIVATE LANE (ROAD) A private or public road (not a driveway) used routinely for access into and out of an area for public and emergency equipment, inclusive of roadway structures, that provides access to;

- (a) more than 4 parcels
- (b) more than 4 dwelling units
- (c) any industrial or commercial occupancy

ROADWAY Any surface designed, improved, or ordinarily used for vehicle travel. Inclusive of both Roads and Driveways.

SECONDARY ACCESS ROAD An additional, independent route from the primary access road intended to provide alternate emergency access to or egress from a structure or group of structures.

SAME PRACTICAL EFFECT An exception or alternative with the capability of applying accepted fire suppression strategies and tactics, and provisions for fire fighter safety and public safety, including but not limited to;

- (a) access for emergency fire equipment,
- (b) safe civilian evacuation,
- (c) signing that avoids delays in emergency equipment response,
- (d) available and accessible water for structure and wildfire suppression
- (e) fuel modification sufficient for civilian and fire fighter safety.

TURNAROUND A Roadway, unobstructed by parking, which allows for a safe opposite change of direction for emergency equipment.

TURNOUT A widening in a Roadway to allow vehicles to pass or emergency equipment to stage off the Roadway.

GENERAL REQUIREMENTS

Fire Apparatus Access Roads shall be provided and maintained in compliance with Section 503 of the California Fire Code (CFC) as amended, the California Wildland-Urban Interface Code (CWUIC) as amended, and this Development Standard.

Fire Apparatus Access Roads shall be provided prior to construction and maintained throughout the life of the development. Plans shall be submitted for review and approval prior to the construction of any obstruction along Fire Apparatus Access Roads. Multi-family development projects may have additional access requirements.

The Fire Code Official or designee is authorized to approve alternate materials or methods provided the proposed design, use, or operation satisfactorily complies with the intent of the CFC, CWUIC and Development Standard, and the method of work performed or operation achieves the same practical effect to that prescribed in this standard in quality, strength, effectiveness, fire resistance, durability and safety.

FIRE APPARATUS ACCESS ROAD STANDARDS

I. MINIMUM REQUIREMENTS DURING CONSTRUCTION

Fire District access and water supply approval must be obtained prior to the start of any structural framing. The finished surface shall be completed prior to final approval for occupancy clearance.

The Fire Apparatus Access Roads shall be installed with a five-inch thickness of Class II road base compacted to 95% relative compaction at minimum. A single application of liquid asphalt emulsion sealcoat shall then be applied to this surface.

II. REQUIRED FIRE APPARATUS ACCESS ROAD WIDTHS

NUMBER OF PARCELS OR DWELLING UNITS	MINIMUM PAVED WIDTH
1	14 feet
2-4	16 feet *
5 OR MORE	20 feet
NON-RESIDENTIAL	20 feet

* Fire Apparatus Access Roads located in the SRA or Very High Fire Severity Zone in the LRA serving four or more parcels or dwelling units require 20 feet minimum paved width

EXCEPTIONS:

- (i) When approved by the fire code official, Fire Apparatus Access Road width can be reduced to not less than 12 feet in areas where full width cannot be installed due to topography, other natural obstructions, or valued monuments including historically significant structures or parts of structures. When Fire Apparatus Access Road widths are approved at less than 14 feet, all of the following shall be required;
 - 1. Fire sprinklers shall be installed throughout all structures.
 - 2. A statement shall be recorded with the County Recorder as a public record and a certified copy shall be provided to the Fire District prior to final occupancy. Recorded statement shall be the following; “The minimum required access has been modified due to topography or other natural obstructions. Emergency vehicle response may be delayed.”
- (ii) When walls higher than a curb height of 6 inches are constructed along Fire Apparatus Access Roads, a minimum 2-foot shoulder between the Fire Apparatus Access Road and the wall may be required in addition to the required paved width at the discretion of the Fire District.

III. TURNAROUNDS

- 1. Turnarounds shall be provided on all dead-end Fire Apparatus Access Roads 150 feet or longer.
- 2. Inline turnarounds are to be provided at 400 foot intervals along the Fire Apparatus Access Road, or at the Fire Code Official’s discretion. Line of sight issues, topography, or physical constraints may indicate shorter or longer intervals.
- 3. Turnaround configuration shall be either a minimum 80-foot diameter bulb turnaround, D style, Y style, or a District-approved hammerhead configuration as determined by the Fire Code Official or designee. See exhibits.
- 4. Where conditions do not allow the size and configuration of the turnarounds in the exhibits, alternate designs may be considered.
- 5. Turnarounds shall be easily identifiable and are generally made of the same material as the Fire Apparatus Access Road. Turnarounds shall not be obscured by design standards or choice of materials.
- 6. No parking shall be allowed inside a turnaround and the required access plan shall provide adequate onsite parking outside of the required turnaround.
- 7. Turnarounds shall have a maximum allowance of 5 percent slope unless otherwise approved by the Fire Code Official or designee.

IV. TURNOUTS

Turnouts shall be provided at 200-foot intervals or at the Fire Code Official's discretion. Line of sight issues, topography, or physical constraints may indicate shorter or longer intervals. Minimum turnout configuration shall be 40 foot long by 10-foot-wide rectangular area plus 10-foot tapers adjoining the roadway.

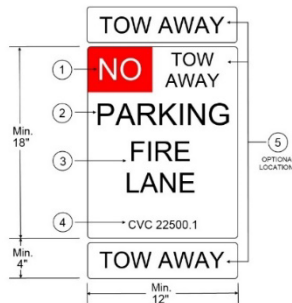
V. SLOPE / GRADE:

1. Fire Apparatus Access Road slopes greater than ten percent shall be certified by a civil engineer.
2. When Fire Apparatus Access Road slopes are greater than ten percent, alternate surfaces including chip-seal gravel surfaces will not be permitted.
3. Maximum allowed grade shall not exceed fifteen percent unless approved by the Fire Code Official. When Fire Apparatus Access Road slopes are in excess of fifteen percent, a concrete surface with broom finish shall be required.
4. Grades up to twenty percent may be allowed with extenuating circumstances with approval of the Fire Code Official.
5. Angle of approach and departure shall not exceed 12 percent rise for a thirty-foot run, which is to accommodate the overall length of the District's fire apparatus.

VI. ACCESS TO BUILDINGS/STRUCTURES

1. Fire Apparatus Access Roads shall be provided such that any portion of the exterior walls, at grade level, of a Building or Structure is not more than 150 feet from Fire Apparatus Access Roads as measured by an approved route around the exterior of the Building or Structure. The distance for sprinklered structures may be extended to 200'. Access for Group U occupancies shall be in accordance with the requirements of the Fire Code Official as determined on a case-by-case basis. There must be 4' of unobstructed access around all exterior sides of a building or structure.
2. Secondary Access
 - a. Multiple-Family residential developments having more than 100 dwelling units shall have two separate and approved Fire Apparatus Access Roads.
 - i. Exception: Projects having up to 200 dwelling units shall have not fewer than one approved Fire Apparatus Access Road where all buildings, including nonresidential occupancies, are equipped throughout with approved automatic sprinkler systems
 - b. Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved Fire Apparatus Access Roads.

- c. The Fire Code Official is authorized to require more than one Fire Apparatus Access Road based on the potential for impairment of a single roadway by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.
 - d. When secondary access is required, the width, grade, vertical and horizontal curves, and construction standards shall be the same as required for the primary access road.
 - e. Secondary access roads shall not be limited for emergency use only and shall permit the free passage for egress at all times without the use of a key, remote, or other special knowledge.
 - f. Commercial buildings or facilities exceeding 30 feet or three stories in height shall have not fewer than two Fire Apparatus Access Roads for each structure.
 - g. Where two Fire Apparatus Access Roads are required, their placement shall be determined by the Fire Code Official to ensure that both routes will not be obstructed by a single emergency.
3. Where required by the Fire Code Official, Fire Apparatus Access Roads shall be marked with “NO PARKING – FIRE LANE” signs complying with the figure below.



- 1. The word “NO” shall be a white reflective background, no smaller than 3-1/2 inches in height.
- 2. Lettering shall be red on a white reflective background, no smaller than 3 inches in height.
- 3. Lettering shall be red on a white reflective background, no smaller than 2-1/2 inches in height.
- 4. Lettering shall be red on a white reflective background, no smaller than 1 inch in height.
- 5. The words “TOW AWAY” shall be in one of the three optional locations. The lettering shall be red on a white reflective background, no smaller than 2-1/2 inches in height.

4. A minimum 13 ½ foot vertical clearance shall be maintained above the required clear width of all required access roadways.
5. Fire Apparatus Access Roads shall be kept clear of all obstructions. Minimum Fire Apparatus Access Road widths provided in this standard shall not be obstructed in any manner, including parking of vehicles. Parking shall be prohibited in areas designated as turnouts and turnarounds.
6. When possible, pass-through Fire Apparatus Access Roads will be installed/utilized due to safety concerns related to backing fire apparatus during fire department response.
7. The Fire District reserves the right to require the posting of approved signage to maintain roadway clearance.

VII. SURFACE PAVING STANDARDS:

Fire Apparatus Access Roads shall be designed, constructed, and maintained in accordance with public road standards with a surface suitable for all-weather driving capabilities and shall have a cross-section complying with one of the following:

1. Asphalt or concrete in accordance with public road standards.
2. An alternate surface certified by a registered civil engineer as an “All-Weather Access Road” based upon Standard R Value Analysis. A copy of the certification shall be provided to the Montecito Fire Prevention Bureau. Alternate surfacing will be acceptable on grades up to 10%.

NOTE: Compacted dirt or base does not constitute an All-Weather Access Road and *“Grass-Crete” or “Turf Block” is not an acceptable method of paving on an access road and will not be permitted in the Fire District.*

VIII. STRUCTURAL WEIGHT AND TURNING RADIUS REQUIREMENTS

Horizontal turn radius shall be determined by public road standards based upon street width and speed and no Fire Apparatus Access Road shall have an inside radius of less than 24'. On a Fire Apparatus Access Road radius over 90 degrees, an additional 4' of width shall be added throughout the curve not to exceed 20' in width. When transitioning from one curve to another curve in the opposite direction, a recovery distance of not less than 80 feet shall be provided. See exhibits for examples.

Driveways and shoulders shall support a minimum of 50,000 lbs and driveway structures, culverts etc., shall be rated for 75,000 lbs. Driveways, shoulders, and structures shall require civil engineering design and certification of installation.

The minimum standard structural section of roads shall be designed and constructed to be capable of supporting the imposed load of fire apparatus weighing at least 75,000 lbs and shall require civil engineering design and certification of installation.

IX. GATE INSTALLATIONS:

1. **MINIMUM CLEAR WIDTH:** Gate installations shall comply with the Code, and shall have a minimum opening clearance width of not less than the required Fire Apparatus Access Road width when such roadway is required for fire department access. The installation of all new gates or alteration of existing gates require Fire District review and approval.

EXCEPTION: A minimum clearance of twelve feet may be allowed at the Fire Code Official's discretion for Fire Apparatus Access Roads not requiring fire department access point or for existing gates with historical significance.

2. **ACCESS FOR GATED COMMUNITIES:** When a single Fire Apparatus Access Road is provided for ingress and egress, the minimum open gate width shall not be less than the required roadway width. When there is one Fire Apparatus Access Road for ingress and one for egress, each gate shall have a minimum clear open width of 15 feet.
3. **ELECTRONICALLY OPERATED GATES:** A Fire District approved key operated switch or box shall be installed at an approved location to allow for emergency response access as stipulated in the Code. It must be at least 24" off the ground and clearly visible.
4. **AUXILLIARY BACK-UP POWER:** All security gates shall have a means of auxiliary back-up power in the event of an electrical power outage and shall be maintained operational at all times to ensure a means of egress for residents and for fire response access in accordance with the Code.
5. **GATE LOCATION:** Gates shall be positioned to allow for a minimum 30 foot set-back from the public right-of-way or edge of pavement, as determined by the Fire Code Official or designee. Also, the gate shall open inward unless otherwise approved by the Fire Code Official.

X. ADDRESS IDENTIFICATION

1. New and existing commercial buildings and habitable residential buildings (dwelling unit) shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the roadway fronting the property. Address numbers identifying all residences shall also be posted at forks in the roadway and other designated areas which make it obvious for emergency vehicles to locate the correct occupancy.
2. Address identification shall be Arabic numbers or alphabetical letters. Residential addresses must be a minimum 4 inches on a contrasting background. Commercial

addresses must be a minimum 6 inches on a contrasting background. Larger sized numbers or alphabetical letters may be required at the Fire District's discretion.

3. Where multiple addresses are required at a single Fire Apparatus Access Road, they shall be mounted together on a single post or sign.

XI. BRIDGES

1. All Fire Apparatus Access Roads requiring access over bridges or culverts shall be constructed and maintained in accordance with AASHTO HB-17 (Standard Specification for Highway Bridges) or Standard Cal Trans Bridge Design Specifications and shall have a minimum H-20 or HS-20 rated capacity and shall be certified by a registered structural engineer. Bridges and elevated surfaces shall be designed to support a live load sufficient to carry the imposed loads of the fire apparatus responding within the Fire District.
2. Bridges must be evaluated by a California Licensed Civil Engineer at five year intervals.
3. Minimum clear width of bridge shall be the same as required of the Fire Apparatus Access Road served unless waived by the Fire Code Official or designee.
4. Vehicle load limits signs shall be posted at both entrances to the bridge as stipulated in the Code.

XII. FIRE APPARATUS ACCESS ROAD MAINTENANCE

1. To ensure fire access, the property owner shall be responsible for maintenance of private Fire Apparatus Access Roads for the life of the development of the property.
2. When a Fire Apparatus Access Road serves two (2) or more parcels, provisions for maintenance of the roadway shall be assured by a permanent homeowners association or equivalent organization and a covenant running with the land establishing and setting forth the maintenance requirement shall be recorded on each parcel.
3. The Fire District shall be indemnified and held harmless for any damage to roadways resulting from Fire District use.

DEVELOPMENT STANDARD #4a WATER SUPPLY REQUIREMENTS

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person or conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

The purpose of this standard is to provide clarification of the minimum requirements for water supply, in order to ensure that adequate water supply is provided to control fires and provide improved protection against injury, life loss, and property damage in the Montecito Fire District.

SCOPE

It is the policy of the Montecito Fire District to require adequate water supply as described within this standard to all proposed buildings and occupancies within the Fire District. Water supply for fire protection is premised upon minimum available fire flows as stipulated in the Code. The required fire flows shall be from fire hydrants and water main extensions which meet all requirements of the water purveyor.

FLOW RATES

Individual hydrant spacing and flow rates for buildings having a fire area which does not exceed 3,600 sq ft shall be determined according to Table I, below, of this standard. Spacing and flow rates for all other structures shall be determined according to requirements found in Appendix B and C of the California Fire Code.

TABLE I.¹

Area Type / Acres	Hydrant Spacing	Hydrant Flow Rate
Commercial	300 feet	1,250 gpm
Urban & Rural Developed Neighborhood	500 feet ²	500 gpm ³
Rural 5 to 10 Acres	600 feet	500 gpm ³
Rural over 10 Acres	600 feet	500 gpm ³

All flows are measured at 20 p.s.i. residual pressure.

¹ Stored water systems should not be used when a water purveyor is available unless augmenting the system and approved by the Fire Chief.

- ² Maximum distance from the driveway entrance to a hydrant cannot exceed 250' for un-sprinklered and 350' for sprinklered buildings.
- ³ Buildings provided with a rated automatic sprinkler system

SPACING POLICY

1. If the distance from the driveway apron exceeds the maximum distance allowed by code, the installation of a fire hydrant may be required. The location of the new hydrant shall comply with the spacing requirements of the code, as determined by the Fire Code Official.
2. Spacing for one-family and two-family dwellings shall be according to Table I (above) of this standard. Spacing for other than one-family and two-family dwellings shall be according to Appendix C of the California Fire Code. Additional fire hydrants above those required by Table I and Appendix C may be required when deemed necessary by the Fire Code Official to provide needed fire protection.
3. Spacing is based on the distance between hydrants along an approved Fire Apparatus Access Road. Specific locations will be determined by the Fire District prior to project approval.
4. Irrespective of distances provided in the referenced tables, additional hydrants may be required at intersections and near Fire Apparatus Access Roads serving buildings at risk.
5. Regardless of the hydrant spacing, fire hydrants shall be located such that all points on Fire Apparatus Access Roads adjacent to a structure are within the distances listed in Table 1 above, or C102.1 of the California Fire Code.
6. Fire hydrants shall be required on both sides of the roadway whenever:
 - i. Roadway easement widths are greater than 60 ft.
 - ii. A center median strip exists.
 - iii. The roadway is a major highway or thoroughfare as identified by the County Department of Public Works, Road Division.
 - iv. In the opinion of the Fire Chief or designee, the use of fire hydrants on the opposite side of the roadway may prove operationally difficult or may create unsafe working conditions.

PRIVATE ON-SITE HYDRANT REQUIREMENTS

1. When required, a fire hydrant shall be installed no closer than 50 ft and no further than 150 ft traveled path distance to the dwelling. Specific location shall be determined by the Fire Code Official or designee.

2. Water mains for on-site fire hydrants shall be installed in accordance with the water purveyor standards or National Fire Code (NFPA Standard 24) and shall be a minimum of 4 in. diameter.
3. All on-site fire hydrants shall be equipped with a shut-off (street) valve.
4. Curb faces shall be painted red to 10 ft on both sides of the hydrant.
5. Maintenance of on-site hydrants is the responsibility of the property owner.
6. The Fire District shall have unrestricted access to on-site fire hydrants for inspection and testing purposes.

GENERAL REQUIREMENTS

1. Fire Hydrant Discharge Outlet Configuration
 - i. One- and Two-Family Dwellings
 - a. One 4 in. discharge outlet and one 2-1/2 in. discharge outlet
 - ii. Other than One- and Two-Family Dwellings
 - a. Minimum one 4 in. discharge outlet and two 2-1/2 in. outlets
2. All outlets shall have national standard threads and metal caps to protect threads.
3. The hydrant should be installed within 5' of the edge of pavement at roadway grade as determined by the Fire Code Official. The center of the lowest outlet shall be a minimum of 18 in. above grade and a maximum of 24 in. above grade.
4. The fire hydrant shall have pentagonal operating nuts.
5. Hydrant barrel shall be painted yellow or as approved by the Fire Code Official or designee.
6. Hydrant and main installations shall be installed, operational, and have Fire District approval prior to structural framing.
7. Hydrant locations shall be identified by the installation of approved blue reflective markers located in the roadway 90 degrees to the hydrant. Location should be near the roadway center, but not likely to be obscured by subsequent striping.
8. No barricades, walls, fences, landscaping, etc., shall be installed, planted or maintained within a 3-foot radius of a fire hydrant.
9. Hydrant flows may be increased and spacing decreased in high fire hazard areas, consistent with nationally recognized standards and industry good practice.

Flow testing may be required by the Fire District prior to the acceptance of required hydrants. Resulting flows must be consistent with the flow criteria stipulated in this Standard. Upon the successful completion of this testing, the contractor may then proceed with structural framing.

DEVELOPMENT STANDARD #4b WATER STORAGE REQUIREMENTS

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person or conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

The purpose of this standard is to provide clarification of the minimum requirements for water storage, in order to ensure that adequate water is provided to control fires and provide improved protection against injury, life loss, and property damage in the Fire District.

SCOPE

It is the policy of the Montecito Fire District that tank storage of water for firefighting purposes shall be limited to those instances wherein the water purveyor is unable to provide adequate fire flow from its distribution system. All structures to be served from such stored water systems shall be fitted with automatic fire sprinkler systems which comply with the standards of the Fire District as referenced in the National Fire Protection Association (NFPA) Standards 13D, 22, 24 and this Standard.

PLANS

Plans and specifications drawn by a California Licensed Civil Engineer shall be submitted to the Fire District for review and approval prior to installation of the storage system. These plans shall include valve and piping schedules, grade lines, tank specifications, pump curves and specifications, engineer's certifications (where applicable) and scaled system drawings prior to installation of system components. All work shall be inspected prior to being covered up. The system shall be installed and operational prior to the beginning of structural framing.

TANK SYSTEM

The tank system shall be configured such that the required fire flow adequately provides necessary fire protection for a given sized structure as indicated on Figure 4a-1 of this Plan. The **minimum fire flow tank capacity is 5,000 gallons for up to a 2,500 square foot structure.** For every square foot increase in floor area, an increase of 2 gallons of fire flow capacity is required. The table below will be utilized to determine tank capacity for fire flow capacity. **A minimum**

pressure of 20 psi shall be provided at the system discharge outlets. The following table may be used as a guide in tank sizing:

Building Size	Gallons
Up to 2,500 sq. ft.	5,000
Up to 3,000 sq. ft.	6,000
Up to 4,000 sq. ft.	8,000
Up to 5,500 sq. ft.	11,000
Up to 7,500 sq. ft.	15,000
Up to 10,000 sq. ft.	20,000

Shared stored water systems may be utilized where the cumulative square footage of the structures meets requirements stated in the table above. This provision must be approved by the Fire Chief on a case-by-case basis.

The Fire District will permit property owners to utilize a single tank for supplying both required flows for fire protection and domestic use providing the minimum capacity for fire flow listed above is maintained in the water tank at all times.

Tanks should be from an ICBO (International Conference of Building Officials) recognized manufacturer and shall be installed in accordance with the manufacturer’s installation instructions. Appropriate permits shall be obtained from the County as required. Any proposed deviation for these criteria shall be reviewed for structural integrity by and shall bear the stamp and signature of a California Licensed Structural Engineer.

The tank discharge outlet shall have a screen mesh with a minimum nominal size of four (4) inch and be of brass No. 10 B&S (Brown and Sharpe) gage wire.

Above ground piping shall be in compliance with NFPA Standard 20. Underground system piping installation shall conform to NFPA Standard 24.

A four inch class 150 full port shut off valve shall be installed in a locked open position at or near the tank outlet.

When required to achieve necessary fire flow, a centrifugal pump shall be installed and maintained as per NFPA Standard 20. Pump fittings and trim shall include isolation valves, strainer, check valve, pressure relief valve, pressure gauge, mercoide type pressure switch, and adequate provisions for vibration isolation.

