

## Battalion Chief

- Overview
- Respond to fire incidents, emergency medical calls, and other emergencies to protect life, property, and the environment.
  - Participate in fire training, prevention, public education, and maintenance of the station and equipment.
  - Functions as shift commander with primary responsibility to assure that assigned personnel, apparatus, equipment, and facilities are maintained in appropriate readiness to respond to a variety of emergency calls for service.
  - Under general direction performs responsible management, technical, and administrative work in commanding and coordinating fire emergency operations, training, fire prevention, public education, disaster preparedness, facility/equipment maintenance, and other related programs and services.
  - Provides responsible and technical staff assistance, implements programs, goals, and objectives. Oversees and supervises shift personnel and assigned staff.
  - Operates firefighting equipment skillfully under a variety of conditions.
  - Reports to the Division Chief of Operations.
  - Follow medical direction from Santa Barbara County EMSA protocols and the Department Medical Director.

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- Key Responsibilities
- Emergency Response:**
- Respond to structure fires, wildland fires, and vehicle fires.
  - Assumes command of complex emergency scenes from initial arriving units and maintains command unless relieved by a superior chief officer.
  - Directs and oversees assigned shift's occupancy inspection program.
  - Prepares reports and documentation as required by Department.
  - Assists in the preparation and implementation of the Department budget.
  - Reviews and evaluates subordinate employee job performance.
  - Manages overtime needs based on company officer's daily schedule.
  - Enforces Departmental rules and regulations and recommends disciplinary action when necessary.
  - Performs general administrative support functions and manages specific programs as assigned.
  - Provide medical assistance and perform emergency medical procedures as per EMT scope of practice and Santa Barbara County EMSA protocols and document as required.
  - Understand and implement hazardous materials operations and decontamination procedures in compliance with regulations.
  - Understand and apply fireground and wildland/urban-interface command strategies and tactics.
  - Implements the Incident Command System as it applies to all responses.
  - Supervises and directs post-incident analysis.
- Equipment Operation:**
- Use and maintain personal protective equipment, including Self-Contained Breathing Apparatus (SCBA).
  - Drive and operate fire department vehicles.
- Fire Prevention and Public Relations:**
- Present programs and participate in public relations activities.
  - Represents the District at local and regional events and meetings.

Key Responsibilities (cont)	<p><b>Training, Administrative and Fitness:</b></p> <ul style="list-style-type: none"> <li>• Administers daily personnel roster and staffing.</li> <li>• Enforces departmental rules and regulations; recommends appropriate personnel actions.</li> <li>• Conducts annual evaluations of subordinates.</li> <li>• Engages and administers special projects assigned by Division Chief of Operations or Fire Chief.</li> <li>• Performs general administrative support functions and manages specific programs as assigned.</li> <li>• Engage in trainings, drills and classes as directed to maintain and enhance firefighting, leadership, and emergency response skills.</li> <li>• Complete accurate and detailed documentation for all incidents.</li> <li>• Adhere to the policies, procedures, rules, and regulations of the Montecito Fire Protection District.</li> <li>• Maintain physical fitness through a self-directed program.</li> <li>• Maintain a clean professional appearance and comply with Policy 1013 Conduct and Behavior.</li> </ul>
Skills and Abilities	<ul style="list-style-type: none"> <li>• Command personnel during incident operations.</li> <li>• Perform competently under extreme pressure.</li> <li>• Make accurate observations and rapid judgments.</li> <li>• Understand and follow procedural instructions.</li> <li>• Give clear oral instructions and deal effectively with the public and co-workers.</li> <li>• Work cooperatively with others and contribute to a successful team.</li> <li>• Prepare clear and accurate reports.</li> </ul>
Minimum Qualifications	<ul style="list-style-type: none"> <li>• Must have 8 years of full-time firefighting experience.</li> <li>• CA State FF-I and Firefighter II certification.</li> <li>• CA State Chief Officer Certification Eligible.</li> <li>• CA State Heavy Rescue Qualified.</li> <li>• CA-219: Wildland Firefighting – Firing Operations.</li> <li>• AH-330: All-hazard Strike Team Leader.</li> <li>• L-960: All-Hazards Position Specific Division/Group Supervisor.</li> <li>• S-215: Fire Operations in the Urban Interface.</li> <li>• S-270: Basic Air Operations.</li> <li>• S-290: Intermediate Wildland Fire Behavior.</li> <li>• S-300: Intermediate Incident Command System.</li> <li>• Hazardous Materials First Responder – Operational.</li> <li>• California EMT certification.</li> <li>• CPR for the Professional Rescuer or equivalent.</li> <li>• AED certification.</li> <li>• Valid California Class B or C driver’s license with Firefighter endorsement.</li> <li>• High School Diploma or equivalent.</li> <li>• Associate of Arts or Science degree in any field.</li> <li>• No felony convictions.</li> </ul>
Desired Qualifications	<ul style="list-style-type: none"> <li>• Completed a Montecito Fire Department Battalion Chief Position Task Book.</li> <li>• Bachelor of Arts or Science degree in any field.</li> <li>• S-390: Introduction to Wildland Fire Behavior Calculations.</li> <li>• CA State Fire Investigation 1.</li> </ul>

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| Other Requirements | <ul style="list-style-type: none"><li>• Meet insurability requirements of the District’s insurer.</li><li>• Accept special duty assignments and work varied shifts as needed.</li><li>• Complete a 12-month probationary period.</li></ul> |
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| Physical Demands and Working Environment | <p><b>Physical:</b></p> <ul style="list-style-type: none"><li>• Frequent neck movement, simple grasping, fine finger dexterity, walking, standing, sitting, kneeling, climbing, balancing, squatting, bending, twisting at the waist, and lifting and carrying objects up to 20 lbs.</li><li>• Occasional lifting and carrying objects up to 25 lbs., running, and crawling.</li><li>• Lifting and carrying objects over 100 lbs. rarely, with or without assistance.</li></ul> <p><b>Environmental:</b></p> <ul style="list-style-type: none"><li>• Exposure to extreme temperatures, noise, hazards of fires, hazardous materials, and biological hazards.</li><li>• Work involves 48-hour shifts with breaks, subject to emergency interruptions.</li><li>• Possible off-duty call-ins for emergencies.</li><li>• Work settings include the fire station and field locations.</li></ul> |
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