System discharge outlet shall be a hydrant by J. Jones all bronze No. 3700 (or district approved equal) with 2 ½ and 4 inch National Standard Thread outlets. Outlet caps shall be bronze. Hydrant shall be installed with a class 51 ductile iron bury and a break off spool. Prior to final acceptance this hydrant shall receive two coats of yellow alkylid gloss paint.

It is to be understood that this system shall be maintained in an operative condition at all times by the property owner for the duration of any occupancy. The Fire District shall be afforded the opportunity to conduct tests of the system when reasonable advance notice is provided. Further, the Fire District shall be notified immediately should the system become inoperative at any time. It shall be the contractor's responsibility to provide a written affidavit that the property owner has been informed of this stipulation before final occupancy clearance will be granted.

DEVELOPMENT STANDARD #5a RESIDENTIAL AUTOMATIC SPRINKLER SYSTEMS

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

The purpose of this standard is to provide clarification of the minimum requirements for fire sprinkler systems in residential use buildings, in order to aid in the detection and control of fires and thus provide improved protection against injury, life loss, and property damage.

SCOPE

This standard, in conjunction with the latest edition of NFPA 13D and NFPA 13R and California Residential Code (CRC) section R313 shall apply to the design and installation of, as well as the modification to, all fire sprinkler systems in residential buildings. In the event of an inconsistency or conflict between the provisions set forth in this Standard, the Fire District Code, NFPA 13D, NFPA 13R, or CRC R313, the more restrictive provision shall apply.

RESPONSIBILITY

All individuals and companies who intend to engage in the installation or alteration of fire sprinkler systems are subject to the requirements of this standard.

INSTALLER: The sprinkler system can be installed by an individual who holds a state of California C-16 (sprinklers), C-36 (plumbing) license or, by owner-builder of an owner-occupied, single-family dwelling.

DESIGNER: Plans shall be designed by a C-16 licensed contractor or by a Registered Professional Engineer (Civil, Mechanical, or Fire Protection), licensed by the State of California (Board of Professional Engineers). All copies of the plans shall be stamped and signed by the licensed individual. C-36 must have registered engineer design sprinkler drawings.

PLANS SUBMITTAL GUIDELINES

1. The property owner or applicant shall submit one (1) set of plans, data sheets, and hydraulic calculations for the proposed sprinkler system to the Fire District for review and approval prior to installation via VIVA.

2. Plans will be checked and if approved, will be stamped “Approved”, signed and dated. The Fire District will retain a set of plans electronically and the applicant can also access the plans via VIVA.
3. Sprinkler plans shall be subject to review by a Fire District retained consultant at the Fire Code Official’s discretion. Multiple plan reviews may result in fees being charged to the applicant.
4. Any field changes shall be noted on the drawings. The edited drawings may need to be submitted to the Fire District for additional plan check prior to final Fire District approval.
5. A copy of the approved plans shall be maintained on the job site during all phases of system installation.
6. Copies of Manufacturer’s data for all installed system components shall be provided upon Fire District request prior to final system acceptance. All system components shall be installed following manufacturer’s guidelines unless specific relief is granted by the Fire Code Official.
7. Listed and Labeled: Only UL listed and labeled devices and materials shall be installed and used in accordance with the listing limitations and manufactures guidelines. Only new sprinkler heads and components shall be installed in the systems.

PLANS

To speed up the plan check process and to avoid the possibility of having the plans returned for corrections, please use the following checklist, which identifies the information that is required on the working sprinkler drawings prior to submittal.

1. Name of property owner and/or occupant
2. Address of property
3. Assessor’s Parcel Number (APN)
4. Name of sprinkler contractor, address, phone number, type of license and license number
5. Sprinkler contractor’s dated signature and seal (on each sheet)
6. All plans must be to scale or dimension
7. Plot map indicating all structures, water meter location/size, underground pipe size, point of connection, length and type of pipe to be installed
8. Full height cross section showing beamed ceilings, vaulted ceilings, attic areas, and sub-floor basements

9. Sprinkler riser detail including: double check valve assembly, pressure gauge, drain valve, flow switch, pressure relief valve, domestic water control valve
10. Sprinkler head spacing
11. Show all non-sprinklered areas
12. Indicate manufacture, style, sprinkler model orifice size a “K” factor for each sprinkler used
13. Pipe information: type and size
14. Hanger detail
15. Inspectors test valve
16. Identify each room and space of the buildings
17. Location of heat sources: Fireplaces, ovens and cook tops, heating devices, FAU
18. Water flow information: Static pressure, residual pressure, flow

WATER SUPPLY

1. Water Supply: All connections to domestic water supply shall be made in accordance with applicable codes and standards of the County and any local water purveyor.
2. Water Supply Main: All residential sprinkler systems shall have a single supply main from the meter serving both domestic demand and the sprinkler system. A dedicated main solely for sprinkler system may be required on a case by case basis.
3. Domestic Water Supply Shut Off: Domestic water supply shut off valve on the supply line shall be installed on the domestic side of the sprinkler system riser (system plumbing including flow switch and valves). This is to assure the sprinkler system remains in service when domestic supply is shut off.
4. Water Supply: Domestic water supply must be connected to the fire sprinkler system at rough inspection.
5. Domestic Water Demand: System hydraulic design shall provide for an allowance of five gallons per minute (GPM) for domestic demand.
6. Automatic Booster Pump: When domestic water supply pressure is insufficient to produce enough water flow and pressure to accommodate a fire sprinkler system, a booster pump can be integrated into the system to augment domestic and fire flow demand. The pump must be automatically activated upon system demand, self-priming and listed or approved for electrical safety by a recognized testing laboratory. The pump must be protected from exposure to freezing and brush fires.

SPRINKLER RISER SYSTEM COMPONENTS

1. All risers shall be easily located, preferably on the outside of the building in plain sight. Risers may be installed in an access panel on an outside wall with permanent labeling on the door. Alternate locations must have approval by the Fire Official.
2. The system riser shall branch off the domestic supply line on the supply side of the main shut off valve. This is to assure the sprinkler system remains operable when the domestic supply is shut off.
3. All risers shall use copper piping and all shut off controls shall be ball valves.
4. Riser Location: Separate system risers may be installed remote from the domestic water source however must be easily located outside of the building.
5. Check Valve: For back flow prevention, the Montecito Water District requires that an RP device shall be installed at the meter and an approved single check valve assembly shall be installed on the system riser.
6. Sprinkler System Control Valves: There shall be two shut off ball valves located on each side of the check valve. These valves shall be locked in the open position upon final inspection.
7. Pressure Gauge: A UL listed 300psi gauge shall be installed.
8. Pressure Relief Valve: An approved poppet type pressure relief valve shall be installed on the riser between the back flow device and the system flow switch. Device shall be set with a design pressure of 160 psi. Note: This valve is not required when sprinkler system is supplied from a gravity fed stored water system.
9. Drain Valve: An unthreaded 1/2 inch ball valve shall be installed on the system and positioned such that flow will be to the outside away from the building.
10. Flow Switch: A system flow switch shall be installed. It shall be equipped with two connections; one for a local exterior 6 inch bell and one for alarm system monitoring. All flow switches shall be set for a 30 second delay.
11. Signage: All sprinkler system shutoff valves shall have an all weather sign affixed identifying the buildings they serve.
12. Alarms: Each sprinkler riser shall have a minimum 6 inch alarm bell affixed to an exterior wall of the structure positioned such that it can be heard by closest neighbor when activated.

RESIDENTIAL SPRINKLER SYSTEM DESIGN

1. Piping: The following list of approved piping is acceptable to use in residential fire sprinkler systems installations: Type "M" copper, Type "L" copper, steel pipe, and

Chlorinated Polyvinyl Chloride (CPVC) plastic. CPVC piping & fittings are to be listed for fire sprinkler system installations. Note: Type “K” copper pipe is unacceptable to use

2. Hanging Methods: All piping shall be provided with approved hangers and supported per manufactures requirements. Refer to Standard VII of this section for further information on hanging pipe.
3. Sprinklers: Only new residential sprinklers shall be installed unless otherwise indicated in the Code. Sprinklers shall only be installed according to their listing.
4. Inspector’s Test Valve: Property owner shall install non-threaded one-half inch ball valve at the remote area of the system to serve as the inspector’s test valve. This same type of valve shall be located at the riser to serve as a system drain. Any threads on these outlets are to be removed.
5. Attics: Finished attic spaces intended for storage shall be sprinklered.
6. Garages: Garages shall be sprinklered with residential type sprinklers at their listed spacing and flows.
7. Detached Group U buildings, as defined by the California Building Code, carports without habitable space, trellises and pergolas, may be exempted from the installation of sprinklers on a case-by-case basis by the Fire Code Official.
8. Water Heater Closets: All water heater closets regardless of size require fire sprinklers.
9. Mechanical Rooms: Intermediate temperature sprinkler heads are required and spaced for ordinary hazard with cage protectors.
10. Forced Air Units (FAU): A single intermediate temperature sprinkler shall be installed over each individual fuel-fired FAU. When there is more than one fuel-fired FAU in a single location, sprinkler heads shall be spaced as per Ordinary Hazard.
11. HVAC Diffuser: Heads shall be located a minimum eighteen inches away from any HVAC diffuser grille.
12. Heat /Return Air Registers: Sprinklers shall be located no closer than two feet from any register.
13. Obstructions: Sprinkler spray patterns shall not be obstructed and all head clearances shall be provided as required by NFPA 13D

SPRINKLER PIPE INSTALLATION REQUIREMENTS

1. Copper Pipe
 - a. All materials delivered to the job site shall be protected from the physical elements and damage. Any damaged, gouged, cut, scratched

heads, pipe or fittings shall be removed and replaced.

- b. No corrosive or self-cleaning fluxes shall be used. Joints shall be wiped clean of excess flux and solder.
- c. All piping running through studs or masonry shall be protected by elastomeric or plastic sleeves at three foot maximum intervals.
- d. Nails are unacceptable as a means of securing hangers and supports. Piping shall be supported at the following maximum intervals:
 - Within six inches of all sprinkler drops
 - Within eighteen inches of all joints
 - Within four foot intervals on CPVC piping
 - Within six foot intervals on copper tubing
- e. Hangers: Refer to local plumbing codes for acceptable hanger types. Hangers shall be installed every twelve feet and within one foot of any sprinkler.
- f. Copper pipe may be exposed in attics, porches, canopies, garages and open carports.
- g. Spray Foam Insulation: When spray foam insulation is applied around sprinkler heads, a minimum of six inches shall be maintained between the spray foam insulation and all sides of the sprinkler head.
- h. Approved copper pipe must be utilized and protected when application calls for piping running through the sub-roof assembly just below roof decking.
- i. Approved Pipe: Type "M" copper, Type "L" copper.

2. CPVC Pipe

- a. CPVC piping is to be installed per manufacturer's listing. All CPVC piping & fittings are to be listed for fire sprinkler system installations.
- b. Installers shall have attended a practical application training class by a CPVC pipe manufacture and have in possession a pocket card verifying proper certification to install this pipe.
- c. Hangers shall be approved for CPVC Pipe and installed every six feet along the length of the pipe and within six inches from sprinkler heads.
- d. Spray Foam Insulation: CPVC pipe must be protected as per manufactures recommendations where it could come in contact with spray foam insulation. Under no circumstances is CPVC pipe allowed to be encased by this product

without protection. When spray foam insulation is applied around sprinkler heads, a minimum of six inches shall be maintained between the spray foam insulation and all sides of the sprinkler head.

- e. Incompatible Materials: Materials that have been identified as incompatible with CPVC shall not be allowed to contact the pipe. Examples of such materials are Romex electrical wiring, flexible wire/cable, metallic ducting, and communication lines. Check CPVC manufacture product data sheets for a complete list of incompatible materials.
- f. Test Plugs: For CPVC piping, no sprinkler heads shall be installed in any system until the Fire Official has completed both flow test and rough inspections. At this stage of inspection, test plugs must be installed.

INSPECTION REQUIREMENTS

1. Rough Inspection: All system components including piping, connections, sprinkler heads (Test Plugs for CPVC), hangers, valves, gauges, and flow switches are required to be in place and shall be exposed for visible inspection.

The system shall be pressurized with water at a pressure comparable to working pressure for the duration of the inspection. System must pass inspection before being covered.

2. Hydrostatic Test: Each system shall be hydrostatically tested at no less than 200 psi for copper and steel systems and at 150 psi for all CPVC systems. System shall hold a desired pressure for a minimum period of two hours.
3. Flow/Bucket Test: Flow testing of system is required. Flow shall be measured for a thirty second flow period and shall conform to the manufacturer's listing criteria for the installed sprinkler heads plus an additional 5 GPM for domestic supply from the hydraulically most demanding heads in the system. Contractors shall provide all equipment necessary for conducting test. The system shall meet the required flow.
4. Spray Foam Insulation Inspection: A visual inspection after spray foam is installed on CPVC systems is required.
5. Final Inspection: At final inspection, fire sprinkler covers/escutcheons shall be installed. Sprinkler head box shall be mounted in plain sight in garage or mechanical room. Included in the box shall be three spare sprinkler heads per type installed in the system and a wrench sized for each type of head.

All-weather signs shall be permanently affixed to system or structure next to system and installed at time of inspection. (Main Drain, Inspector's Test, Control Valve, and Warning Sign)

System shall be flowed and tested for operability using the Inspectors Test Valve (ITV). Where waterflow detection devices are installed, these devices shall be flow tested and

shall result in an audible alarm on premises within 30-45 seconds. If system is monitored by an alarm monitoring system, the proper communication links must be in place at time of inspection and the District must be contacted by the local alarm company within five minutes of the start of the flow test.

6. Maintenance Schedule: The sprinkler contractor shall provide the property owner with maintenance information as described in NFPA 13D. Property owner shall maintain the system consistent with these requirement.

DEVELOPMENT STANDARD #5b

COMMERCIAL AUTOMATIC SPRINKLER SYSTEMS

The information contained in this standard is provided solely for the convenience of the developers, architects, and contractors in complying with the Montecito Fire Protection District (Fire District) requirements. The Fire District reserves the right to make changes and improvements to this standard as and when required by law, or otherwise.

It is the responsibility of the person conducting any work pursuant to this standard to ensure their work complies with any and all applicable codes, ordinances, and regulations.

PURPOSE

The purpose of this standard is to provide clarification of the minimum requirements for fire sprinkler systems in commercial and industrial use buildings, in order to aid in the detection and control of fires and thus provide improved protection against injury, life loss, and property damage.

SCOPE

This standard, in conjunction with the latest CFC adopted edition of NFPA 13 shall apply to the design and installation of, as well as the modification to, all fire sprinkler systems in commercial and industrial use buildings. In the event of an inconsistency or conflict between the provisions set forth in this Standard, the Fire District Code and NFPA 13, the more restrictive provision shall apply.

RESPONSIBILITY

All individuals and companies who intend to engage in the installation or alteration of fire sprinkler systems are subject to the requirements of this standard.

Installer: The sprinkler system can be installed by an individual who holds a state of California C-16 (sprinklers) license.

Designer: Plans shall be designed by a C-16 licensed contractor or by a Registered Professional Engineer (Civil, Mechanical, or Fire Protection), licensed by the State of California (Board of Professional Engineers). All copies of the plans shall be stamped and signed by the licensed individual.

PLANS SUBMITTAL GUIDELINES

1. The property owner or applicant shall submit one (1) set of plans, data sheets, and hydraulic calculations for the proposed sprinkler system to the Fire District for review and approval at least three weeks prior to installation.
2. Plans will be checked and if approved, will be stamped "Approved", signed and dated. The Fire District will retain a set of plans electronically. Once approved, the plans can be picked up by the owner/applicant at District Fire Station #1 located at 595 San Ysidro Road.
3. Sprinkler plans shall be subject to review by a Fire District retained consultant at the Fire Code Official's discretion. All costs associated with this review shall be paid for by the property owner.

Any field changes shall be noted on the drawings. The edited drawings may need to be submitted to the Fire District for additional plan check prior to final Fire District approval.

4. A copy of the approved plans shall be maintained on the job site during all phases of system installation.
5. Copies of Manufacturer's data for all installed system components shall be provided upon Fire District request prior to final system acceptance. All system components shall be installed following manufacturer's guidelines unless specific relief is granted by the Fire Code Official.
6. Listed and Labeled: Only UL listed and labeled devices and materials shall be installed and used in accordance with the listing limitations and manufactures guidelines. New sprinkler heads and components shall be installed in the systems.

PLANS

To speed up the plan check process and to avoid the possibility of having the plans returned for corrections, please use the following checklist, which identifies the information that is required on the working drawings prior to submittal.

- a. Name of sprinkler contractor, address, phone number, license number
- b. Sprinkler contractor's dated signature and seal (on each sheet)
- c. Cross-sectional drawings for all typical sprinklered areas.
- d. Riser schematic details to include all valves, jointing and support bracing.
- e. Control diagram for flow switch.
- f. Details of all typical hanger and bracing applications for this work.

- g. All applicable support and drainage provisions as described in NFPA 13 shall be met by the Sprinkler Contractor. Auxiliary drains shall be routed to the building exterior.
- h. A list of all abbreviations and symbols shall be provided on the drawings.
- i. Certification required for all welding. All welding to be indicated on shop drawings.
- j. The sprinkler shop drawings shall bear the signature and registration number of a National Institute for Certification in Engineering Technologies (NICET) Level III sprinkler designer. At the discretion of the Fire Chief, the sprinkler designer may submit resume and credentials which demonstrate an equivalent level of expertise.

SPRINKLER SYSTEM DESIGN/INSTALLATION

- 1. Hydraulics: Maximum flow rate for any underground pipe shall not exceed 16 feet per second.
- 2. All pipe and materials delivered to the job site shall be protected from the elements and physical damage.
- 3. All penetrations of fire separation walls by sprinkler piping shall be sealed with a suitable sealant prior to final inspection.
- 4. All underground pipe shall be bedded on a puddled and tamped 4 inch thick base of yellow sand prior to hydrostatic testing. Backfilling shall consist of an initial 12 inch lift of tamped yellow sand. Subsequent compacted lifts of 12 inches, or a fraction thereof, shall be made with clean backfill.
- 5. The Sprinkler Contractor shall provide all information as deemed necessary by the Fire Chief to establish evidence of compliance with the Manufacturer's guidelines.
- 6. All system valves shall be UL and/or FM listed for fire sprinkler service.
- 7. Any deviations from procedures described within this Standard shall be allowed only with the express written consent of the Fire Chief.

INSPECTION REQUIREMENTS

- 1. The sprinkler system shall be inspected at the following intervals:
 - a. All welded sections shall be field inspected prior to installation. All burrs, slag, and welding residue shall be filed and removed prior to inspection.
 - b. All piping shall be inspected prior to being covered, buried or concealed.
 - c. Hydrostatic testing will be required upon completion of piping installation.
 - d. Final inspection for system acceptance shall be completed prior to granting occupancy clearance. A set of approved shop drawings with all field changes shall be produced

for this inspection. All components of this system shall be operational and in compliance with this Section.

All required inspections shall be arranged to allow the Fire District 48 hours advance notice. Any work completed without the required inspections shall be removed and replaced at the discretion of the Fire Code Official.

DEVELOPMENT STANDARD #6 REQUEST FOR MODIFICATIONS FOR POST DISASTER REBUILDS

The Montecito Fire Protection District (Fire District) recognizes the adverse impacts of disasters within our community such as wildfires, earthquakes, floods, and debris flows that could not have been prevented by the exercise of foresight or caution. The Fire District is committed to working with property owners in recovering from the impacts of disaster as quickly as possible to ensure a resilient community.

Consistent with established development standards, each proposed rebuild will have a set of conditions pursuant to requirements set forth in the current California Fire Code (CFC) and the adopted Fire District Code and Development Standards. The Fire District recognizes that when re-building communities following disasters, there may be practical difficulties in meeting requirements relevant to current code standards.

Property owners that are affected by disasters and have demonstrated difficulties making the code upgrade requirements may request a modification to the imposed conditions of the Fire Protection Certificate (FPC). The appeal for modification shall be in the form of a written request and shall contain an acknowledgement of the applicable code standards and include a description of the practical difficulties in attaining the specific requirements imposed. Further, the letter shall include a list of suggested modifications to the project that will assist the Fire District in providing the highest level of fire and life safety for the residents, their properties, and the community as a whole.

The structure shall be constructed to not exceed the previously legal existing square-footage. If the occupancy classification of the existing structure changes, in whole or in part, this policy shall not apply, and the structure shall meet all current adopted codes and standards. The request for modification must be received within one year of the disaster. Only legal property owners at the time of the disaster may request a modification.

Fire District staff will convey which conditions apply specific to an individual project, both in the initial planning phase, and as condition of final approval / certificate of occupancy issuance. Site inspections and conceptual plan reviews by Fire District personnel will be made upon the request of owners or their agents or at the discretion of Fire District personnel.

Address the request for modification of the Fire Protection Certificate and any questions to the District Fire Marshal.

Agenda



Item #4

Attachment

A



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Finance and Administrative Manager 
Date: November 17, 2025
Topic: Financial Statements Review

Summary

The financial reports presented are generated from the County's new financial system, Workday. This meeting's review covers all financial transactions from August through October 2025. All year-to-date (YTD) reporting reflects activity from July 1, 2025 to October 31, 2025.

Because Workday uses different reporting formats than the previous system (FIN), the data was obtained directly from Workday and exported into Excel to replicate the look of the former FIN reports.

List of Reports

1. Variance Report (all funds) – Highlights notable budget-to-actual variances in the financial reports. The report is produced internally.
2. Balance Sheet (all funds) – This summarizes the District's assets, liabilities, and equity in a YTD format.
3. Financial Status (all funds) – This summarizes revenues and expenses for the District in a YTD format and provides a comparison to the budgeted totals.
4. Revenue Transactions (all funds) – Lists all revenue received for the months under review, separated by line items.
5. Expenditure Transactions (all funds) – Lists all expenses for the months under review, separated by line items.
6. Financial Trend (General Fund only) – This report summarizes the YTD expenses at a specified month-end for two years.
7. Mutual Aid Billing Detail – This report details all mutual aid assignments during the fiscal year, the amount due, and the responsible agency. The report is updated when payments are received. The report is produced internally.

Conclusion

The Finance Committee performed a thorough review of the financials at the November 10th committee meeting and recommends that the Board approve the Financial Statements for August, September, and October 2025.

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

**Variance Report
For October 31, 2025 Financials**

Report	Line Item	Variance Explanation
1 Balance Sheet	1030	Funds held with the rental property management company to cover ongoing maintenance expenses.
2 Balance Sheet	1100	Revenue that was recorded last fiscal year end. All funds are considered collectible.
3 Balance Sheet	3000	The Accounts Payable balance reflects expenses entered by month end where payment was disbursed in the next month.
4 Balance Sheet	3065	Funds due to CalOES/FEMA as part of the SCE escrow funds settlement. There is a payment pending to CalOES for \$1,764,644. The remaining funds of \$271,881 will be recognized as revenue by the District.
5 Balance Sheet	5025	Fund Balance - Residual has a negative balance due to normal operating cash flow shortages experienced annually from August to November. Economic Uncertainties reserves are utilized temporarily to cover operating costs until property tax revenue is received in December.
6 Financial Status	3750 & 4610	The negative balance is due to a 6/30/24 accounts receivable reversal (accounting entry) from mutual aid assignments. Collection of these of these funds is expected by the calendar year-end.
7 Financial Status	6300 & 6301	Approximately \$1.4 million of total overtime expenses resulted from fire assignments through October 31st, which will be reclassified to Spend Category 6301, Overtime - Reimbursable.
8 Revenue Transactions	3010 to 3056	Property tax revenue transactions are all input by the County Auditor-Controller's office.
9 Financial Status	7650	This line item is currently over budget because the CalCard statement payments were temporarily charged to this account. The expenses will be reconciled and moved to their proper line items in November.

Montecito Fire Protection District Balance Sheet

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	Beginning Balance 07/01/2025	Year-To-Date Debits (+)	Year-To-Date Credits (-)	Ending Balance 10/31/2025	
Assets					
1000:Cash in Treasury	16,052,667.60	2,796,823.20	10,539,165.36	8,310,325.44	
1025:Imprest Cash	500.00	500.00	500.00	500.00	
1030:Cash with Fiscal Agents	69,746.90	-	50,000.00	19,746.90	1
1035:Deposits in Transit	-	328,066.53	328,066.53	-	
1100:Accounts Receivable	251,455.00	-	242,840.00	8,615.00	2
1130:Interest Receivable	133,637.73	97,999.55	231,637.28	-	
Total Assets	16,508,007.23	3,223,389.28	11,392,209.17	8,339,187.34	
Total Assets	16,508,007.23	3,223,389.28	11,392,209.17	8,339,187.34	
Liabilities					
3000:Accounts Payable	302,951.40	8,041,461.34	8,092,212.97	353,703.03	3
3005:Salaries & Benefits Payable	475,864.67	475,864.67	-	-	
3015:Nonresident Withhold Payable	-	-	12.36	12.36	
3035:Accrued Expenses	45,010.00	45,010.00	-	-	
3065:Due To Other Governments	2,036,252.25	-	-	2,036,252.25	4
3075:Deposits	1,500.00	-	-	1,500.00	
3086:Warrants Payable	-	226,117.85	226,117.85	-	
3087:EFT Payable	50,466.49	3,049,031.41	2,998,564.92	-	
3094:Unidentified Revenues	-	125,757.01	125,757.01	-	
Total Liabilities	2,912,044.81	11,963,242.28	11,442,665.11	2,391,467.64	
Equity					
5015:Fund Balance-Committed	8,565,500.00	-	-	8,565,500.00	
5025:Fund Balance-Residual	5,030,462.42	10,453,472.17	2,805,229.45	(2,617,780.30)	5
Total Equity	13,595,962.42	10,453,472.17	2,805,229.45	5,947,719.70	
Total Liabilities & Equity	16,508,007.23	22,416,714.45	14,247,894.56	8,339,187.34	

Montecito Fire Protection District Balance Sheet

Fund 3652: Capital Reserves Fund

As of: 10/31/2025

Ledger Account	Beginning Balance 07/01/2025	Year-To-Date Debits (+)	Year-To-Date Credits (-)	Ending Balance 10/31/2025
Assets				
1000:Cash in Treasury	3,501,721.62	55,762.32	106,315.32	3,451,168.62
1130:Interest Receivable	26,323.15	29,439.17	55,762.32	-
Total Assets	3,528,044.77	85,201.49	162,077.64	3,451,168.62
Total Assets	3,528,044.77	85,201.49	162,077.64	3,451,168.62
Liabilities				
3000:Accounts Payable	-	106,315.32	106,315.32	-
3087:EFT Payable	-	18,255.00	18,255.00	-
Total Liabilities	-	124,570.32	124,570.32	-
Equity				
5020:Fund Balance-Assigned	2,572,999.45	-	-	2,572,999.45
5025:Fund Balance-Residual	955,045.32	106,315.32	29,439.17	878,169.17
Total Equity	3,528,044.77	106,315.32	29,439.17	3,451,168.62
Total Liabilities & Equity	3,528,044.77	230,885.64	154,009.49	3,451,168.62

Montecito Fire Protection District Balance Sheet

Fund 3653: Land & Building Fund

As of: 10/31/2025

Ledger Account	Beginning Balance 07/01/2025	Year-To-Date Debits (+)	Year-To-Date Credits (-)	Ending Balance 10/31/2025
Assets				
1000:Cash in Treasury	5,355,833.08	89,799.04	-	5,445,632.12
1130:Interest Receivable	44,433.47	45,365.57	89,799.04	-
Total Assets	5,400,266.55	135,164.61	89,799.04	5,445,632.12
Total Assets	5,400,266.55	135,164.61	89,799.04	5,445,632.12
Liabilities				
3000:Accounts Payable	-	-	-	-
3087:EFT Payable	-	-	-	-
Total Liabilities	-	-	-	-
Equity				
5020:Fund Balance-Assigned	3,163,528.52	-	-	3,163,528.52
5025:Fund Balance-Residual	2,236,738.03	-	45,365.57	2,282,103.60
Total Equity	5,400,266.55	-	45,365.57	5,445,632.12
Total Liabilities & Equity	5,400,266.55	-	45,365.57	5,445,632.12

Montecito Fire Protection District Financial Status

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	Adjusted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year % of Budget
Revenues				
RC-3010 Property Tax-Current Secured	24,071,000.00	(42,849.55)	(24,113,849.55)	-0.18%
RC-3011 Property Tax-Unitary	226,000.00	1,271.22	(224,728.78)	0.56%
RC-3015 PT PY Corr/Escapes Secured	50,000.00	33,899.67	(16,100.33)	67.80%
RC-3020 Property Tax-Current Unsecd	885,000.00	839,838.29	(45,161.71)	94.90%
RC-3023 PT PY Corr/Escapes Unsecured	22,000.00	1,927.39	(20,072.61)	8.76%
RC-3040 Property Tax-Prior Secured	-	1,069.98	1,069.98	0.00%
RC-3050 Property Tax-Prior Unsecured	28,000.00	12,427.58	(15,572.42)	44.38%
RC-3054 Supplemental Pty Tax-Current	591,000.00	63,785.60	(527,214.40)	10.79%
RC-3056 Supplemental Pty Tax-Prior	-	5,108.02	5,108.02	0.00%
6000:Taxes	25,873,000.00	916,478.20	(24,956,521.80)	3.54%
RC-3057 PT-506 Int, 480 CIOS/CIC Pen	-	5.67	5.67	0.00%
6050:Fines, Forfeitures, and Penalties	-	5.67	5.67	0.00%
RC-3380 Interest Income	319,000.00	94,963.08	(224,036.92)	29.77%
RC-3409 Other Rental of Bldgs and Land	69,000.00	-	(69,000.00)	0.00%
6150:Use of Money and Property	388,000.00	94,963.08	(293,036.92)	24.48%
RC-3750 State-Emergency Assistance	1,000,000.00	(196,373.00)	(1,196,373.00)	-19.64%
RC-4220 Homeowners Property Tax Relief	77,000.00	-	(77,000.00)	0.00%
6200:Intergovernmental Revenue-State	1,077,000.00	(196,373.00)	(1,273,373.00)	-18.23%
RC-4476 Federal Emergency Assistance	1,000,000.00	328,066.78	(671,933.22)	32.81%
6210:Intergovernmental Revenue-Federal	1,000,000.00	328,066.78	(671,933.22)	32.81%
RC-5105 Reimb for District Services	127,000.00	-	(127,000.00)	0.00%
6300:Charges for Services	127,000.00	-	(127,000.00)	0.00%
RC-5768 Safety Member Reimbursement	30,000.00	19,674.36	(10,325.64)	65.58%
RC-5895 Other-Donations	-	1,000.00	1,000.00	0.00%
RC-5909 Other Miscellaneous Revenue	13,000.00	-	(13,000.00)	0.00%
6350:Miscellaneous Revenue	43,000.00	20,674.36	(22,325.64)	48.08%
Total Revenues	28,508,000.00	1,163,815.09	(27,344,184.91)	4.08%
Expenditures				
SC-6100 Regular Salaries	10,630,000.00	2,485,862.01	8,144,137.99	23.39%
SC-6300 Overtime	1,900,000.00	1,640,121.54	259,878.46	86.32%
SC-6301 Overtime - Reimbursable	1,500,000.00	-	1,500,000.00	0.00%
SC-6400 Retirement Contribution	3,465,000.00	1,629,891.39	1,835,108.61	47.04%
SC-6450 Supp Retirement Contribution	750,000.00	-	750,000.00	0.00%
SC-6550 FICA/Medicare	208,000.00	59,284.36	148,715.64	28.50%
SC-6600 Health Insurance Contrib	2,776,000.00	1,065,180.04	1,710,819.96	38.37%
SC-6700 Unemployment Ins Contribution	6,000.00	62.02	5,937.98	1.03%
SC-6900 Workers Compensation	805,000.00	798,079.91	6,920.09	99.14%
7010:Salaries and Employee Benefits	22,040,000.00	7,678,481.27	14,361,518.73	34.84%
SC-7030 Clothing and Personal	146,000.00	6,370.62	139,629.38	4.36%
SC-7050 Communications	144,000.00	41,477.85	102,522.15	28.80%

Montecito Fire Protection District Financial Status

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	Adjusted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year % of Budget
SC-7060 Food	4,500.00	137.05	4,362.95	3.05%
SC-7070 Household Supplies	50,000.00	8,375.73	41,624.27	16.75%
SC-7090 Insurance	166,000.00	154,991.00	11,009.00	93.37%
SC-7120 Equipment Maintenance	58,000.00	13,053.42	44,946.58	22.51%
SC-7200 Structure & Ground Maintenance	112,500.00	17,959.82	94,540.18	15.96%
SC-7205 Fire Defense Zone	704,000.00	137,999.98	566,000.02	19.60%
SC-7322 Consulting & Mgmt Fees	2,500.00	-	2,500.00	0.00%
SC-7324 Audit and Accounting Fees	45,000.00	16,817.52	28,182.48	37.37%
SC-7325 Other Professional Services	200,000.00	-	200,000.00	0.00%
SC-7348 Instruments & Equip. < \$5000	43,000.00	11,506.24	31,493.76	26.76%
SC-7363 Equipment Maintenance (Fleet)	140,000.00	40,594.60	99,405.40	29.00%
SC-7400 Medical, Dental and Lab	47,000.00	16,053.15	30,946.85	34.16%
SC-7430 Memberships	16,000.00	11,412.00	4,588.00	71.33%
SC-7450 Office Expense	28,000.00	10,052.51	17,947.49	35.90%
SC-7456 IT Hardware Purchase < \$5K	38,000.00	-	38,000.00	0.00%
SC-7460 Professional & Special Service	457,000.00	163,874.30	293,125.70	35.86%
SC-7507 Payroll Fees	15,000.00	5,025.04	9,974.96	33.50%
SC-7510 Contractual Services	150,000.00	49,710.76	100,289.24	33.14%
SC-7530 Publications & Legal Notices	6,000.00	1,929.14	4,070.86	32.15%
SC-7540 Rents/Leases-Equipment	5,500.00	4,838.88	661.12	87.98%
SC-7546 Administrative Expense	195,000.00	-	195,000.00	0.00%
SC-7580 Rents/Leases-Structure	12,500.00	7,878.78	4,621.22	63.03%
SC-7630 Small Tools & Instruments	25,500.00	-	25,500.00	0.00%
SC-7650 Special Departmental Expense	45,000.00	71,528.27	(26,528.27)	158.95%
SC-7671 Special Projects	20,000.00	-	20,000.00	0.00%
SC-7730 Transportation and Travel	65,000.00	18,528.85	46,471.15	28.51%
SC-7731 Gasoline-Oil-Fuel	90,000.00	12,251.55	77,748.45	13.61%
SC-7732 Training	99,000.00	12,836.34	86,163.66	12.97%
SC-7760 Utilities	75,000.00	34,165.87	40,834.13	45.55%
7020:Services and Supplies	3,205,000.00	869,369.27	2,335,630.73	27.13%
SC-7830 Interest Expense (POB)	64,000.00	31,897.72	32,102.28	49.84%
7045:Other Charges	64,000.00	31,897.72	32,102.28	49.84%
SC-8200 Structures&Struct Improvements	-	66,457.64	(66,457.64)	0.00%
7073:Structures&Struct Improvements	-	66,457.64	(66,457.64)	0.00%
SC-8300 Equipment	477,000.00	165,851.91	311,148.09	34.77%
7074:Equipment	477,000.00	165,851.91	311,148.09	34.77%
Total Expenditures	25,786,000.00	8,812,057.81	16,973,942.19	34.17%
Other Financing Sources & Uses				
SC-7901 Operational Transfer Out	400,000.00	-	400,000.00	0.00%
SC-7910 Long Term Debt Princ Repayment (POB)	1,195,000.00	-	1,195,000.00	0.00%
7095:Other Financing Uses	1,595,000.00	-	1,595,000.00	0.00%
Total Other Financing Sources & Uses	(1,595,000.00)	-	1,595,000.00	0.00%

Montecito Fire Protection District Financial Status

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	Adjusted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year % of Budget
Changes to Fund Balances				
AP-9601 Residual Fund Balance-Inc/Dec	1,127,000.00	-	1,127,000.00	0.00%
5027:Increase to Fund Balance Compone	1,127,000.00	-	1,127,000.00	0.00%
Total Changes to Fund Balance	(1,127,000.00)	-	1,127,000.00	0.00%
Net Financial Impact	-	(7,648,242.72)	(7,648,242.72)	0.00%

Montecito Fire Protection District Financial Status

Fund 3652: Capital Reserves Fund

As of: 10/31/2025

Ledger Account	Adjusted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year % of Budget
RC-3380 Interest Income	90,000.00	29,439.17	(60,560.83)	32.71%
6150:Use of Money and Property	90,000.00	29,439.17	(60,560.83)	32.71%
Total Revenues	90,000.00	29,439.17	(60,560.83)	32.71%
Expenditures				
SC-8300 Equipment	606,000.00	106,315.32	499,684.68	17.54%
7074:Equipment	606,000.00	106,315.32	499,684.68	17.54%
Total Expenditures	606,000.00	106,315.32	499,684.68	17.54%
Other Financing Sources & Uses				
RC-5910 Oper Trf (In)-General Fund	400,000.00	-	(400,000.00)	0.00%
6400:Other Financing Sources	400,000.00	-	(400,000.00)	0.00%
Total Other Financing Sources & Uses	400,000.00	-	(400,000.00)	0.00%
Changes to Fund Balances				
AP-9901 Purpose of Fund	116,000.00	-	(116,000.00)	0.00%
5021:Decrease to Fund Balance - Assignm	116,000.00	-	(116,000.00)	0.00%
Total Changes to Fund Balance	116,000.00	-	(116,000.00)	0.00%
Net Financial Impact	-	(76,876.15)	(76,876.15)	0.00%

Montecito Fire Protection District Financial Status

Fund 3653: Land & Building Fund

As of: 10/31/2025

Ledger Account	Adjusted Budget	Year-To-Date Actual	Fiscal Year Variance	Fiscal Year % of Budget
RC-3380 Interest Income	150,000.00	45,365.57	(104,634.43)	30.24%
6150:Use of Money and Property	150,000.00	45,365.57	(104,634.43)	30.24%
Total Revenues	150,000.00	45,365.57	(104,634.43)	30.24%
Expenditures				
SC-7460 Professional & Special Service	500,000.00	-	500,000.00	0.00%
7020:Services and Supplies	500,000.00	-	500,000.00	0.00%
Total Expenditures	500,000.00	-	500,000.00	0.00%
Changes to Fund Balances				
AP-9901 Purpose of Fund	350,000.00	-	(350,000.00)	0.00%
5021:Decrease to Fund Balance - Assignm	350,000.00	-	(350,000.00)	0.00%
Total Changes to Fund Balance	350,000.00	-	(350,000.00)	0.00%
Net Financial Impact	-	45,365.57	(45,365.57)	0.00%

Montecito Fire Protection District

Revenue Transactions

Fund	Revenue Category	Accounting Date	Document	Memo	Amount
FD-3650	RC-3010 Property Tax-Current Secured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Sec Annual 1% Tax (3010)	\$ 21,228.11
RC-3010 Property Tax-Current Secured Total					21,228.11
FD-3650	RC-3011 Property Tax-Unitary	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 Unsec Unitary 1% Tax (3011)	40.24
RC-3011 Property Tax-Unitary Total					40.24
FD-3650	RC-3015 PT PY Corr/Escapes Secured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Sec Escape 1% Tax (3015)	1,230.15
FD-3650	RC-3015 PT PY Corr/Escapes Secured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Sec Annual 1% Tax (3015)	7,103.81
FD-3650	RC-3015 PT PY Corr/Escapes Secured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Sec Escape 1% Tax (3015)	0.75
RC-3015 PT PY Corr/Escapes Secured Total					8,334.71
FD-3650	RC-3020 Property Tax-Current Unsecd	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Unsec Annual 1% Tax (3020)	839,269.36
RC-3020 Property Tax-Current Unsecd Total					839,269.36
FD-3650	RC-3023 PT PY Corr/Escapes Unsecured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Unsec Escape 1% Tax (3023)	1,478.47
RC-3023 PT PY Corr/Escapes Unsecured Total					1,478.47
FD-3650	RC-3040 Property Tax-Prior Secured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 PY Sec 1% Tax (3040)	1,910.50
RC-3040 Property Tax-Prior Secured Total					1,910.50
FD-3650	RC-3050 Property Tax-Prior Unsecured	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 PY Unsec 1% Tax (3050)	11,482.01
RC-3050 Property Tax-Prior Unsecured Total					11,482.01
FD-3650	RC-3054 Supplemental Pty Tax-Current	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Suppl 1% Tax (3054)	20,783.74
FD-3650	RC-3054 Supplemental Pty Tax-Current	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 CY Neg Sup 1% Tax (3054)	(5,464.51)
RC-3054 Supplemental Pty Tax-Current Total					15,319.23
FD-3650	RC-3056 Supplemental Pty Tax-Prior	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 PY Sup Sec 1% Tax (3056)	(454.02)
FD-3650	RC-3056 Supplemental Pty Tax-Prior	10/18/2025	JE-1068972	Description: 07/01/25-09/30/25 PY Sup Unsec 1% Tax (3056)	5,551.06
RC-3056 Supplemental Pty Tax-Prior Total					5,097.04
FD-3650	RC-3380 Interest Income	9/30/2025	JE-1068368	INTEREST APPORTIONMENT ACCRUAL	97,999.55
RC-3380 Interest Income Total					97,999.55

8

8

Montecito Fire Protection District

Revenue Transactions

Fund	Revenue Category	Accounting Date	Document	Memo	Amount
FD-3650	RC-4476 Federal Emergency Assistance	10/22/2025	Deposit Entry	Madre Fire, 7/3-7/18/25	328,066.53
RC-4476 Federal Emergency Assistance Total					328,066.53
FD-3650 Montecito Fire Protection Dist Total					1,330,225.75
FD-3652	RC-3380 Interest Income	9/30/2025	JE-1068368	INTEREST APPORTIONMENT ACCRUAL	29,439.17
RC-3380 Interest Income Total					29,439.17
FD-3652 Montecito Fire Cap Outlay Res Total					29,439.17
FD-3653	RC-3380 Interest Income	9/30/2025	JE-1068368	INTEREST APPORTIONMENT ACCRUAL	45,365.57
RC-3380 Interest Income Total					45,365.57
FD-3653 Montecito Fire Land & Building Total					45,365.57
Grand Total					1,405,030.49

Montecito Fire Protection District

Expenditure Transactions

Fund		Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-6100 Regular Salaries	8/4/2025	MPR-000102	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 8/4/25	\$ 357.59
FD-3650	SC-6100 Regular Salaries	8/6/2025	MPR-000392	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 8/6/25	138,801.88
FD-3650	SC-6100 Regular Salaries	8/6/2025	MPR-000243	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Direct Deposits, 8/6/25	197,927.44
FD-3650	SC-6100 Regular Salaries	8/12/2025	MPR-000245	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 8/6/25	14,350.00
FD-3650	SC-6100 Regular Salaries	8/12/2025	MPR-000245	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 8/6/25	14,021.00
FD-3650	SC-6100 Regular Salaries	8/12/2025	MPR-000245	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 8/6/25	8,247.00
FD-3650	SC-6100 Regular Salaries	8/14/2025	MPR-000111	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 8/14/25	660.35
FD-3650	SC-6100 Regular Salaries	8/14/2025	SINV-005833	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - employee paid, Sept 2025	593.34
FD-3650	SC-6100 Regular Salaries	8/19/2025	SINV-004842	AFLAC	Employee paid insurance, August	936.32
FD-3650	SC-6100 Regular Salaries	8/21/2025	MPR-000148	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 8/18/25	1,175.00
FD-3650	SC-6100 Regular Salaries	8/21/2025	MPR-000396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 8/21/25	197,772.53
FD-3650	SC-6100 Regular Salaries	8/21/2025	MPR-000244	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Direct Deposits, 8/21/25	122,619.04
FD-3650	SC-6100 Regular Salaries	8/25/2025	MPR-000246	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 8/21/25	13,821.00
FD-3650	SC-6100 Regular Salaries	8/25/2025	MPR-000246	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 8/21/25	14,350.00
FD-3650	SC-6100 Regular Salaries	8/25/2025	MPR-000246	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 8/21/25	8,659.00
FD-3650	SC-6100 Regular Salaries	8/28/2025	MPR-000257	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 8/25/25	45.00
FD-3650	SC-6100 Regular Salaries	9/1/2025	SINV-018084	MONTECITO FIREMENS ASSOC	Employee association dues, August	4,331.34
FD-3650	SC-6100 Regular Salaries	9/1/2025	SINV-018084	MONTECITO FIREMENS ASSOC	Employee-paid disability insurance, August	1,791.00
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000356	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 9/2/25	477.89
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000669	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	23,597.63
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000647	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	26,249.25
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000667	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	2,010.99
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000670	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	1,182.14
FD-3650	SC-6100 Regular Salaries	9/5/2025	MPR-000724	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Direct Deposits, 9/5/25	72,428.29
FD-3650	SC-6100 Regular Salaries	9/9/2025	MPR-000674	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 9/5/25	14,350.00
FD-3650	SC-6100 Regular Salaries	9/9/2025	MPR-000674	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 9/5/25	8,659.00
FD-3650	SC-6100 Regular Salaries	9/9/2025	MPR-000674	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 9/5/25	13,921.00
FD-3650	SC-6100 Regular Salaries	9/11/2025	MPR-000418	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 9/8/25	76.16
FD-3650	SC-6100 Regular Salaries	9/18/2025	MPR-000514	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 9/15/25	413.63
FD-3650	SC-6100 Regular Salaries	9/23/2025	MPR-000675	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 9/19/25	14,350.00
FD-3650	SC-6100 Regular Salaries	9/23/2025	MPR-000675	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 9/19/25	13,921.00
FD-3650	SC-6100 Regular Salaries	9/23/2025	MPR-000675	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 9/19/25	8,659.00
FD-3650	SC-6100 Regular Salaries	9/25/2025	MPR-000551	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 9/22/25	2.00
FD-3650	SC-6100 Regular Salaries	9/29/2025	MPR-000712	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	27,069.21
FD-3650	SC-6100 Regular Salaries	9/29/2025	MPR-000714	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	24,524.68
FD-3650	SC-6100 Regular Salaries	9/29/2025	MPR-000713	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	1,182.14
FD-3650	SC-6100 Regular Salaries	9/29/2025	MPR-000716	California Public Employees Retirement System	Employee retirement contributions, 7/31/25	2,010.99
FD-3650	SC-6100 Regular Salaries	10/1/2025	MPR-000777	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 9/5/25	275,052.05
FD-3650	SC-6100 Regular Salaries	10/1/2025	MPR-000782	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 9/19/25	161,170.27
FD-3650	SC-6100 Regular Salaries	10/1/2025	MPR-000783	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Direct Deposits, 9/19/25	148,844.08
FD-3650	SC-6100 Regular Salaries	10/1/2025	SINV-018667	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - employee paid, Oct 2025	593.34
FD-3650	SC-6100 Regular Salaries	10/2/2025	MPR-000641	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 9/29/25	104.20
FD-3650	SC-6100 Regular Salaries	10/3/2025	MPR-001063	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Taxes, 10/6/25	116,636.67

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-6100 Regular Salaries	10/3/2025	MPR-001062	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Direct Deposits, 10/6/25	232,428.88
FD-3650	SC-6100 Regular Salaries	10/5/2025	SINV-019941	AFLAC	Employee paid insurance, September	936.32
FD-3650	SC-6100 Regular Salaries	10/9/2025	MPR-000781	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 10/06/25	35.00
FD-3650	SC-6100 Regular Salaries	10/10/2025	MPR-001064	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 10/6/25	14,350.00
FD-3650	SC-6100 Regular Salaries	10/10/2025	MPR-001064	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 10/6/25	13,921.00
FD-3650	SC-6100 Regular Salaries	10/10/2025	MPR-001064	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 8/6/25	8,659.00
FD-3650	SC-6100 Regular Salaries	10/17/2025	MPR-000925	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 10/14/25	839.16
FD-3650	SC-6100 Regular Salaries	10/22/2025	MPR-001065	EMPOWER RETIREMENT LLC	Employer 457 plan contributions, 10/6/25	14,350.00
FD-3650	SC-6100 Regular Salaries	10/22/2025	MPR-001065	EMPOWER RETIREMENT LLC	Employee 457 plan contributions, 10/6/25	13,721.00
FD-3650	SC-6100 Regular Salaries	10/22/2025	MPR-001065	EMPOWER RETIREMENT LLC	Employee ROTH plan contributions, 8/6/25	9,134.00
FD-3650	SC-6100 Regular Salaries	10/23/2025	MPR-001021	WAGE WORKS INC	Montecito Fire FSA 2025 plan payments, 10/20/25	107.05
SC-6100 Regular Salaries Total						2,006,425.85
FD-3650	SC-6300 Overtime	8/6/2025	MPR-000243	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Overtime, 8/6/25	169,790.96
FD-3650	SC-6300 Overtime	8/21/2025	MPR-000244	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Overtime, 8/21/25	349,191.61
FD-3650	SC-6300 Overtime	9/5/2025	MPR-000724	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Overtime, 9/5/25	462,292.19
FD-3650	SC-6300 Overtime	10/1/2025	MPR-000783	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Overtime, 9/19/25	259,005.11
FD-3650	SC-6300 Overtime	10/3/2025	MPR-001062	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll Overtime, 10/6/25	103,799.65
SC-6300 Overtime Total						1,344,079.52
FD-3650	SC-6400 Retirement Contribution	9/5/2025	MPR-000669	California Public Employees Retirement System	District retirement contributions, 7/31/25	24,157.17
FD-3650	SC-6400 Retirement Contribution	9/5/2025	MPR-000647	California Public Employees Retirement System	District retirement contributions, 7/31/25	53,400.43
FD-3650	SC-6400 Retirement Contribution	9/5/2025	MPR-000667	California Public Employees Retirement System	District retirement contributions, 7/31/25	2,809.23
FD-3650	SC-6400 Retirement Contribution	9/5/2025	MPR-000670	California Public Employees Retirement System	District retirement contributions, 7/31/25	1,247.37
FD-3650	SC-6400 Retirement Contribution	9/29/2025	MPR-000712	California Public Employees Retirement System	District retirement contributions, 8/15/25	55,069.73
FD-3650	SC-6400 Retirement Contribution	9/29/2025	MPR-000714	California Public Employees Retirement System	District retirement contributions, 8/15/25	25,107.05
FD-3650	SC-6400 Retirement Contribution	9/29/2025	MPR-000713	California Public Employees Retirement System	District retirement contributions, 8/15/25	1,247.37
FD-3650	SC-6400 Retirement Contribution	9/29/2025	MPR-000716	California Public Employees Retirement System	District retirement contributions, 8/15/25	2,809.23
SC-6400 Retirement Contribution Total						165,847.58
FD-3650	SC-6550 FICA/Medicare	8/6/2025	MPR-000392	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SS/Medicare, 8/6/25	8,437.86
FD-3650	SC-6550 FICA/Medicare	8/21/2025	MPR-000396	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 8/21/25	10,825.22
FD-3650	SC-6550 FICA/Medicare	10/1/2025	MPR-000777	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SS/Medicare, 9/5/25	12,824.29
FD-3650	SC-6550 FICA/Medicare	10/1/2025	MPR-000782	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire Payroll SS/Medicare, 9/19/25	9,354.93
FD-3650	SC-6550 FICA/Medicare	10/3/2025	MPR-001063	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SS/Medicare, 10/6/25	7,806.80
SC-6550 FICA/Medicare Total						49,249.10
FD-3650	SC-6600 Health Insurance Contrib	8/1/2025	SINV-002392	MUTUAL OF OMAHA INSURANCE COMPANY	Life Insurance, August	630.68
FD-3650	SC-6600 Health Insurance Contrib	8/1/2025	SINV-005824	THE STANDARD INSURANCE CO	Dental Insurance - active, August 2025	8,170.50
FD-3650	SC-6600 Health Insurance Contrib	8/1/2025	SINV-005824	THE STANDARD INSURANCE CO	Dental Insurance - retirees, August 2025	7,554.00
FD-3650	SC-6600 Health Insurance Contrib	8/1/2025	SINV-005824	THE STANDARD INSURANCE CO	Vision Insurance - active, August 2025	993.32
FD-3650	SC-6600 Health Insurance Contrib	8/1/2025	SINV-005824	THE STANDARD INSURANCE CO	Vision Insurance - retirees, August 2025	964.66
FD-3650	SC-6600 Health Insurance Contrib	8/14/2025	SINV-005833	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - active, Sept 2025	110,962.32

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-6600 Health Insurance Contrib	8/14/2025	SINV-005833	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - retirees, Sept 2025	91,087.18
FD-3650	SC-6600 Health Insurance Contrib	8/14/2025	SINV-005833	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - active, Sept 2025	89.24
FD-3650	SC-6600 Health Insurance Contrib	8/14/2025	SINV-005833	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - retirees	73.00
FD-3650	SC-6600 Health Insurance Contrib	8/14/2025	SINV-007285	MUTUAL OF OMAHA INSURANCE COMPANY	Life Insurance, September	630.68
FD-3650	SC-6600 Health Insurance Contrib	9/1/2025	SINV-017174	WAGeworks INC	FSA administrative fee, August	106.25
FD-3650	SC-6600 Health Insurance Contrib	9/2/2025	SINV-011607	THE STANDARD INSURANCE CO	Dental Insurance - active, September 2025	8,170.50
FD-3650	SC-6600 Health Insurance Contrib	9/2/2025	SINV-011607	THE STANDARD INSURANCE CO	Dental Insurance - retirees, September 2025	7,554.00
FD-3650	SC-6600 Health Insurance Contrib	9/2/2025	SINV-011612	THE STANDARD INSURANCE CO	Vision Insurance - active, September 2025	993.32
FD-3650	SC-6600 Health Insurance Contrib	9/2/2025	SINV-011612	THE STANDARD INSURANCE CO	Vision Insurance - retirees, September 2025	964.66
FD-3650	SC-6600 Health Insurance Contrib	9/23/2025	SINV-017176	WAGeworks INC	FSA administrative fee, September	106.25
FD-3650	SC-6600 Health Insurance Contrib	10/1/2025	SINV-018646	MUTUAL OF OMAHA INSURANCE COMPANY	Life Insurance, October	630.68
FD-3650	SC-6600 Health Insurance Contrib	10/1/2025	SINV-018667	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - retirees, Oct 2025	73.00
FD-3650	SC-6600 Health Insurance Contrib	10/1/2025	SINV-018667	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - active, Oct 2025	110,962.32
FD-3650	SC-6600 Health Insurance Contrib	10/1/2025	SINV-018667	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance - retirees, Oct 2025	91,087.18
FD-3650	SC-6600 Health Insurance Contrib	10/1/2025	SINV-018667	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	Health insurance admin fee - active, Oct 2025	89.24
SC-6600 Health Insurance Contrib Total						441,892.98
FD-3650	SC-6700 Unemployment Ins Contrib	8/6/2025	MPR-000392	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SUI, 8/6/25	24.11
FD-3650	SC-6700 Unemployment Ins Contrib	10/1/2025	MPR-000777	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SUI, 9/5/25	13.80
FD-3650	SC-6700 Unemployment Ins Contrib	10/3/2025	MPR-001063	STATE/FEDERAL TAXES & DIRECT DEPOSITS	Montecito Fire SUI, 10/6/25	24.11
SC-6700 Unemployment Ins Contribution Total						62.02
FD-3650	SC-6900 Workers Compensation	10/1/2025	SINV-018527	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	Worker's comp premium adjustment, FY 24-25	45,838.39
SC-6900 Workers Compensation Total						45,838.39
FD-3650	SC-7030 Clothing and Personal	8/1/2025	SINV-003970	ON DUTY UNIFORMS INC	PPE: Class A, B, Bennewaite	123.05
FD-3650	SC-7030 Clothing and Personal	8/1/2025	SINV-003973	ON DUTY UNIFORMS INC	PPE: Class A, S. Davis	65.72
FD-3650	SC-7030 Clothing and Personal	8/1/2025	SINV-004061	ON DUTY UNIFORMS INC	PPE: Cargo pant replacement, J. Moran	286.92
FD-3650	SC-7030 Clothing and Personal	8/1/2025	SINV-004062	ON DUTY UNIFORMS INC	PPE: Class A jacket sleeve braid, S. Davis	48.92
FD-3650	SC-7030 Clothing and Personal	8/13/2025	SINV-003955	ALLSTAR FIRE EQUIPMENT INC	PPE: Turnouts, particulate blocking hood (12)	271.53
FD-3650	SC-7030 Clothing and Personal	10/1/2025	SINV-020276	BAUER COMPRESSORS	Sta 92: Extractor service and maintenance	177.80
FD-3650	SC-7030 Clothing and Personal	10/1/2025	SINV-019984	BAUER COMPRESSORS	Sta 92: Extractor service and maintenance	700.00
SC-7030 Clothing and Personal Total						1,673.94
FD-3650	SC-7050 Communications	8/1/2025	SINV-002839	TOWERSTREAM CORPORATION	Redundant internet Station 91: August 2025	88.25
FD-3650	SC-7050 Communications	8/1/2025	SINV-004081	FRONTIER	Circuit ID: 05/RTNB/655155	43.19
FD-3650	SC-7050 Communications	8/1/2025	SINV-004083	FRONTIER	Business line: 805-565-9618	107.85
FD-3650	SC-7050 Communications	8/1/2025	SINV-004031	TOWERSTREAM CORPORATION	Redundant internet Station 92: August 2025	88.25
FD-3650	SC-7050 Communications	8/1/2025	SINV-004085	FRONTIER	Business line: 805-969-0318	111.89
FD-3650	SC-7050 Communications	8/1/2025	SINV-004078	FRONTIER	Circuit ID: 05/RTNB/655155	43.19
FD-3650	SC-7050 Communications	8/1/2025	SINV-004080	FRONTIER	Circuit ID: 20/PLNB/200447	43.19
FD-3650	SC-7050 Communications	8/1/2025	SINV-004075	FRONTIER	209/111-1529.0	131.18
FD-3650	SC-7050 Communications	8/1/2025	SINV-002399	COX BUSINESS	Internet - Sta 92: August 2025	467.53

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7050 Communications	8/1/2025	SINV-002396	COX BUSINESS	Networking Svcs - Sta 91: July 2025	353.85
FD-3650	SC-7050 Communications	8/1/2025	SINV-002398	COX BUSINESS	Internet/CAD connectivity - Sta 91: August 2025	1,819.10
FD-3650	SC-7050 Communications	8/1/2025	SINV-004070	FRONTIER	Circuit ID: 05/RTNB/974343	43.19
FD-3650	SC-7050 Communications	8/1/2025	SINV-004074	FRONTIER	209/097-2953.0	624.09
FD-3650	SC-7050 Communications	8/1/2025	SINV-004065	FRONTIER	Circuit ID: 11/RTNB/566142	108.06
FD-3650	SC-7050 Communications	8/1/2025	SINV-004071	FRONTIER	Circuit ID: 05/RTNB/002320	43.19
FD-3650	SC-7050 Communications	8/1/2025	SINV-006013	TOWERSTREAM CORPORATION	Redundant internet Station 91: September 2025	6.18
FD-3650	SC-7050 Communications	8/1/2025	SINV-006011	TOWERSTREAM CORPORATION	Redundant internet Station 92: September 2025	6.18
FD-3650	SC-7050 Communications	8/5/2025	SINV-003849	VERIZON WIRELESS	Wireless service, July	2,320.06
FD-3650	SC-7050 Communications	8/19/2025	SINV-008078	COX COMMUNICATIONS - BUSINESS	Networking services, Gibraltar Peak: August 2025	374.32
FD-3650	SC-7050 Communications	8/19/2025	SINV-008080	COX BUSINESS	Networking Svcs - Sta 91: Aug 2025	353.85
FD-3650	SC-7050 Communications	8/25/2025	SINV-010405	FRONTIER	Business line: 805-969-0318	111.89
FD-3650	SC-7050 Communications	8/25/2025	SINV-010404	FRONTIER	Business line: 805-565-9618	107.85
FD-3650	SC-7050 Communications	8/25/2025	SINV-010402	FRONTIER	Circuit ID: 05/RTNB/655155	43.19
FD-3650	SC-7050 Communications	8/25/2025	SINV-010400	FRONTIER	Circuit ID: 20/PLNB/200447	43.19
FD-3650	SC-7050 Communications	8/25/2025	SINV-010363	FRONTIER	209/111-1529.0	131.18
FD-3650	SC-7050 Communications	8/25/2025	SINV-010376	FRONTIER	Circuit ID: 05/RTNB/974365	43.19
FD-3650	SC-7050 Communications	8/25/2025	SINV-010360	FRONTIER	Circuit ID: 05/RTNB/002320	43.19
FD-3650	SC-7050 Communications	8/25/2025	SINV-010362	FRONTIER	209/097-2953.0	624.09
FD-3650	SC-7050 Communications	8/25/2025	SINV-010358	FRONTIER	Circuit ID: 05/RTNB/974343	43.19
FD-3650	SC-7050 Communications	8/25/2025	SINV-010356	FRONTIER	Circuit ID: 11/RTNB/566142	108.06
FD-3650	SC-7050 Communications	9/1/2025	SINV-009664	TOWERSTREAM CORPORATION	Redundant internet Station 91: September 2025	88.25
FD-3650	SC-7050 Communications	9/1/2025	SINV-009694	TOWERSTREAM CORPORATION	Redundant internet Station 92: September 2025	88.25
FD-3650	SC-7050 Communications	9/1/2025	SINV-006391	VERIZON WIRELESS	ipad for A. Nahas	819.86
FD-3650	SC-7050 Communications	9/1/2025	SINV-006391	VERIZON WIRELESS	Wireless service, August	1,217.64
FD-3650	SC-7050 Communications	9/1/2025	SINV-006391	VERIZON WIRELESS	ipad for C. Atchison	1,983.50
FD-3650	SC-7050 Communications	9/1/2025	SINV-012618	AT&T MOBILITY	Wireless service for CradlePoints, Aug 2025	241.44
FD-3650	SC-7050 Communications	9/1/2025	SINV-011717	COX BUSINESS	Internet - Sta 92: September 2025	472.53
FD-3650	SC-7050 Communications	9/1/2025	SINV-011888	ASEVA LLC	Phone services, August	1,343.90
FD-3650	SC-7050 Communications	9/1/2025	SINV-011715	COX BUSINESS	Internet/CAD connectivity - Sta 91: September 2025	1,819.10
FD-3650	SC-7050 Communications	9/5/2025	SINV-016334	VERIZON WIRELESS	Wireless service, September	1,774.16
FD-3650	SC-7050 Communications	9/8/2025	SINV-012641	AMAZON - PUNCHOUT	Starlink project	156.48
FD-3650	SC-7050 Communications	9/15/2025	SINV-016426	AMAZON - PUNCHOUT	Starlink project, supplies	24.50
FD-3650	SC-7050 Communications	9/19/2025	SINV-020014	COX COMMUNICATIONS - BUSINESS	Networking services, Gibraltar Peak: September 2025	374.32
FD-3650	SC-7050 Communications	9/19/2025	SINV-020017	COX BUSINESS	Networking Svcs - Sta 91: Sep 2025	353.85
FD-3650	SC-7050 Communications	9/25/2025	SINV-017170	ASEVA LLC	Phone services, September	1,343.90
FD-3650	SC-7050 Communications	9/25/2025	SINV-019995	FRONTIER	Circuit ID: 05/RTNB/002320	43.19
FD-3650	SC-7050 Communications	9/25/2025	SINV-020000	FRONTIER	209/111-1529.0	131.18
FD-3650	SC-7050 Communications	9/25/2025	SINV-020006	FRONTIER	Circuit ID: 20/PLNB/200447	43.19
FD-3650	SC-7050 Communications	9/25/2025	SINV-019988	FRONTIER	Circuit ID: 11/RTNB/566142	108.06
FD-3650	SC-7050 Communications	9/25/2025	SINV-019991	FRONTIER	Circuit ID: 05/RTNB/974343	43.19
FD-3650	SC-7050 Communications	9/25/2025	SINV-019996	FRONTIER	209/097-2953.0	624.09
FD-3650	SC-7050 Communications	9/25/2025	SINV-020001	FRONTIER	Circuit ID: 05/RTNB/974365	43.19

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7050 Communications	9/25/2025	SINV-020007	FRONTIER	Circuit ID: 05/RTNB/655155	43.19
FD-3650	SC-7050 Communications	9/25/2025	SINV-020009	FRONTIER	Business line: 805-565-9618	107.85
FD-3650	SC-7050 Communications	9/25/2025	SINV-020011	FRONTIER	Business line: 805-969-0318	111.89
FD-3650	SC-7050 Communications	9/29/2025	SINV-018170	VERIZON WIRELESS	Wireless service, September	308.53
FD-3650	SC-7050 Communications	10/1/2025	SINV-019064	TOWERSTREAM CORPORATION	Redundant internet Station 91: October 2025	88.25
FD-3650	SC-7050 Communications	10/1/2025	SINV-019066	TOWERSTREAM CORPORATION	Redundant internet Station 92: October 2025	88.25
FD-3650	SC-7050 Communications	10/1/2025	SINV-020083	COX BUSINESS	Internet - Sta 92: September 2025	472.53
FD-3650	SC-7050 Communications	10/1/2025	SINV-020535	COX BUSINESS	Internet/CAD connectivity - Sta 91: October 2025	1,819.10
FD-3650	SC-7050 Communications	10/1/2025	SINV-021489	COMMLINE INC	E391 & BC94: Radio diagnostic work	2,175.00
FD-3650	SC-7050 Communications	10/1/2025	SINV-021119	AT&T MOBILITY	Wireless service for Cradle Points, Sep 2025	306.66
FD-3650	SC-7050 Communications	10/5/2025	SINV-022784	VERIZON WIRELESS	Wireless service, October	1,970.05
FD-3650	SC-7050 Communications	10/5/2025	SINV-022784	VERIZON WIRELESS	Phone for S. Chapman	214.31
FD-3650	SC-7050 Communications	10/20/2025	SINV-023940	AMAZON - PUNCHOUT	iPhone supplies for PIO	61.36
SC-7050 Communications Total						29,380.35
FD-3650	SC-7060 Food	9/23/2025	MPR-000560	JERED WALBERG	J. Walberg Reimbursement: Red flag upstaffing meals	137.05
SC-7060 Food Total						137.05
FD-3650	SC-7070 Household Supplies	8/1/2025	SINV-002944	MARBORG INDUSTRIES	Refuse disposal, Sta. 91	685.78
FD-3650	SC-7070 Household Supplies	8/1/2025	SINV-002865	MISSION LINEN SUPPLY	Shop towels and station mats, Station 91	625.14
FD-3650	SC-7070 Household Supplies	8/1/2025	SINV-002878	MISSION LINEN SUPPLY	Shop towels and station mats, Station 92	429.93
FD-3650	SC-7070 Household Supplies	8/20/2025	SINV-005976	FLOWATER INC	Flo Water dispenser, Sta. 92	107.75
FD-3650	SC-7070 Household Supplies	8/20/2025	SINV-005974	FLOWATER INC	Flo Water dispenser, Sta. 91	107.75
FD-3650	SC-7070 Household Supplies	8/31/2025	SINV-009294	MISSION LINEN SUPPLY	Shop towels and station mats, Station 92	292.99
FD-3650	SC-7070 Household Supplies	8/31/2025	SINV-009289	MISSION LINEN SUPPLY	Shop towels and station mats, Station 91	421.66
FD-3650	SC-7070 Household Supplies	9/1/2025	SINV-013318	MARBORG INDUSTRIES	Refuse disposal, Sta. 92	272.02
FD-3650	SC-7070 Household Supplies	9/1/2025	SINV-013313	MARBORG INDUSTRIES	Refuse disposal, Sta. 91	627.31
FD-3650	SC-7070 Household Supplies	9/2/2025	SINV-016573	PRIMO BRANDS	Bottled water, Fourth of July Breakfast	641.69
FD-3650	SC-7070 Household Supplies	9/20/2025	SINV-016254	FLOWATER INC	Flo Water dispenser, Sta. 91	107.75
FD-3650	SC-7070 Household Supplies	9/20/2025	SINV-016255	FLOWATER INC	Flo Water dispenser, Sta. 92	107.75
FD-3650	SC-7070 Household Supplies	9/30/2025	SINV-019072	MISSION LINEN SUPPLY	Shop towels and station mats, Station 92	293.82
FD-3650	SC-7070 Household Supplies	9/30/2025	SINV-019071	MISSION LINEN SUPPLY	Shop towels and station mats, Station 91	426.56
FD-3650	SC-7070 Household Supplies	10/1/2025	SINV-020364	MARBORG INDUSTRIES	Refuse disposal, Sta. 91	627.31
FD-3650	SC-7070 Household Supplies	10/20/2025	SINV-023927	FLOWATER INC	Flo Water dispenser, Sta. 91	107.75
FD-3650	SC-7070 Household Supplies	10/20/2025	SINV-023929	FLOWATER INC	Flo Water dispenser, Sta. 92	107.75
SC-7070 Household Supplies Total						5,990.71
FD-3650	SC-7120 Equipment Maintenance	8/1/2025	SINV-002743	HAYWARD LUMBER COMPANY SB	Lumber inventory for USAR	58.00
FD-3650	SC-7120 Equipment Maintenance	8/1/2025	SINV-004490	AIR EXCHANGE INC	Plymovent maintenance service, Sta. 91	3,209.10
FD-3650	SC-7120 Equipment Maintenance	8/1/2025	SINV-004521	AIR EXCHANGE INC	Plymovent maintenance service, Sta. 92	748.68
FD-3650	SC-7120 Equipment Maintenance	8/6/2025	SINV-002717	BAUER COMPRESSORS	SCBA repair: buddy light and snaps	19.40
FD-3650	SC-7120 Equipment Maintenance	8/19/2025	SINV-005977	COMPRESSED AIR SPECIALTIES INC	Compressor air test & labor for air sample	863.88
FD-3650	SC-7120 Equipment Maintenance	8/19/2025	SINV-006002	COMPRESSED AIR SPECIALTIES INC	Purification cartridge for air compressor; air test and labor	1,084.12

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7120 Equipment Maintenance	9/1/2025	SINV-011659	MONTECITO VILLAGE HARDWARE	Hardware supplies	26.92
FD-3650	SC-7120 Equipment Maintenance	9/16/2025	SINV-016353	INFORMATION STATION SPECIALISTS	AM Radio upgrade, signal loss detection & alert	3,318.59
FD-3650	SC-7120 Equipment Maintenance	10/1/2025	SINV-019589	SAFETY KLEEN INC	Quarterly solvent tank maintenance, Sta 91	277.51
FD-3650	SC-7120 Equipment Maintenance	10/7/2025	SINV-021603	SAFETY KLEEN INC	Quarterly solvent tank maintenance, Sta 92	314.46
SC-7120 Equipment Maintenance Total						9,920.66
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-002738	ENVIROSCAPING INC	Landscape maintenance - Sta. 91, August 2025	1,044.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-002742	ENVIROSCAPING INC	Landscape maintenance - Sta. 92, August 2025	325.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-002955	RUGGIERO PLUMBING	Plumbing repairs at Station 91 and 92	575.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-003938	O'CONNOR PEST CONTROL-SB	Quarterly pest control maintenance, Sta. 91	105.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-003938	O'CONNOR PEST CONTROL-SB	12 bait stations in fire station 91 & 92	105.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-004542	CONSOLIDATED OVERHEAD DOOR & GATE	Engine bay rollup door service, Station 91	754.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-004530	CONSOLIDATED OVERHEAD DOOR & GATE	Engine bay rollup door service, Station 92	896.00
FD-3650	SC-7200 Structure & Ground Maint	8/1/2025	SINV-003947	O'CONNOR PEST CONTROL-SB	Quarterly pest control maintenance, Sta. 92	81.00
FD-3650	SC-7200 Structure & Ground Maint	8/4/2025	SINV-002961	RUGGIERO PLUMBING	Sta 92: Water leak detection	525.00
FD-3650	SC-7200 Structure & Ground Maint	8/27/2025	SINV-008073	RUGGIERO PLUMBING	Sta 91: Cleared sink drain buildup in men's bathroom	225.00
FD-3650	SC-7200 Structure & Ground Maint	9/1/2025	SINV-010663	ENVIROSCAPING INC	Landscape maintenance - Sta. 92, September 2025	325.00
FD-3650	SC-7200 Structure & Ground Maint	9/1/2025	SINV-010660	ENVIROSCAPING INC	Landscape maintenance - Sta. 91, September 2025	1,044.00
FD-3650	SC-7200 Structure & Ground Maint	9/1/2025	SINV-012532	RAYNE WATER CONDITIONING SANTA BARBARA	Soft water service - Sta. 92, semi-annual	541.64
FD-3650	SC-7200 Structure & Ground Maint	9/1/2025	SINV-012528	RAYNE WATER CONDITIONING SANTA BARBARA	Soft water service - Sta. 91, semi-annual	1,276.80
FD-3650	SC-7200 Structure & Ground Maint	9/1/2025	SINV-012779	ENVIROSCAPING INC	Landscape, dump fee 8-19	107.45
FD-3650	SC-7200 Structure & Ground Maint	9/24/2025	SINV-018090	ANCHOR AIR SYSTEMS	Sta 92: A/C service	483.43
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-019953	RUGGIERO PLUMBING	Sta 91: Floor cleanout next to showers	275.00
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-020097	ENVIROSCAPING INC	Landscape maintenance - Sta. 92, October 2025	325.00
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-020096	ENVIROSCAPING INC	Landscape maintenance - Sta. 91, October 2025	1,044.00
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-018106	ANCHOR AIR SYSTEMS	Sta 91: A/C service	842.08
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-019578	ENVIROSCAPING INC	Sta 92 Landscape, dump fee 9-23 & 9-30	76.37
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-019577	ENVIROSCAPING INC	Sta 91 Landscape, dump fee 9-23 & 9-30	76.37
FD-3650	SC-7200 Structure & Ground Maint	10/1/2025	SINV-020925	MICHAEL RENGA FLOORING INC	Deposit for Sta 91 gym flooring material and installation	3,180.68
SC-7200 Structure & Ground Maintenance Total						14,232.82
FD-3650	SC-7205 Fire Defense Zone	8/1/2025	SINV-002270	AGRI-CHIP	Fuel Treatment Network: East Mountain Drive	849.74
FD-3650	SC-7205 Fire Defense Zone	8/1/2025	SINV-002949	HAYWARD LUMBER COMPANY SB	Home Hardening Assistance Program: Mesh	297.64
FD-3650	SC-7205 Fire Defense Zone	8/6/2025	SINV-002886	RUBEN RAMIREZ	Roadside Hazard Mitigation: Fernald Pt	6,300.00
FD-3650	SC-7205 Fire Defense Zone	8/15/2025	SINV-006026	FRONTCOUNTRY TREE CARE INC	Fuel Treatment Network: Romero-Bella Vista	10,500.00
FD-3650	SC-7205 Fire Defense Zone	8/19/2025	SINV-011877	MCPHERSON TREE CARE	Dead Tree Removal: Dulzura	3,300.00
FD-3650	SC-7205 Fire Defense Zone	8/22/2025	SINV-007268	FIRESAFE SOLUTIONS	Roadsied Weed Abatement: various trails and high roads	10,080.00
FD-3650	SC-7205 Fire Defense Zone	9/1/2025	SINV-009093	AGRI-CHIP	Roadside Fuel Treatment: Fernald Pt/Bella Vista	120.00
FD-3650	SC-7205 Fire Defense Zone	9/2/2025	SINV-011883	FRONTCOUNTRY TREE CARE INC	Fuel Treatment Network: Romero Canyon	6,300.00
FD-3650	SC-7205 Fire Defense Zone	9/24/2025	SINV-017185	RUBEN RAMIREZ	Fuel Treatment Network: Ortega Ridge	5,900.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-018860	AGRI-CHIP	Roadside Fuel Treatment: Ortega Ridge & Park Lane	928.02
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-018643	RUBEN RAMIREZ	Fuel Treatment Network: Park Lane	5,400.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020370	MARBORG INDUSTRIES	Neighborhood Chipping: West Mountain Drive	3,245.97

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020439	MARBORG INDUSTRIES	Neighborhood Chipping: East Mountain Drive	268.31
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020524	MARBORG INDUSTRIES	Neighborhood Chipping: East Mountain Drive	471.45
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020526	MARBORG INDUSTRIES	Neighborhood Chipping: Coyote Road	100.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020527	MARBORG INDUSTRIES	Neighborhood Chipping: Coyote Road	316.15
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-020434	MARBORG INDUSTRIES	Neighborhood Chipping: East Mountain Drive	507.70
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-021293	CARLA A AMUSSEN	Home Hardening Grant Program recipient	6,003.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-021301	DONNA FELLOWS	Home Hardening Grant Program recipient	10,000.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-021698	DAVID C GREEN	Home Hardening Grant Program recipient	6,489.00
FD-3650	SC-7205 Fire Defense Zone	10/1/2025	SINV-021703	ELIZABETH LOVELACE	Home Hardening Grant Program recipient	10,000.00
FD-3650	SC-7205 Fire Defense Zone	10/10/2025	SINV-021704	ROBERT K RICHARDS	Home Hardening Grant Program recipient	9,359.00
SC-7205 Fire Defense Zone Total						96,735.98
FD-3650	SC-7324 Audit and Accounting Fees	10/1/2025	SINV-019956	FECHTER & COMPANY	Financial Audit FY 25, interim payment	12,817.52
SC-7324 Audit and Accounting Fees Total						12,817.52
FD-3650	SC-7348 Instruments & Equip. < \$5000	8/18/2025	SINV-006315	CMC RESCUE INC	Rope rescue maint: replacement harness SQ91	1,399.86
FD-3650	SC-7348 Instruments & Equip. < \$5000	8/27/2025	SINV-010408	L N CURTIS & SONS	Small portable pumps for apparatus (5)	9,483.96
FD-3650	SC-7348 Instruments & Equip. < \$5000	9/10/2025	SINV-019694	L N CURTIS & SONS	Adaptors for portable pumps for apparatus	319.21
FD-3650	SC-7348 Instruments & Equip. < \$5000	9/23/2025	SINV-019689	L N CURTIS & SONS	Hard suction hose for portable pumps for apparatus	303.21
SC-7348 Instruments & Equip. < \$5000 Total						11,506.24
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-002628	COASTAL CHEVROLET	BC95 new transmission	7,788.39
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-002939	LARRY'S 8-DAY AUTO PARTS	Supplies: Floor sweep and fuel line	370.02
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-002806	VELOCITY TRUCK CENTER VENTURA COUNTY	E192: Filters	341.50
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-003811	AMAZON - PUNCHOUT	Shop supplies	428.66
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-003357	AMAZON - PUNCHOUT	R91: Shop supplies	321.90
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-003803	AMAZON - PUNCHOUT	Shop supplies	63.91
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-004524	CALIFORNIA ELECTRIC SUPPLY	Electrical wall outlet for a truck lift	135.02
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-002890	SAFETY KLEEN INC	Sta 92: Waste oil	159.25
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-008066	AMSOIL INC	Supplies: Engine oil	780.39
FD-3650	SC-7363 Equipment Maintenance	8/1/2025	SINV-009308	HUGO'S AUTO DETAILING	Car wash service, August	150.00
FD-3650	SC-7363 Equipment Maintenance	8/3/2025	SINV-003538	SM TIRE	SQ91: New front tires	1,127.81
FD-3650	SC-7363 Equipment Maintenance	8/3/2025	SINV-003538	SM TIRE	E392: New rear tires (4)	2,871.93
FD-3650	SC-7363 Equipment Maintenance	8/4/2025	SINV-003815	AMAZON - PUNCHOUT	Shop supplies	66.66
FD-3650	SC-7363 Equipment Maintenance	8/4/2025	SINV-003817	AMAZON - PUNCHOUT	Shop supplies	148.89
FD-3650	SC-7363 Equipment Maintenance	8/5/2025	SINV-002785	HUGO'S AUTO DETAILING	Car wash service, July	550.00
FD-3650	SC-7363 Equipment Maintenance	8/20/2025	SINV-008068	L N CURTIS & SONS	E391: Helmet straps	165.08
FD-3650	SC-7363 Equipment Maintenance	8/21/2025	SINV-008071	PERRY FORD LINCOLN MAZDA	E691: Filters	315.15
FD-3650	SC-7363 Equipment Maintenance	9/1/2025	SINV-010673	AMAZON - PUNCHOUT	Fleet tools and shop supplies	695.99
FD-3650	SC-7363 Equipment Maintenance	9/1/2025	SINV-011712	VELOCITY TRUCK CENTER VENTURA COUNTY	E91 & E92: Def fluid	101.49
FD-3650	SC-7363 Equipment Maintenance	9/4/2025	SINV-011708	PERRY FORD LINCOLN MAZDA	P95: Service parts	72.61
FD-3650	SC-7363 Equipment Maintenance	9/4/2025	SINV-011532	COASTAL CHEVROLET	D91, 900, BC93: Service filters	283.97
FD-3650	SC-7363 Equipment Maintenance	9/5/2025	SINV-011710	PERRY FORD LINCOLN MAZDA	R91: Rotors and pads	614.42

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7363 Equipment Maintenance	9/8/2025	SINV-012641	AMAZON - PUNCHOUT	Fleet tools and shop supplies	566.72
FD-3650	SC-7363 Equipment Maintenance	9/11/2025	SINV-016267	PERFORMANCE TRUCK REPAIR INC	E91 & E92: Emissions parts inventory	1,792.19
FD-3650	SC-7363 Equipment Maintenance	9/13/2025	SINV-017180	LINDE GAS & EQUIPMENT INC	Welding supplies	143.61
FD-3650	SC-7363 Equipment Maintenance	9/15/2025	SINV-016426	AMAZON - PUNCHOUT	Shop supplies	64.87
FD-3650	SC-7363 Equipment Maintenance	9/15/2025	SINV-016434	AMAZON - PUNCHOUT	Shop supplies and USBs for E391	153.74
FD-3650	SC-7363 Equipment Maintenance	9/18/2025	SINV-016315	VELOCITY TRUCK CENTER VENTURA COUNTY	E392: Sensors	197.71
FD-3650	SC-7363 Equipment Maintenance	9/18/2025	SINV-016314	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Idler and tensioner	494.33
FD-3650	SC-7363 Equipment Maintenance	9/18/2025	SINV-016313	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Window motor, belt and acc, and brake parts	672.66
FD-3650	SC-7363 Equipment Maintenance	9/18/2025	SINV-017178	AUTOZONE PARTS INC	E91: Gear oil	173.53
FD-3650	SC-7363 Equipment Maintenance	9/19/2025	SINV-016271	RENEWELL FLEET SERVICE LLC	E91: Rear hub seals	758.79
FD-3650	SC-7363 Equipment Maintenance	9/19/2025	SINV-017186	VELOCITY TRUCK CENTER VENTURA COUNTY	E391: Governor, weather strip	142.66
FD-3650	SC-7363 Equipment Maintenance	9/22/2025	SINV-016454	AMAZON - PUNCHOUT	Supplies, E91 cabin filters	402.44
FD-3650	SC-7363 Equipment Maintenance	9/22/2025	SINV-016454	AMAZON - PUNCHOUT	E91: Special grease	35.98
FD-3650	SC-7363 Equipment Maintenance	9/23/2025	SINV-019697	L N CURTIS & SONS	E691: Replacement nozzle	334.97
FD-3650	SC-7363 Equipment Maintenance	9/25/2025	SINV-018561	VELOCITY TRUCK CENTER VENTURA COUNTY	E91: Antifreeze	114.55
FD-3650	SC-7363 Equipment Maintenance	9/29/2025	SINV-018051	AMAZON - PUNCHOUT	Supplies, E91 cabin filters	82.63
FD-3650	SC-7363 Equipment Maintenance	9/29/2025	SINV-018563	MCMMASTER-CARR SUPPLY CO	E91: Strap material for compartments	103.62
FD-3650	SC-7363 Equipment Maintenance	10/1/2025	SINV-019223	VELOCITY TRUCK CENTER VENTURA COUNTY	E391 & E392: Air filters (stock)	273.64
FD-3650	SC-7363 Equipment Maintenance	10/1/2025	SINV-019221	VELOCITY TRUCK CENTER VENTURA COUNTY	E392: New starter & purge valve	432.06
FD-3650	SC-7363 Equipment Maintenance	10/1/2025	SINV-019217	KIMBALL MIDWEST CORP	Shop supplies, hardware	1,111.31
FD-3650	SC-7363 Equipment Maintenance	10/1/2025	SINV-019477	L N CURTIS & SONS	E192: Part for wheel chock	94.74
FD-3650	SC-7363 Equipment Maintenance	10/1/2025	SINV-023031	RENEWELL FLEET SERVICE LLC	E92: Pump panel labels	53.78
FD-3650	SC-7363 Equipment Maintenance	10/2/2025	SINV-019220	LARRY'S 8-DAY AUTO PARTS	E91: Belt tensioner (A/C)	208.62
FD-3650	SC-7363 Equipment Maintenance	10/3/2025	SINV-019479	HUGO'S AUTO DETAILING	Car wash service, September	550.00
FD-3650	SC-7363 Equipment Maintenance	10/4/2025	SINV-021451	PERRY FORD LINCOLN MAZDA	E692: Nox module	556.67
FD-3650	SC-7363 Equipment Maintenance	10/6/2025	SINV-020109	AMAZON - PUNCHOUT	E91: Seals, vents, and shop wall	158.66
FD-3650	SC-7363 Equipment Maintenance	10/7/2025	SINV-021453	PERRY FORD LINCOLN MAZDA	E692: Nox sensor	489.44
FD-3650	SC-7363 Equipment Maintenance	10/9/2025	SINV-021449	HI-TECH EMERGENCY VEHICLE SERVICE INC	E392: Special brass fittings for relief valve	283.92
FD-3650	SC-7363 Equipment Maintenance	10/13/2025	SINV-023208	AMAZON - PUNCHOUT	Shop supplies	137.33
FD-3650	SC-7363 Equipment Maintenance	10/20/2025	SINV-023938	AMAZON - PUNCHOUT	Shop supplies	12.65
SC-7363 Equipment Maintenance Total						28,150.86
FD-3650	SC-7400 Medical, Dental and Lab	8/1/2025	SINV-002702	LIFE ASSIST INC	Patient medical supplies	2,626.47
FD-3650	SC-7400 Medical, Dental and Lab	9/1/2025	SINV-010729	STRYKER SALES CORPORATION	Lifepak CR2 AEDs (2)	4,412.54
FD-3650	SC-7400 Medical, Dental and Lab	9/1/2025	SINV-011565	LIFE ASSIST INC	Patient medical supplies	2,581.81
FD-3650	SC-7400 Medical, Dental and Lab	10/1/2025	SINV-021097	LIFE ASSIST INC	Patient medical supplies	1,126.82
SC-7400 Medical, Dental and Lab Total						10,747.64
FD-3650	SC-7430 Memberships	9/24/2025	SINV-018055	SANTA BARBARA CO FIRE CHIEF ASSOC	Annual Membership Dues: FY 2025-26	1,000.00
FD-3650	SC-7430 Memberships	10/1/2025	SINV-023923	CALIFORNIA SPECIAL DISTRICTS ASSOC CSDA	CSDA membership annual fees, 2026	10,012.00
SC-7430 Memberships Total						11,012.00
FD-3650	SC-7450 Office Expense	8/1/2025	SINV-002857	STAPLES - PUNCHOUT	Office supplies	964.85

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7450 Office Expense	8/25/2025	SINV-007266	STAPLES - PUNCHOUT	Office supplies	128.17
FD-3650	SC-7450 Office Expense	8/31/2025	SINV-009657	IRON MOUNTAIN	Shredding service, bi-monthly fee	129.76
FD-3650	SC-7450 Office Expense	9/17/2025	SINV-018565	TRI COUNTY OFFICE FURNITURE	Conference room chairs (8)	6,173.21
FD-3650	SC-7450 Office Expense	9/25/2025	SINV-018088	STAPLES - PUNCHOUT	Office supplies	399.47
FD-3650	SC-7450 Office Expense	10/9/2025	SINV-021266	TRI COUNTY OFFICE FURNITURE	Conference room presentation lectern	1,535.68
SC-7450 Office Expense Total						9,331.14
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-002733	EASTMAN CO	Station fire alarms monitoring, quarterly	450.00
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-002519	ZWORLD GIS	Mapping services, August	2,280.00
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-003824	SANSUM CLINIC OCCUPATIONAL MEDICINE	Chest x-ray, 1 employee	75.00
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-003921	LIEBERT CASSIDY WHITMORE	Labor attorney fees, July 2025	48.50
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-003929	LIEBERT CASSIDY WHITMORE	Labor attorney fees, July 2025	1,957.50
FD-3650	SC-7460 Professional & Special Service	8/1/2025	SINV-007327	UNDERWOOD MANAGEMENT RESOURCES INC	Other project mgmt - Sta 92 waterproof bid, July 2025	331.50
FD-3650	SC-7460 Professional & Special Service	8/5/2025	SINV-003951	PTRUTNER FIRE PROTECTION ENGINEERING INC	Fire sprinkler system plans review (10)	3,850.00
FD-3650	SC-7460 Professional & Special Service	8/7/2025	SINV-003002	PRICE POSTEL & PARMA	Legal services, July 2025	4,207.50
FD-3650	SC-7460 Professional & Special Service	8/21/2025	SINV-006017	TEAM SOLUTIONS GROUP	IT support, September 2025	5,100.00
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-006194	EASTMAN CO	Station fire alarms monitoring, quarterly	450.00
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-009280	ZWORLD GIS	Mapping services, September	2,280.00
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-012778	LIEBERT CASSIDY WHITMORE	Labor attorney fees, August 2025	138.50
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-012777	LIEBERT CASSIDY WHITMORE	Labor attorney fees, August 2025	1,782.50
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-014189	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	CalPERS GASB 68 reports (2)	700.00
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-014537	ON DUTY HEALTH PC	Annual employee physical assessments/labs (44)	73,383.00
FD-3650	SC-7460 Professional & Special Service	9/1/2025	SINV-018174	UNDERWOOD MANAGEMENT RESOURCES INC	Other projects mgmt - Sta 91: Coordinate asphalt repair	78.00
FD-3650	SC-7460 Professional & Special Service	9/3/2025	SINV-011705	PTRUTNER FIRE PROTECTION ENGINEERING INC	Fire sprinkler system plans review (8)	2,620.00
FD-3650	SC-7460 Professional & Special Service	9/8/2025	SINV-012604	PRICE POSTEL & PARMA	Legal services, August 2025	4,069.50
FD-3650	SC-7460 Professional & Special Service	9/15/2025	SINV-016462	COLLINGS & ASSOCIATES LLC	Fire alarm system review, Biltmore	425.00
FD-3650	SC-7460 Professional & Special Service	9/15/2025	SINV-016456	COLLINGS & ASSOCIATES LLC	Fire alarm system review, Biltmore	325.00
FD-3650	SC-7460 Professional & Special Service	9/16/2025	JE-1066807	SANTA BARBARA COUNTY	ACCELA FY 25/26 (2) ACCELA LICENSES 7/1/25-6/30/26	5,800.00
FD-3650	SC-7460 Professional & Special Service	9/26/2025	SINV-018560	TEAM SOLUTIONS GROUP	IT support, October 2025	5,100.00
FD-3650	SC-7460 Professional & Special Service	9/30/2025	SINV-019951	UNDERWOOD MANAGEMENT RESOURCES INC	Other projects mgmt - Coordinate GPM repair & waterproof bid	78.00
FD-3650	SC-7460 Professional & Special Service	10/1/2025	SINV-019208	ZWORLD GIS	Maps for app bay: initial response areas for code 3 calls (2)	1,900.00
FD-3650	SC-7460 Professional & Special Service	10/1/2025	SINV-019094	ZWORLD GIS	Mapping services, October	2,280.00
FD-3650	SC-7460 Professional & Special Service	10/1/2025	SINV-017171	KELLY ANN KAM	EMT instruction: 9/16, 9/17, & 9/19/25	1,920.00
FD-3650	SC-7460 Professional & Special Service	10/3/2025	SINV-019944	COLLINGS & ASSOCIATES LLC	Fire alarm plan check, Rosewood Miramar	425.00
FD-3650	SC-7460 Professional & Special Service	10/4/2025	SINV-019954	PTRUTNER FIRE PROTECTION ENGINEERING INC	Kitchen Hood, & Fire sprinkler system plans review (4)	2,325.00
FD-3650	SC-7460 Professional & Special Service	10/6/2025	SINV-021288	COLLINGS & ASSOCIATES LLC	Fire alarm plan check, Coral Casino	705.00
FD-3650	SC-7460 Professional & Special Service	10/8/2025	SINV-021112	PRICE POSTEL & PARMA	Legal services, September 2025	2,019.00
FD-3650	SC-7460 Professional & Special Service	10/12/2025	SINV-024158	5 BAR ENGINEERING LLC	LMR project consulting and infrastructure support: July - Sept 202!	14,782.80
SC-7460 Professional & Special Service Total						141,886.30
FD-3650	SC-7507 ADP Payroll Fees	8/16/2025	SINV-004564	UKG INC	UKG payroll monthly fee, July 2025	1,200.01
FD-3650	SC-7507 ADP Payroll Fees	9/16/2025	SINV-014560	UKG INC	UKG payroll quarterly fee, 2025-02	225.00
FD-3650	SC-7507 ADP Payroll Fees	9/16/2025	SINV-014558	UKG INC	UKG payroll monthly fee, August 2025	1,200.01

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
SC-7507 ADP Payroll Fees Total						2,625.02
FD-3650	SC-7510 Contractual Services	8/4/2025	SINV-002847	STREAMLINE	Web hosting fee, 8/1/25-8/1/26	8,460.00
FD-3650	SC-7510 Contractual Services	8/21/2025	SINV-006017	TEAM SOLUTIONS GROUP	Office 365, server backup, IT security - monthly	1,562.20
FD-3650	SC-7510 Contractual Services	8/22/2025	SINV-006198	SPATIAL NETWORKS INC	Fulcrum annual subscription, 3 users	1,872.00
FD-3650	SC-7510 Contractual Services	9/10/2025	SINV-012520	TEAM SOLUTIONS GROUP	IT firewall security renewal, exp 08-2026	1,180.00
FD-3650	SC-7510 Contractual Services	9/26/2025	SINV-018560	TEAM SOLUTIONS GROUP	Office 365, server backup, IT security - monthly	1,562.65
FD-3650	SC-7510 Contractual Services	10/1/2025	SINV-019075	CIVOS INC	CIVOS support/hosting fee, July-September 2025	3,750.00
FD-3650	SC-7510 Contractual Services	10/1/2025	SINV-019086	CIVOS INC	Additional features and changes to Viva	6,975.00
SC-7510 Contractual Services Total						25,361.85
FD-3650	SC-7530 Publications & Legal Notices	9/4/2025	SINV-012535	MONTECITO JOURNAL	9-11 ceremony publication in MJ	409.14
SC-7530 Publications & Legal Notices Total						409.14
FD-3650	SC-7540 Rents/Leases-Equipment	8/7/2025	SINV-002708	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	Copier lease, August	180.27
FD-3650	SC-7540 Rents/Leases-Equipment	8/15/2025	SINV-004554	COASTAL COPY	Contract base rate 8/13/25-11/12/25	604.12
FD-3650	SC-7540 Rents/Leases-Equipment	8/15/2025	SINV-007146	WELLS FARGO VENDOR FIN SERV	New copier lease including documentation fee, August 14-Septem	324.98
FD-3650	SC-7540 Rents/Leases-Equipment	8/28/2025	SINV-009743	WELLS FARGO VENDOR FIN SERV	Copier lease, September 14-October 13, 2025	249.98
FD-3650	SC-7540 Rents/Leases-Equipment	9/1/2025	SINV-014544	QUINN CO	Generator, Sta 92: Temporary rental transport return fees	400.00
FD-3650	SC-7540 Rents/Leases-Equipment	9/1/2025	SINV-014544	QUINN CO	Generator, Sta 92: Temporary rental, 7/14 - 8/11/25	2,650.11
FD-3650	SC-7540 Rents/Leases-Equipment	10/1/2025	SINV-020094	WELLS FARGO VENDOR FIN SERV	Copier lease, October 14-November 13, 2025	69.71
SC-7540 Rents/Leases-Equipment Total						4,479.17
FD-3650	SC-7580 Rents/Leases-Structure	10/1/2025	SINV-018653	COMMUNITY RADIO INC	Gibraltar space rental qtrly, Oct-Dec	2,626.26
SC-7580 Rents/Leases-Structure Total						2,626.26
FD-3650	SC-7650 Special Departmental Expense	10/1/2025	SINV-019008	US BANK CORPORATE PAYMENT SYSTEM	US Bank CalCard Statement for 7/22/25	17,319.51
FD-3650	SC-7650 Special Departmental Expense	10/1/2025	SINV-019009	US BANK CORPORATE PAYMENT SYSTEM	US Bank CalCard Statement for 8/22/25	31,444.49
FD-3650	SC-7650 Special Departmental Expense	10/6/2025	SINV-020118	AMAZON - PUNCHOUT	Educational outreach: gift bags	29.65
FD-3650	SC-7650 Special Departmental Expense	10/15/2025	SINV-023032	SANTA BARBARA TROPHY	Flag shadow box recognition: Ziliotto	311.36
SC-7650 Special Departmental Expense Total						49,105.01
FD-3650	SC-7730 Transportation and Travel	9/4/2025	MPR-000386	SCOTT CHAPMAN	S. Chapman Reimb: Nenana Complex asgmt travel expenses	557.50
FD-3650	SC-7730 Transportation and Travel	9/5/2025	MPR-000402	NIC ELMQUIST	N. Elmquist Reimb: Green Fire assignment travel expenses	204.00
FD-3650	SC-7730 Transportation and Travel	9/22/2025	SINV-016172	SANTA BARBARA CO FIRE CHIEF ASSOC	Payment for proceeds from annual Fire Chiefs Retreats	21,958.80
FD-3650	SC-7730 Transportation and Travel	10/4/2025	MPR-000776	NIC ELMQUIST	N. Elmquist reimb: Bear Gulch Fire asgmt travel expenses	179.79
FD-3650	SC-7730 Transportation and Travel	10/4/2025	MPR-000775	MAEVE JUAREZ	M. Juarez reimb: Gifford Fire asgmt travel expenses	288.00
FD-3650	SC-7730 Transportation and Travel	10/10/2025	MPR-000891	SHAUN P DAVIS	S. Davis Reimbursement: Bear Gulch	396.02
SC-7730 Transportation and Travel Total						23,584.11
FD-3650	SC-7731 Gasoline-Oil-Fuel	8/1/2025	SINV-002394	FUEL SMART	Gasoline charges, July	352.51
FD-3650	SC-7731 Gasoline-Oil-Fuel	8/12/2025	SINV-004552	MCCORMIX CORPORATION	Diesel fuel, new generator, 8/12/25	845.83
FD-3650	SC-7731 Gasoline-Oil-Fuel	8/12/2025	SINV-004549	MCCORMIX CORPORATION	Diesel fuel, 8/12/25	2,627.85

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-7731 Gasoline-Oil-Fuel	9/1/2025	SINV-009271	FUEL SMART	Gasoline charges, August	427.12
FD-3650	SC-7731 Gasoline-Oil-Fuel	9/9/2025	SINV-014480	MCCORMIX CORPORATION	Diesel fuel, 9/9/25	3,153.41
FD-3650	SC-7731 Gasoline-Oil-Fuel	10/1/2025	SINV-018862	FUEL SMART	Gasoline charges, September	469.97
FD-3650	SC-7731 Gasoline-Oil-Fuel	10/1/2025	SINV-019682	MCCORMIX CORPORATION	Diesel fuel, 9/24/25	2,102.27
SC-7731 Gasoline-Oil-Fuel Total						9,978.96
FD-3650	SC-7732 Training	9/1/2025	MPR-000671	JESS GILKEY	J. Gilkey Reimbursement: Paramedic initial accreditation	245.00
FD-3650	SC-7732 Training	9/14/2025	MPR-000668	LOREN BASS	L. Bass Reimbursement: Locution Users Conference	2,935.53
FD-3650	SC-7732 Training	9/26/2025	SINV-017547	EMERGENCY MEDICAL SERVICES AUTHORITY (EMSA)	EMT certification renewal: 3 employees	111.00
FD-3650	SC-7732 Training	9/29/2025	MPR-000672	LUCAS GRANT	L. Grant Reimbursement: AR-330 Strike Team Leader	1,153.71
FD-3650	SC-7732 Training	10/1/2025	SINV-019968	LOCUTION SYSTEMS INC	L. Bass: Locution user training	700.00
FD-3650	SC-7732 Training	10/3/2025	MPR-000774	NICHOLAS EUBANK	N. Eubank Reimb: LAW 6235, LAW 6305	3,000.00
FD-3650	SC-7732 Training	10/6/2025	MPR-000784	BENJAMIN HAUSER	B. Hauser Reimbursement: USAR Task Force Leader	69.00
SC-7732 Training Total						8,214.24
FD-3650	SC-7760 Utilities	8/1/2025	SINV-002387	MONTECITO WATER DISTRICT	Water service, Sta. 91	481.59
FD-3650	SC-7760 Utilities	8/1/2025	SINV-002391	MONTECITO WATER DISTRICT	Water service, Sta. 92	431.83
FD-3650	SC-7760 Utilities	8/5/2025	SINV-002364	THE GAS COMPANY	Gas service, Sta 91 - 08/01/25	100.54
FD-3650	SC-7760 Utilities	8/6/2025	SINV-002384	THE GAS COMPANY	Gas service, Sta 92 - 08/04/25	138.94
FD-3650	SC-7760 Utilities	8/11/2025	SINV-003827	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 91 & 92	3,810.23
FD-3650	SC-7760 Utilities	9/1/2025	SINV-010656	MONTECITO WATER DISTRICT	Water service, Sta. 92	419.39
FD-3650	SC-7760 Utilities	9/1/2025	SINV-010650	MONTECITO WATER DISTRICT	Water service, Sta. 91	469.15
FD-3650	SC-7760 Utilities	9/5/2025	SINV-012481	THE GAS COMPANY	Gas service, Sta 91 - 09/03/25	113.33
FD-3650	SC-7760 Utilities	9/8/2025	SINV-012588	THE GAS COMPANY	Gas service, Sta 92 - 09/04/25	123.37
FD-3650	SC-7760 Utilities	9/10/2025	SINV-014443	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 91 & 92	4,297.07
FD-3650	SC-7760 Utilities	10/1/2025	SINV-019481	MONTECITO WATER DISTRICT	Water service, Sta. 92	431.83
FD-3650	SC-7760 Utilities	10/1/2025	SINV-019480	MONTECITO WATER DISTRICT	Water service, Sta. 91	518.91
FD-3650	SC-7760 Utilities	10/6/2025	SINV-021115	THE GAS COMPANY	Gas service, Sta 91 - 10/02/25	95.80
FD-3650	SC-7760 Utilities	10/7/2025	SINV-021454	THE GAS COMPANY	Gas service, Sta 92 - 10/03/25	106.74
FD-3650	SC-7760 Utilities	10/9/2025	SINV-022746	SOUTHERN CALIFORNIA EDISON	Electricity service, Sta. 91 & 92	3,742.11
SC-7760 Utilities Total						15,280.83
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-002895	PACIFIC ARC INC ARCHITECTS	Sta 92 Carport/Gate: Architectural svc, 7/1-7/27/25	3,910.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003553	PUEBLO CONSTRUCTION INC	Sta 92 Carport/Gate: Contractor, July 2025	51,595.64
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003873	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Field welding inspection, 5/7/25	980.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003876	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete cylinder inspection, 4/11/25	365.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003890	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Reinforcing steel placement inspection, 5/21	980.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003884	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Epoxy dowel installation inspection, 5/30/25	380.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003889	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete placement inspection, 5/21/25	680.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003879	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete placement inspection, 5/9/25	680.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-003864	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Epoxy dowel installation inspection, 5/5/25	380.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-004544	KEVIN L VANDERVORT STRUCTURAL ENGINEERING INC	Sta 92 Carport/Gate: Structural engineer, July 2025	160.00
FD-3650	SC-8200 Structures&Struct Improvements	8/1/2025	SINV-007319	UNDERWOOD MANAGEMENT RESOURCES INC	Sta 92 Carport/Gate: Project mgmt, July 2025	1,911.00

Montecito Fire Protection District

Expenditure Transactions

Fund	Spend Category	Accounting Date	Document	Supplier/Miscellaneous Payee	Memo	Amount
FD-3650	SC-8200 Structures&Struct Improvements	9/1/2025	SINV-013309	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete cylinder inspection, 5/30/25	365.00
FD-3650	SC-8200 Structures&Struct Improvements	9/1/2025	SINV-013307	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete cylinder inspection, 5/21/25	371.00
FD-3650	SC-8200 Structures&Struct Improvements	9/1/2025	SINV-013305	PACIFIC MATERIALS LAB INC	Sta 92 Carport/Gate: Concrete cylinder inspection, 5/9/25	365.00
FD-3650	SC-8200 Structures&Struct Improvements	9/1/2025	SINV-018179	UNDERWOOD MANAGEMENT RESOURCES INC	Sta 92 Carport/Gate: Project mgmt, August 2025	1,657.50
FD-3650	SC-8200 Structures&Struct Improvements	9/5/2025	SINV-012784	PACIFIC ARC INC ARCHITECTS	Sta 92 Carport/Gate: Architectural svc, 7/27-9/1/25	1,190.00
FD-3650	SC-8200 Structures&Struct Improvements	9/30/2025	SINV-019948	UNDERWOOD MANAGEMENT RESOURCES INC	Sta 92 Carport/Gate: Project mgmt, September 2025	487.50
SC-8200 Structures&Struct Improvements Total						66,457.64
FD-3650	SC-8300 Equipment	8/1/2025	SINV-002795	KENNEY CONSTRUCTION	LMR Comm: Shepard Mesa concrete pad	2,112.00
FD-3650	SC-8300 Equipment	8/1/2025	SINV-002780	CDCE INC	LMR Comm: IT Cradlepoint (6) for Recvr	11,286.35
FD-3650	SC-8300 Equipment	8/1/2025	SINV-007312	UNDERWOOD MANAGEMENT RESOURCES INC	Generators, Sta 91/92: Project mgmt, July 2025	5,460.00
FD-3650	SC-8300 Equipment	8/1/2025	SINV-007304	UNDERWOOD MANAGEMENT RESOURCES INC	LMR Comm: Project mgmt, July 2025	546.00
FD-3650	SC-8300 Equipment	8/14/2025	SINV-004572	RIVIERA CONSTRUCTION GROUP	Generator, Sta 91: Contractor, August 2025	20,640.00
FD-3650	SC-8300 Equipment	8/25/2025	SINV-008566	ASHLEY & VANCE ENGINEERING INC	Generators, Sta 91: Engineering, July 2025	580.00
FD-3650	SC-8300 Equipment	9/1/2025	SINV-014544	QUINN CO	Generator, Sta 91: Automatic Transfer System	17,807.70
FD-3650	SC-8300 Equipment	9/1/2025	SINV-014544	QUINN CO	Generator, Sta 92: Caterpillar 2F400300	54,329.53
FD-3650	SC-8300 Equipment	9/1/2025	SINV-018175	UNDERWOOD MANAGEMENT RESOURCES INC	Generators, Sta 91/92: Project mgmt, August 2025	4,270.50
FD-3650	SC-8300 Equipment	9/30/2025	SINV-018539	RIVIERA CONSTRUCTION GROUP	Generator, Sta 91: Contractor, Sept 15, 2025	27,000.00
FD-3650	SC-8300 Equipment	9/30/2025	SINV-019947	UNDERWOOD MANAGEMENT RESOURCES INC	LMR Comm: Project mgmt, September 2025	156.00
FD-3650	SC-8300 Equipment	9/30/2025	SINV-019949	UNDERWOOD MANAGEMENT RESOURCES INC	Generators, Sta 91/92: Project mgmt, September 2025	2,067.00
SC-8300 Equipment Total						146,255.08
FD-3650 Montecito Fire Protection Dist Total						4,791,295.96
FD-3652	SC-8300 Equipment	9/10/2025	SINV-014183	SANTA MARIA FORD	New BC94 vehicle: 2026 Ford F250, VIN -38585	88,060.32
SC-8300 Equipment Total						88,060.32
FD-3652 Montecito Fire Cap Outlay Res Total						88,060.32
Grand Total						4,879,356.28

Montecito Fire Protection District Financial Trend - 2 Years

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	10/31/2024 Year-To-Date Actual	10/31/2025 Year-To-Date Actual
Revenues		
RC-3010 Property Tax-Current Secured	(37,831.88)	(42,849.55)
RC-3011 Property Tax-Unitary	1.70	1,271.22
RC-3015 PT PY Corr/Escapes Secured	38,538.25	33,899.67
RC-3020 Property Tax-Current Unsecd	818,057.14	839,838.29
RC-3023 PT PY Corr/Escapes Unsecured	13,375.88	1,927.39
RC-3040 Property Tax-Prior Secured	1,817.85	1,069.98
RC-3050 Property Tax-Prior Unsecured	9,986.53	12,427.58
RC-3054 Supplemental Pty Tax-Current	66,906.27	63,785.60
RC-3056 Supplemental Pty Tax-Prior	418.06	5,108.02
6000:Taxes	911,269.80	916,478.20
RC-3057 PT-506 Int, 480 CIOS/CIC Pen	1,822.97	5.67
6050:Fines, Forfeitures, and Penalties	1,822.97	5.67
RC-3380 Interest Income	82,167.70	94,963.08
RC-3409 Other Rental of Bldgs and Land	-	-
6150:Use of Money and Property	82,167.70	94,963.08
RC-3750 State-Emergency Assistance	(230,201.00)	(196,373.00)
RC-4220 Homeowners Property Tax Relief	-	-
6200:Intergovernmental Revenue-State	(230,201.00)	(196,373.00)
RC-4476 Federal Emergency Assistance	(0.03)	328,066.78
RC-4610 Federal Aid for Disaster	(507,366.00)	-
6210:Intergovernmental Revenue-Federal	(507,366.03)	328,066.78
RC-5105 Reimb for District Services	-	-
6300:Charges for Services	-	-
RC-5768 Safety Member Reimbursement	4,518.63	19,674.36
RC-5895 Other-Donations	-	1,000.00
RC-5909 Other Miscellaneous Revenue	(2,300.00)	-
6350:Miscellaneous Revenue	2,218.63	20,674.36
Total Revenues	259,912.07	1,163,815.09
Expenditures		
SC-6100 Regular Salaries	3,410,323.77	2,485,862.01
SC-6300 Overtime	1,812,149.25	1,640,121.54
SC-6301 Overtime - Reimbursable	-	-

Montecito Fire Protection District Financial Trend - 2 Years

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	10/31/2024 Year-To-Date Actual	10/31/2025 Year-To-Date Actual
SC-6400 Retirement Contribution	1,094,944.46	1,629,891.39
SC-6450 Supp Retirement Contribution	-	-
SC-6475 Retiree Medical OPEB	-	-
SC-6550 FICA/Medicare	77,398.27	59,284.36
SC-6600 Health Insurance Contrib	867,569.96	1,065,180.04
SC-6700 Unemployment Ins Contribution	87.36	62.02
SC-6900 Workers Compensation	<u>496,534.52</u>	<u>798,079.91</u>
7010:Salaries and Employee Benefits	7,759,007.59	7,678,481.27
SC-7030 Clothing and Personal	1,099.37	6,370.62
SC-7050 Communications	32,815.42	41,477.85
SC-7060 Food	543.59	137.05
SC-7070 Household Supplies	12,748.49	8,375.73
SC-7090 Insurance	150,895.00	154,991.00
SC-7120 Equipment Maintenance	16,559.20	13,053.42
SC-7200 Structure & Ground Maintenance	16,786.50	17,959.82
SC-7205 Fire Defense Zone	102,875.77	137,999.98
SC-7322 Consulting & Mgmt Fees	-	-
SC-7324 Audit and Accounting Fees	16,776.00	16,817.52
SC-7325 Other Professional Services	-	-
SC-7348 Instruments & Equip. < \$5000	3,182.92	11,506.24
SC-7363 Equipment Maintenance	16,839.62	40,594.60
SC-7400 Medical, Dental and Lab	10,212.15	16,053.15
SC-7430 Memberships	1,658.00	11,412.00
SC-7450 Office Expense	2,328.64	10,052.51
SC-7456 IT Hardware Purchase < \$5K	11,918.08	-
SC-7460 Professional & Special Service	105,539.00	163,874.30
SC-7507 ADP Payroll Fees	3,848.89	5,025.04
SC-7510 Contractual Services	75,774.13	49,710.76
SC-7530 Publications & Legal Notices	634.00	1,929.14
SC-7540 Rents/Leases-Equipment	1,501.36	4,838.88
SC-7546 Administrative Expense	-	-
SC-7580 Rents/Leases-Structure	5,169.12	7,878.78
SC-7630 Small Tools & Instruments	193.62	-
SC-7650 Special Departmental Expense	19,211.83	71,528.27
SC-7671 Special Projects	3,596.64	-
SC-7730 Transportation and Travel	15,263.96	18,528.85
SC-7731 Gasoline-Oil-Fuel	11,083.11	12,251.55
SC-7732 Training	13,188.10	12,836.34
SC-7760 Utilities	<u>21,420.68</u>	<u>34,165.87</u>
7020:Services and Supplies	673,663.19	869,369.27

Montecito Fire Protection District Financial Trend - 2 Years

Fund 3650: General Fund

As of: 10/31/2025

Ledger Account	10/31/2024 Year-To-Date Actual	10/31/2025 Year-To-Date Actual
SC-7830 Interest Expense	42,166.67	31,897.72
7045:Other Charges	42,166.67	31,897.72
SC-8200 Structures&Struct Improvements	-	66,457.64
7073:Structures&Struct Improvements	-	66,457.64
SC-8300 Equipment	17,738.40	165,851.91
7074:Equipment	17,738.40	165,851.91
Total Expenditures	8,492,575.85	8,812,057.81
Other Financing Sources & Uses		
SC-7901 Operational Transfer Out	-	-
SC-7910 Long Term Debt Princ Repayment	-	-
7095:Other Financing Uses	-	-
Total Other Financing Sources & Uses	-	-
Changes to Fund Balances		
AP-9601 Residual Fund Balance-Inc/Dec	-	-
5027:Increase to Fund Balance Componen	-	-
Total Changes to Fund Balance	-	-
Net Financial Impact	(8,232,663.78)	(7,648,242.72)

**Montecito Fire Department
Mutual Aid Billing Detail FY 2025-26**

Fire Name, #	Period Covered	Invoice #	Invoice Date	Agency	Total Billing	Date Received	Amount Received
Bear Gulch, WA-OLF-000178	08/12-08/31/25	F-20251057-MTO	10/27/25	USFS	380,527.66		
Dillon, CA-SRF-000715	08/30-09/07/25			USFS	106,615.19		
Emigrant, OR-WIF-250322	09/11-09/21/25			USFS	32,145.40		
Garnet, CA-SNF-001684	09/02-10/10/25			USFS	217,755.78		
Gifford, CA-LPF-002181	08/01-09/03/25	F-20250850-MTO	10/17/25	USFS	667,634.99		
Green, CA-SHF-000560	07/18-07/29/25	F-20250371-MTO	10/13/25	USFS	55,705.78		
Madre, CA-LPF-001817	07/03-07/18/25	F-20250126-MTO	08/13/25	USFS	328,066.55	10/21/25	328,066.55
Nenana Ridge Complex, AK-FAS-511903	07/04-07/23/25	F-20250307-MTO	10/07/25	USFS	92,066.82		
Nenana Ridge Complex, AK-FAS-511903 (EC)	07/04-07/23/25			USFS	2,486.50		
Peak Fire, CA-SHF-000942	08/31-09/05/25	F-20251006-MTO	10/21/25	USFS	26,852.34		
Pickett Fire, CA-LNU-015521	08/24-08/30/25	U-20251291-MTO	10/23/25	CalOES	90,705.80		
					\$ 2,000,562.81		\$ 328,066.55

Attachment

B

**MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust**

OPEB Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)
October 2024	14,726,724.73	-	(307,334.38)	5,304.04	14,414,086.31	-2.12%
November 2024	14,414,086.31	-	319,959.20	5,240.60	14,728,804.91	2.18%
December 2024	14,728,804.91	250,000.00	(307,718.18)	5,316.74	14,665,769.99	-2.13%
January 2025	14,665,769.99	-	194,684.62	5,156.78	14,855,297.83	1.29%
February 2025	14,855,297.83	-	192,138.64	5,202.94	15,042,233.53	1.26%
March 2025	15,042,233.53	-	(199,886.39)	5,248.07	14,837,099.07	-1.36%
April 2025	14,837,099.07	-	28,583.45	5,209.58	14,860,472.94	0.16%
May 2025	14,860,472.94	-	183,579.84	5,213.88	15,038,838.90	1.20%
June 2025	15,038,838.90	100,000.00	369,350.68	5,277.80	15,502,911.78	2.42%
July 2025	15,502,911.78	-	37,499.92	5,347.16	15,535,064.54	0.21%
August 2025	15,535,064.54	-	242,057.06	5,398.22	15,771,723.38	1.52%
September 2025	15,771,723.38	-	262,489.85	5,455.28	16,028,757.95	1.63%
Total		350,000.00	1,015,404.31	63,371.09		

Total Contributions to the Plan = \$ 8,726,000

Total OPEB Liability at 6/30/2024 = \$ 18,762,145
 PARS OPEB balance at 6/30/2024 = 13,994,609

Implicit subsidy \$2,607,588 is not included in total liability

Net OPEB Liability at 6/30/2024 = \$ 4,767,536

Funded status = 74.6%

Pension Account

Month	Beginning Balance	Contributions	Earnings	Expenses	Ending Balance	1-M % (net)
October 2024	7,011,151.72	-	(146,342.42)	2,525.22	6,862,284.08	-2.12%
November 2024	6,862,284.08	-	152,314.73	2,494.90	7,012,103.91	2.18%
December 2024	7,012,103.91	1,750,000.00	(152,665.41)	2,531.15	8,606,907.35	-2.21%
January 2025	8,606,907.35	-	114,756.91	3,040.88	8,718,623.38	1.30%
February 2025	8,718,623.38	-	115,078.07	3,068.14	8,830,633.31	1.28%
March 2025	8,830,633.31	-	(115,810.32)	3,095.43	8,711,727.56	-1.35%
April 2025	8,711,727.56	-	16,728.41	3,065.30	8,725,390.67	0.16%
May 2025	8,725,390.67	-	107,176.62	3,067.81	8,829,499.48	1.19%
June 2025	8,829,499.48	400,000.00	218,144.93	3,100.82	9,444,543.59	2.44%
July 2025	9,444,543.59	-	22,542.20	3,297.46	9,463,788.33	0.20%
August 2025	9,463,788.33	-	146,747.02	3,288.37	9,607,246.98	1.52%
September 2025	9,607,246.98	-	159,743.37	3,322.96	9,763,667.39	1.63%
Total		2,150,000.00	638,414.11	35,898.44		

Total Contributions to the Plan = \$ 7,750,000

Total Accrued Pension Liability at 6/30/2026 = \$ 139,745,400
 CalPERS total assets at 6/30/2024 = 116,567,302

Net Pension Liability at 6/30/2024 = \$ 23,178,098

*Funded status = 83.4%

*The PARS pension trust balance at 6/30/24 was \$6,662,602. When combined with CalPERS assets, total assets equal \$123,229,904, or a pension funded status of 88.2%.

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
8/1/2025 to 8/31/2025

David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 8/1/2025	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 8/31/2025
OPEB	\$15,535,064.54	\$0.00	\$242,057.06	\$5,398.22	\$0.00	\$0.00	\$15,771,723.38
PENSION	\$9,463,788.33	\$0.00	\$146,747.02	\$3,288.37	\$0.00	\$0.00	\$9,607,246.98
Totals	\$24,998,852.87	\$0.00	\$388,804.08	\$8,686.59	\$0.00	\$0.00	\$25,378,970.36

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.56%	4.30%	6.46%	7.64%	4.00%	5.95%	1/19/2010
PENSION	1.55%	4.30%	6.61%	7.70%	4.02%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

MONTECITO FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
9/1/2025 to 9/30/2025

David Neels
Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Account Summary

Source	Balance as of 9/1/2025	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2025
OPEB	\$15,771,723.38	\$0.00	\$262,489.85	\$5,455.28	\$0.00	\$0.00	\$16,028,757.95
PENSION	\$9,607,246.98	\$0.00	\$159,743.37	\$3,322.96	\$0.00	\$0.00	\$9,763,667.39
Totals	\$25,378,970.36	\$0.00	\$422,233.22	\$8,778.24	\$0.00	\$0.00	\$25,792,425.34

Investment Selection

Source	
OPEB	Montecito Fire Protection District - OPEB
PENSION	Montecito Fire Protection District - PENSION

Investment Objective

Source	
OPEB	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.
PENSION	Individual account based on Moderately Conservative - Strategic Blend. The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.66%	3.49%	6.74%	10.21%	4.55%	6.36%	1/19/2010
PENSION	1.66%	3.48%	6.89%	10.27%	4.57%	-	6/29/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value



Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Agenda

Item #5



STAFF REPORT

To: Board of Directors
From: David Neels, Fire Chief 
Prepared by: Araceli Nahas, Finance and Administrative Manager 
Date: November 17, 2025
Topic: CalPERS Health Insurance Resolution No. 2025-09

Summary

CalPERS requires a Board-approved resolution to make changes to the employer health insurance contribution amount.

Discussion

The District's contribution amount towards health insurance premiums for employees and retirees is scheduled to increase on January 1, 2026.

The attached resolution lists the scheduled contribution amounts for all Medical Groups on file with CalPERS. Currently, all employees and retirees fall within Medical Group 000 - Employees & Annuitants.

Conclusion

Staff recommends that the Board approve Resolution 2025-09 as presented.

Attachments

1. Resolution No. 2025-09

Strategic Plan Reference

Strategic Plan Goal #8, Ensure Financial Accountability & Transparency

RESOLUTION NO. 2025-09
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS

WHEREAS, (1) Montecito Fire Protection District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly Employer Health Contribution		
	Self	Self+1	Self+ Family
000 Employees and Annuitants	\$3,170.00		
001 Board of Directors	\$3,170.00		
002 Regular Hourly Employees	\$2,377.50		
003 Part Time Hourly Employees	\$1,585.00		

plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) Montecito Fire Protection District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of Montecito Fire Protection District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Montecito Fire Protection District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and

direct, Fire Chief to file with the Board a verified copy of this resolution, and to perform on behalf of Montecito Fire Protection District all functions required of it under the Act; and be it further

RESOLVED, (e) That coverage under the Act be effective on **January 1, 2026**.

Adopted at a regular meeting of the Board of Directors at Santa Barbara, this 17th day of November, 2025.

Signed: _____
President of the Board of Directors


Attest: _____
Secretary of the Board of Directors

Agenda

Item #6



STAFF REPORT

To: Board of Directors
From: David Neels, Fire Chief 
Date: November 17, 2025
Topic: Updates to Board of Directors Policy Manual

Summary

The Fire District implemented its first Board of Directors Policy Manual on October 29, 2018. It is recommended that the Board of Directors adopt the proposed updates to the Board of Directors Policy Manual as presented, to ensure the District's governance policies remain current, consistent with applicable laws, and reflective of best practices.

Discussion

The Board of Directors Policy Manual serves as the foundational document outlining the roles, responsibilities, and basis of authority of the District's governing body. It provides clear direction on matters of Board conduct, administrative structure, financial oversight, and public accountability.

The Policy Manual was last comprehensively reviewed when it was implemented on October 29, 2018. Since that time, several statements, administrative refinements, and governance practices have evolved within the District that warrant an update of the document.

District staff, in coordination with legal counsel, conducted a review of the manual to identify areas in need of update and clarification. The proposed revisions are intended to improve readability and align the manual with the District's existing operational and administrative practices.

Conclusion

Staff recommends that the Board approve the amendments presented in the Draft Board of Directors Policy Manual.

Attachments

1. Draft Board of Directors Policy Manual

Strategic Plan Reference

Strategic Plan Goal #3, Achieve Excellence in Community Service

Montecito Fire Protection District



Board of Directors Policy Manual

November 17, 2025

Draft

Table of Contents

Mission Statement 3

Organizational Chart 4

General Rules 5

Board Member Roles and Responsibilities 5

Fire Chief Roles and Responsibilities 5

Basis of Authority 5

Position Description 5

Code of Conduct and Ethics 6

Standards of Conduct 6

General Disclosure 8

Interaction with District Employees 8

Interactions with the Media and the Public 8

Sanctions and Violations 9

Ethics Training 9

Board President 10

Members of the Board of Directors 10

Director Compensation 11

Committees of the Board of Directors 11

Ad Hoc Committees 11

Standing Committees 11

Finance Committee 12

Mission Statement

The Montecito Fire Protection District is a progressive organization committed to the protection of the people, property, and the environment. As part of the community, we exist to provide professional and timely service through preparation for, response to, and recovery from emergencies.

Vision

- We will serve our whole community with an innovative approach to preparedness, response, and recovery.
- We will enhance our relationships through collaboration to resolve all challenges our community may face.
- We will lean forward with intent in the pursuit of advancing technology and industry best practices.
- We will develop exceptional leaders in our organization supported by a culture of empowerment.
- We will enhance mental, physical, and spiritual health within our organization.

Values

We value community through:

- Respect
- Relationships
- Approachability
- Public outreach
- Transparency

We value service through:

- Commitment to excellence
- Competence
- Preparedness
- Collaboration
- Integrity
- Professionalism

We value our people through:

- Our culture of empowerment
- Mental, physical, and spiritual health
- Personal and professional experience
- Training and education

Being a member of the Montecito Fire Protection District requires constant attention to the way we treat other members and the people we serve. It also means that we continuously strive to improve the services we offer.

The cornerstone of our beliefs begins with respecting each person's contributions to our organization or community, regardless of his or her political strength, personal appearance, economic status, ethnicity, cultural heritage or religious beliefs.

Because each of our fire stations is an "open house" that is ready to welcome our citizens, we work to demonstrate appreciation, support and tolerance in everything that we do.

Conflict within the organization is investigated thoroughly and viewed as an organizational "injury" that needs healing. We then take preventive measures to ensure it doesn't happen again. We look at mistakes not as failures, but as opportunities to improve.

As members, we are responsible for ourselves. We celebrate the success of others. When we see an opportunity to assist someone, we offer before we are asked. Helping one another is the norm, not the exception.

Working together as a cohesive unit brings forth accomplishments that make our job fulfilling. The organization's "win-win" philosophy is the common denominator for tackling problems and creating solutions.

We pride ourselves on our professional demeanor and response to any incident, minor injury or major disaster.

Organizational Chart

Community

Board of Directors

Fire Chief

General Rules

The purpose of this policy manual is to provide guidelines for the conduct of the Board of Directors (“Board” or “Directors”) of the Montecito Fire Protection District (“MFPD” or “District”). Any of these policies not required by law may be suspended by a majority of the Board. Any policy may be altered, amended or repealed at a duly noticed meeting by a majority vote of the Board.

Board Member Roles and Responsibilities

The Board represents the community, decides policy issues and sets priorities for the District. This is accomplished through thoughtful deliberation of each policy issue in a transparent, public environment. Staff shall make available all information and alternatives so that the Board can make informed decisions. All requests from a Board member for information and/or agenda items shall be funneled through the Fire Chief and distributed to all Board members.

Fire Chief Roles and Responsibilities

The Fire Chief is the Chief Executive of the Fire District. He/she shall be responsible for the implementation of Board action at the organizational level. The Fire Chief shall have general supervision over the administration of the affairs, employees, and business of the District. The Fire Chief shall be charged with the hiring and discharging of employees and the management of District interests and properties.

Basis of Authority

The Board of Directors is the governing authority of this District. Apart from his/her normal function as a part of this unit, or as directed by the Board, no Director may commit the District to any policy, act, or expenditure. All powers, privileges, and duties vested in or imposed upon the District shall be exercised and performed through the Board. The Board may delegate to officers, employees, and agents of the District any or all administrative and ministerial powers. The Board of Directors is responsible for oversight of the District while the Fire Chief is responsible for administration of the affairs of the District.

Position Description

A Director is usually elected by the constituents of the jurisdictional boundary of the Montecito Fire Protection District. Elected Directors serve a four-year term in office and appointed Directors may serve a shorter term dependent upon the vacancy they are filling. The Board of Directors define the strategic and fiscal direction for the District, oversee the establishment of the support structure necessary to achieve the District mission, hold the District accountable to the community, oversee the public funds collected on behalf of the District, and serve as community leaders.

Code of Conduct and Ethics

The proper operation of democratic government requires that public officials and employees be independent, impartial, and responsible to the people; that governmental decisions and policy be made publicly; that public offices not be used for personal gain; and that the public maintain confidence in the integrity of its government.

All Directors shall be subject to this Code of Conduct and Ethics Policy.

The purpose of this policy is to provide guidelines for ethical standards of conduct for all such officials by setting forth acts or actions that are compatible with the best interests of the District.

Standards of Conduct

All Directors shall be subject to and abide by the following standards of conduct.

1. **Decision Making Guidelines**: Every decision or policy established by the Board of Directors should uphold and support the District's mission, vision and values statement.
2. **Use Civility and Decorum in Discussions and Debate**: No Director shall make impertinent, slanderous, threatening, abusive or personally disparaging comments in public meetings directed at staff, public or other Directors.
3. **Uphold the Integrity and Independence of the Office**: Directors shall demonstrate the highest standards of personal integrity, truthfulness, honesty and fortitude in all their public activities in order to inspire public confidence and trust in local government. Directors shall participate in establishing, maintaining, and enforcing District policies and shall, themselves, observe high standards of conduct so that the integrity and independence of their office may be preserved.
4. **Conduct the Affairs of the Board in an Open and Public Manner**: Directors shall know the letter and intent of the state's Open Meetings Law (The Brown Act; Government Code Sections 11120-11132), and conduct the affairs of the Board of Directors consistent with the letter and spirit of that law.
5. **Maintain Discretion in Deliberations**: Discretion may be necessary when issues pose a threat to the resources of the District, to the reputation of current or potential District employees, to orderly and responsible decision making, to the integrity of other governmental processes or to other legitimate interests of the District.
6. **Regulate Extra-Governmental Activities**: Directors shall minimize the risk of conflict with his or her official duties.

- (a) Directors shall manage their personal financial interests to minimize the number of cases in which they must ask to be excused from voting on matters coming before the Board.
 - (b) Information acquired by Directors in an official capacity shall not be used or disclosed in financial dealings or for any other purpose not related to official duties.
- 7. Use of Official Position: The provisions of this paragraph are not intended to prohibit a Director from speaking before neighborhood groups and other nonprofit organizations.
 - (a) No Director shall use his/her official position or the District's facilities for his/her private gain or for the benefit of any individual, if the benefit would not be available to any other member of the public in the same or similar circumstance.
 - (b) No Director shall represent any private person, group or interest before the District Board of Directors except in matters of purely civil or public concern.
 - (c) Directors shall avoid pledges or promises of conduct in office other than the faithful and impartial performance of the duties of the office.
 - (d) No Director shall grant any special consideration, treatment, or advantage to any citizen beyond that which is available to every other citizen.
- 8. Disclosure of Confidential Information: No Director shall use or disclose confidential information gained in the course of or by reason of his/her official position with the District for purposes of advancing:
 - (a) His/her financial or personal interest.
 - (b) The interest of a business entity of which the Director or an immediate family member has an interest.
 - (c) The financial or personal interest of a member of his/her immediate family.
 - (d) The financial or personal interest of any citizen beyond that which is available to every other citizen.
- 9. Gifts: No Director shall directly or indirectly solicit any gift, or accept or receive any gift, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, in which the value exceeds Fair Political Practices requirements, or under circumstances in which a reasonable person would believe that the gift was intended to influence him/her in the performance of his/her official duties, or was intended as a reward for any official action on his/her part. Legitimate political contributions to Directors shall not be considered as gifts under the provisions of this paragraph.

- (a) Exempted from the prohibition are reasonable advertising items or souvenirs of nominal value or meals furnished at banquets. Also exempted are customary gifts or favors between Directors or officers and their friends or relatives. Directors must report in writing to the President of the Board, all gifts and favors from friends and relatives if made by a covered contractor, subcontractor, or supplier. Such gifts must also be disclosed in accordance with the requirements of the California Political Reform Act.
- (b) It shall not be a violation of this policy for any Director to solicit donations, contributions or support for any charitable activity which does not result in direct economic benefit to the Director, a member of his immediate family, or business entity with which he/she is associated.

General Disclosure

Directors shall file a California Fair Political Practices Commission Statement of Economic Interests – Form 700 as required by the Political Reform Act of 1974.

Conflicts of Interest: Any Director who has an interest in any business shall publicly disclose to the Board the nature and extent of such interest and shall not participate in said matter if a conflict exists. The Director shall then be excused from the room during the discussion, deliberation or decision.

1. It shall be a violation of this policy for a Director who has an interest in some business before the Board of Directors to advocate, whether publicly or privately, that interest to other Directors.
2. Maintain the Integrity of the Actions of the Board: When any Director sits in a quasi-judicial capacity and circumstances are presented in which the appearance of possible conflict of interest can exist, this shall be sufficient to require the Director to withdraw from the discussion, deliberation or decision of the Board, and the Director shall excuse him/herself from the room during the discussion, deliberation or decision.

Interaction with District Employees

1. Contact with District Employees: Requests for information or directions to employees shall be coordinated by the Fire Chief. Materials supplied to any Director in response to a request will be made available to all other Directors so that all have equal access to information.
2. Requests for Reports, Studies or Projects: All requests for information such as reports, studies or projects that may result in an increased workload to District Staff must be at the direction of the Board by a majority vote.

Interactions with the Media and the Public

The provisions of this section are not intended to prohibit a Director from speaking to the media or the public but as guidelines to respect and preserve the democratic process of decisions made

by the Board. All Directors represent one voice of five, and until a vote on any issue is taken, Directors' positions are merely their own. Directors should support decisions that are made by the Board once a vote has been taken, so as not to undermine the democratic process.

1. When communicating with the media, Directors should clearly differentiate between personal opinions and the official position of the District.
2. After a decision has been rendered by the Board, the Board President and/or Fire Chief shall be the designated point of contact for the media relative to the decision.
3. Directors should not discuss personnel issues or other matters regarding individual staff members with the media or the public. Issues pertaining to staff should be addressed directly to the Fire Chief.

Sanctions and Violations

The Board of Directors, minus the accused Director, will serve as the committee for the purposes of reviewing any code violations and sanction considerations.

The hearing to be held as provided for herein shall be conducted by the Board of Directors in an open session. Any determination resulting from said hearing shall be determined in an open session of the Board.

If the Board of Directors, by majority vote of the remaining Directors, finds that a violation by a Director has occurred, they may adopt a resolution of censure which shall be placed as a matter of record in the official minutes of the Board meeting.

If the Board of Directors, by majority vote of the remaining Directors, finds that a violation by a Director has occurred, they may also remove the Director from any committee on which that Director serves.

Ethics Training

All Directors shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the Board of Directors and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2.

This training shall also apply to all staff members that the Board of Directors designates and to members of all commissions, committees and other bodies that are subject to the Brown Act.

All ethics training shall be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission. Directors shall obtain proof of participation after completing the ethics training.

District staff shall maintain records indicating both the dates that Directors completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after directors receive the training and are public records subject to disclosure under the California Public Records Act.

District staff shall provide the Board of Directors with information on available training that meets this requirement.

Any Director that serves on the board of another agency is only required to take the training once every two years.

Board President

The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she has the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions. The Board President or designee shall serve as the designated spokesperson for the Board after a decision has been rendered.

In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson of all meetings of the Board. If the President and Vice President of the Board are both absent, the Secretary of the Board shall preside and act as chairperson of the meeting.

Members of the Board of Directors

Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff before meetings.

Information exchanged before meetings shall be distributed through the Fire Chief, and all Directors will receive all information being distributed.

Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance and shall also be provided to anyone not present upon their request.

Directors shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at board meetings.

Directors shall defer to the chairperson for conduct during meetings of the Board and shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

Directors may request for inclusion into the meeting minutes, comments pertinent to an agenda item only at the meeting that said item is discussed including, if desired, a position on abstention or dissenting vote.

Directors shall recuse themselves from participating in the consideration of any item involving a personal or financial conflict of interest.

Requests by individual Directors for substantive information and/or research from District Staff will be channeled through the Fire Chief.

Director Compensation

In addition to the meetings described in Section 1 of District Resolution Number 2001-01, District Directors shall be compensated, at the current rate, for the following meetings which have been previously approved by the Board. Last minute decisions to attend such meetings must have the approval of the Board President, or the Fire Chief if the Board President is not available if there is not sufficient time to obtain the Board's approval:

1. For each day's service rendered as a member of a standing or ad hoc committee established by the Board;
2. Directors authorized and requested by the Governing Board to attend conferences, seminars and meetings shall be compensated for each day of attendance including travel days exceeding six hours;
3. Directors authorized and requested by the Governing Board to serve as officers or liaison to affiliated agencies as an official District representative shall be compensated for each day of attendance at such meetings;
4. Directors may be compensated for more than four meetings per month if the Board makes a finding, supported by substantial evidence, that more than four meetings per month are necessary for the effective operation of the District.

Committees of the Board of Directors

Ad Hoc Committees

The Board of Directors shall appoint ad hoc committees as may be deemed necessary. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. Ad hoc committees that have served on behalf of the Board of Directors have been Real Property, Labor Negotiations, Strategic, and Personnel.

Standing Committees

The Board of Directors shall appoint two members of the Board of Directors to serve on each standing committee. This appointment shall occur at the District's first regular board meeting in December of each year or as soon thereafter as practical.

Standing committees shall be staffed by the District's Fire Chief, and employees designated by the Fire Chief shall serve as staff to the standing committee.

Standing committees may request consultants and other experts to provide input to the committee on particular topics. The District's payment of any expenses associated with the consultants or experts must be preapproved by the District's Board of Directors.

Standing committees shall comply with the requirements of the Ralph M. Brown Act, which is codified in Government Code Section 54950 et seq.

Finance Committee


The purpose of the Finance Committee shall be to review the financial operations of the District, including all anticipated financial plans and to report the committee's findings and recommendations to the Board of Directors.

Agenda

Item #7



STAFF REPORT

To: Board of Directors
From: David Neels, Fire Chief 
Date: November 17, 2025
Topic: Executive Search Agreement

Summary

Two proposals were received from executive recruiting firms to assist in the recruitment and selection support for the next Fire Chief. The proposals were reviewed and determined to meet the requirements specified by the Board of Directors.

Discussion

With the pending retirement of the current Fire Chief, and the Board's request to fulfill both an internal and external recruitment process to identify and appoint a qualified successor, the District is tasked with selecting an executive search firm to facilitate this process.

Given the complexity and importance of this position, the use of a professional executive recruiting firm will help ensure a thorough and impartial process, attract a diverse pool of qualified candidates, and assist with candidate evaluation and selection support. The District contacted four qualified firms and received two competitive proposals. The proposals were reviewed and Peckham & McKenney was chosen to conduct a recruitment process that will lead to the selection of a qualified candidate.

Conclusion

Staff recommends that the Board approve the Executive Search Services Agreement as presented by Peckham & McKenney.

Attachments

1. Executive Search Services Agreement

Strategic Plan Reference

Strategic Plan Goal #3, Achieve Excellence in Community Service

EXECUTIVE SEARCH SERVICES AGREEMENT

Montecito Fire Protection District **Fire Chief**

A complete description of the services to be provided and service fees are contained in a proposal from Peckham & McKenney to the Montecito Fire Protection District (dated October 31, 2025), which is incorporated herein by reference.

The all-inclusive fee for the recruitment of the Fire Chief is \$29,000. One-third of the fee is due as a retainer within 14 business upon commencing the recruitment process with the pre-recruitment meeting for the position. The remainder of the fee will be divided and billed in two separate, monthly invoices during the recruitment. Full payment of the professional fee is due three months from execution of the agreement or when a candidate has accepted an offer of employment, whichever comes first. The all-inclusive fee includes a combination of meetings, in accordance with the proposal, with the District. Requested additional meetings will be negotiated and billed accordingly. The fee for a subsequent recruitment or placement of the Fire Chief is described on page 9 of the proposal.

The all-inclusive fee includes expenses and thus serves as a not-to-exceed amount. Peckham & McKenney expenses include out-of-pocket costs associated with advertising, digital and/or printing documents as found in consultation with the District, consultant travel, clerical, background checks, telephone, supplies and postage. Candidate expenses to attend finalist interviews with the District are not included in this not-to-exceed figure and are to be reimbursed by the District directly to the candidate.

Peckham & McKenney will work closely and communicate regularly with the District. Both parties will exhibit a full faith effort to ensure a timely and successful search. Should the District choose to cancel or postpone the search at any time after execution of this agreement, the District will be responsible for payment in the amount of the percentage of the work completed as it applies to the three-month period. Both the District and Peckham & McKenney can cancel this agreement with 15 days notice to the other party.

It is the sincere intent of Peckham & McKenney to conduct a search process that leads to the selection of a qualified candidate. If the District chooses to extend the search process past the agreed upon schedule, however, a monthly fee and expenses will be negotiated at that time.

All information regarding candidates is provided in strict confidence and should be used solely for the purpose of selecting qualified applicants. Candidate information must not be divulged to persons who do not have a direct need to know except for reference and background investigations and with the candidate's consent.

Peckham & McKenney is the operating name of City Management Advisors LLC, Anton Dahlerbruch, Managing Member.

City Management Advisors doing business as Peckham & McKenney carries Professional Liability Insurance (\$1,000,000 limit), Commercial General Liability Insurance (\$2,000,000 General Liability, and \$4,000,000 Products) and Automobile Liability Insurance (\$1,000,000). Our Insurance Broker is B&B Premier Insurance Solutions, Agoura Hills, CA.

Necessary insurance documentation will be provided to the Montecito Fire Protection District in a timely manner.

In the event of any action or proceeding brought by either party to this agreement, the prevailing party shall be entitled to recover all costs and fees of its attorney in such action or proceeding, including cost of appeal, if any, in such amounts as are reasonable.

Thank you for the opportunity to be of service. We look forward to a successful relationship.

Peckham & McKenney Executive Search

Anton Dahlerbruch

Date

Montecito Fire Protection District

Date


**** PLEASE RETAIN ONE COPY FOR YOUR RECORDS ****

Agenda

Item #8



STAFF REPORT

To: Montecito Fire Protection District Board of Directors
From: David Neels, Fire Chief 
Date: November 17, 2025
Topic: Nominations for and Election of Regular Special District Member to LAFCO

Summary

The District was notified by the Santa Barbara Local Agency Formation Commission (LAFCO) on November 3, 2025 of a call for nominations and Notice of Election of a special district member to serve as the regular special district member on LAFCO.

Discussion

LAFCO was established in 1963 by the Knox-Nisbet Act and modified by the Cortese/Knox Local Government Reorganization Act in 1985. The purpose of LAFCO is to rationalize growth and development through local control of the formation, expansion, and alteration of agencies within each county. Independent Special Districts are represented on LAFCO by two regular members and an alternate who serve four-year terms. The term of office of one of the current members ends March 1, 2026.

LAFCO has issued a call for nominations for one Regular Special District Member to serve a four-year term from March 1, 2026, through March 1, 2030. Nominations must be submitted by January 2, 2026, by the district's presiding officer or an appointed alternate. If multiple nominations are received, ballots will be distributed to eligible districts for voting within a 45-day period; if only one nomination is received, that candidate will be automatically appointed. The Board may consider submitting a nomination.

Conclusion

Staff recommends that the Board of Directors nominate their preferred candidate and direct staff to submit the nomination to LAFCO no later than January 2, 2026.

Attachments

1. LAFCO Memorandum dated November 3, 2025
2. Nominations for Regular Special District Member to LAFCO

Strategic Plan Reference

Strategic Plan Goal #3, Achieve Excellence in Community Service

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/568-2249
www.sblafco.org ♦ lafco@sblafco.org

November 3, 2025

TO: Members of the Independent Special District Selection Committee

SUBJECT: Nominations for one Regular Special District Member to Santa Barbara LAFCO;

CALL FOR NOMINATIONS FOR AND NOTICE OF ELECTION FOR LAFCO

REGULAR SPECIAL DISTRICT MEMBERS

This is a Call for Nominations of one Regular Special District Member to serve as the special district members on LAFCO. It is recommended that this be placed on your Board's Agenda. The Committee is made up of the presiding officer of each district; however, if a presiding officer is unable to participate, a district board may appoint one of its members as an alternate to participate in the presiding officer's place, a copy of the meeting minutes showing the appointment needs to be presented along with your nomination form.

A Nomination Form is attached and must be filled out and signed by the presiding officer of a district or, if that person is unable to participate, then by his or her alternate as designated by the district board. (See GC § 56332.) Nominations are requested by no later than January 2, 2026.

1. **Nominations for one LAFCO Regular Special District Member.** The current term of office of the current Regular Special District Member ends on March 1, 2026. The term of office shall be four years or until the appointment and qualification of his or her successor. The new term of office ends on March 1, 2030.
2. **Voting Requirements.** The Independent Special District Selection Committee consist of the presiding officer of the legislative body of each independent special district. If the presiding officer of an independent special district is unable to participate in the nomination process or an election, the legislative body of the district may appoint one of its members as an alternate to participate in the presiding officer's place. A copy of the meeting minutes showing the appointment needs to be presented along with your nomination form and future ballot.

3. **Nomination Period and Voting Period.** The Nomination Period will end on January 2, 2026. Following the nomination period, unless there is only one nominee for a seat, ballots containing the names of qualified nominees will be mailed to each eligible special district. The voting period will be up to to 45-days.
4. **Quorum; Majority Vote; Possible Runoff Election.** There are 38 special districts. For the election to be valid, at least 19 valid votes must be received. Election shall be by a majority of those voting, and not by plurality. In the event that a nominee does not receive a majority of votes cast, a runoff election shall be held between the two nominees receiving the highest number of votes.

Notice: There will be no election if pursuant to Government Code section 56332(c)(2), “[at] the end of the nomination period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed” to the Commission.

Nominations for one Regular Special District Member should be submitted to the LAFCO Executive Officer, at the following address or emailed by **January 2, 2026** Nomination Forms are attached to this notice.

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Santa Barbara CA 93101
Email Address: lafco@sblafco.org

Please contact the LAFCO office if you have any questions.

Sincerely,



Mike Prater
Executive Officer

Enc.

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;">NOMINATION FOR <u>REGULAR</u> SPECIAL DISTRICT MEMBER</p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
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Please print in ink or type

POSITION SOUGHT:	Regular Special District Member
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NAME OF NOMINEE: _____

NOMINEE'S DISTRICT: _____

MAILING ADDRESS:

π
Phone: Bus. _____ Cell: _____

SIGNATURE OF NOMINATOR:

Name of Independent Special District

Signature

Print Name

Nominator Title (please check one)

Presiding Officer of the Special District Board

Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)

Date: _____

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Regular Special District Member: This information will be distributed to all independent special districts.

Agenda

Item #9

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Regular Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on October 27, 2025 at 2:00 p.m.

Director Lee called the meeting to order at 2:02 p.m.

Present: Director Lee, Director Dougherty, Director Easton, Director Pennino. Chief Neels and District Counsel Cameron Goodman were also present.

- 1. Public comment: Anyone may speak to the Board now about any non-agenda issue within the jurisdiction of the Montecito Fire Protection District. (A total of 30 minutes is allotted for this discussion.)**

There were no public comments to report.

Fire Chief Neels recognized the Montecito Fire Department personnel who responded to Firefighter Patrick Ruiz's residence to assist with the delivery of his son. Battalion Chief Hauser recounted the event, describing it as a career highlight for the personnel involved.

- 2. Approve the first reading by title only of Ordinance No. 2025-02 of the Montecito Fire Protection District adopting the 2025 California Fire Code and the Montecito Fire Protection District Development Standards, adopting the 2025 Wildland-Urban Interface Code, amending provisions of the 2025 California Fire Code, amending provisions of the 2025 California Wildland Urban Interface Code, amending provisions of the 2025 California Residential Code, amending provisions of the 2025 California Building Code and scheduling a public hearing on November 17, 2025, for the subsequent adoption of the ordinance. (Strategic Plan Goal 1 and 2)**

Fire Marshal Briner presented the staff report and an overview of the 2025 Fire Code and the Montecito Fire Protection District Development Standards. Fire Marshal Briner discussed the timeline for the Zone Zero regulations and how they relate to the District's Fire Code Ordinance. Motion made by Director Lee, seconded by Director Dougherty to introduce Ordinance 2025-02 as read by title only, and that a public hearing on adoption of the Ordinance be set at the Board's adjourned regular meeting at 2:00 p.m., November 17, 2025, at District headquarters, and that notice of the public hearing be published as required by law. Director Easton read the title of the Ordinance. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, S. Easton, J. Pennino

Nays: None

Abstain: None

Absent: P. van Duinwyk

Motion to authorize the Secretary to certify true copies of the 2025 California Fire Code and that such certification and one copy of the 2025 California Fire Code and one copy of the District Development Standards be kept on file at District headquarters at least 15 days prior to November 17, 2025 made by Director Lee, seconded by Director Dougherty, and unanimously passed.

Ayes: S. Dougherty, M. Lee, S. Easton, J. Pennino

Nays: None

Abstain: None

Absent: P. van Duinwyk

3. Consider recommendations to approve Resolution 2025-07, Repealing Resolution No 2013-04 (Strategic Plan Goal 3).

Fire Chief Neels presented a staff report to recommend that the Board of Directors repeal Resolution 2013-04, which established the Personnel Committee. Motion to approve Resolution 2025-07, Repealing Resolution No 2013-04 made by Director Easton, seconded by Director Pennino. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, S. Easton, J. Pennino

Nays: None

Abstain: None

Absent: P. van Duinwyk

4. Consider recommendation for approval of Resolution No. 2025-08, Repealing Resolution No. 2013-02. (Strategic Plan Goal 3)

Fire Chief Neels presented a staff report to recommend that the Board of Directors repeal Resolution 2013-02, which established the Strategic Planning Committee as a Standing Committee. The Board discussed the recommendation. Fire Chief Neels explained that the Fire Chief's annual review and report of Strategic Plan goal accomplishments and updates will continue. Motion to approve Resolution 2025-08, Repealing Resolution No 2013-02 made by Director Easton, seconded by Director Dougherty. The roll call vote was as follows:

Ayes: S. Dougherty, M. Lee, S. Easton

Nays: J. Pennino

Abstain: None

Absent: P. van Duinwyk

5. Approval of Minutes of the September 22, 2025 Regular Meeting.

Motion to approve the minutes of the September 22, 2025 Regular meeting made by Director Easton, seconded by Director Dougherty, and the motion unanimously passed.

6. Fire Chief's report.

Battalion Chief Hauser presented the Quarterly Operations Report. In the third quarter of 2025, Montecito Fire Department responded to 536 calls for service.

Public Information Officer Atchison reported on an upcoming *Montecito Journal* "Hot Topics" article regarding the Zone Zero regulations and provided an update on the recent public education outreach conducted at all eight schools within Montecito.

7. Board of Director's report.

Director Pennino reported regarding a recent call for service in his neighborhood involving a fallen tree. Montecito firefighters from Station 92 responded to the incident. Director Pennino suggested that the County of Santa Barbara assess hazardous trees along county roadways.

8. Suggestions from Directors for items other than regular agenda items to be included for the October 27, 2025 Regular Board meeting.

There were no items suggested by the Board to include at the next Board meeting.

The Board adjourned to closed session at 4:56 p.m.

**9. CLOSED SESSION: PUBLIC EMPLOYEE EVALUATION (Government Code section 54957)
Title: Fire Chief**

The Board reported out of closed session at 5:51 p.m. with no reportable action.

The Board of Directors adjourned the Regular Meeting of October 27, 2025, to reconvene on November 17, 2025, at 2:00 p.m. at the Montecito Fire Protection District Headquarters, 595 San Ysidro Road, Montecito, California.

President van Duinwyk

Secretary Easton

Agenda

Item #10

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on November 10, 2025 at 1:00 p.m.

Director van Duinwyk called the meeting to order at 1:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Easton, Director Dougherty, Director Pennino. Chief Neels and District Counsel Mark Manion were also present.

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**
- 2. That the Board of Directors approve the Fire Chief Job Description. (Strategic Plan Goal 1)**

Fire Chief Neels presented the Fire Chief Job Description. The Board discussed potential modifications and directed staff to make revisions as appropriate. Motion to approve the Fire Chief Job Description as modified made by Director Lee, seconded by Director Easton, and unanimously passed.

The Board adjourned to closed session at 1:36 p.m.

- 3. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (Government Code section 54957)
Title: Fire Chief**

The Board reported out of closed session at 2:10 p.m. with no reportable action.

Meeting Adjourned at 2:10 p.m.

President van Duinwyk

Secretary Easton