

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Special Meeting of the Board of Directors

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on March 22, 2024 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director van Duinwyk, Director Lee, Director Dougherty, Director Powell. Chief Neels and District Counsel Cameron Goodman were also present.

Absent: Director Easton

- 1. Public comment: Any person may address the Board at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District. (30 minutes total time allotted for this discussion.)**

There were no public comments at this meeting.

- 2. Adopt Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District.**

- a. Staff report presented by Accountant Nahas.**

Accountant Nahas introduced CalPERS Actuary, David Clements, who attended the meeting via Zoom. Accountant Nahas provided a staff report regarding the Resolution of Intention to Approve an Amendment to Contract between the Board of Administration of CalPERS and the Board of Directors of Montecito Fire Protection District. Motion to adopt the Resolution as read made by Director Lee, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: S. Easton

- 3. Receive Annual Report from Chief Neels. (Strategic Plan Goal 3 and 8)**

- a. Staff report presented by Fire Chief Neels.**

Chief Neels provided a staff report regarding the 2023 Annual Report. Public Information Officer Atchison provided an overview of the Annual Report. Chief Ederer highlighted the Operations Report; Fire Marshal Briner and

Wildland Fire Specialists Juarez and Elmquist highlighted the Prevention Report; Public Information Officer Atchison highlighted the Department's Community Engagement and Financial Reports. The Board received and filed the 2023 Annual Report.

4. Consider declaring vehicle E192 as surplus and authorize the Fire Chief to sell, donate, or dispose of the vehicle as specified in the Surplus Property policy. (Strategic Plan Goal 5)

a. Staff report presented by Fire Chief Neels.

Chief Neels provided a staff report regarding E192. Motion to authorize the Fire Chief to sell, donate or dispose of the vehicle as specified in the Surplus Property policy made by Director Lee, seconded by Director Dougherty, and unanimously passed.

5. Report from the Finance Committee. (Strategic Plan Goal 8)

a. Consider recommendation to approve January and February 2024 financial statements.

Directors Lee and van Duinwyk provided a report regarding the January and February 2024 financial statements. Motion made by Director Powell, seconded by Director Dougherty, and unanimously passed to approve the January and February 2024 financial statements.

b. Review PARS Post-Employment Benefits Trust statements for December 2023 and January 2024.

Director Lee provided a report regarding the PARS Post-Employment Benefits Trust statement for December 2023 and January 2024.

6. That the Board of Directors approve Resolution 2024-02, Amending Final Budget for FY 2023-24. (Strategic Plan Goal 8)

a. Staff report presented by Accountant Nahas.

Accountant Nahas provided a staff report regarding Resolution 2024-02, Amending Final Budget for FY 2023-24 Motion to approve Resolution 2024-02, Amending Final Budget for FY 2023-24 made by Director Dougherty, seconded by Director Powell. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: S. Easton

7. Approval of Minutes of the February 26, 2024 Regular Meeting.

Motion to approve the minutes of the February 26, 2024 Regular meeting made by Director Lee, seconded by Director Dougherty, and unanimously passed.

8. Fire Chief's report.

Chief Neels stated the joint academy with Carpinteria- Summerland Fire and Montecito Fire will begin April 1. He noted Montecito will hire four personnel and Carpinteria-Summerland will hire three. The Chief stated that on March 28, PIO Atchison will be presenting an article in the Montecito Journal, highlighting the District's 2023 Annual Report. He also mentioned a prescribed burn by the USFS on West Camino Cielo from March 26 through March 29.

9. Board of Director's report.

There were no items to report at this meeting.

10. Suggestions from Directors for items other than regular agenda items to be included for the April 22, 2024 Regular Board meeting.

There were no additional suggestions from the Directors.

11. CLOSED SESSION:

- a. Conference with Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Director van Duinwyk and Director Lee
Unrepresented employee: Fire Chief**

The Board reported out of closed session at 3:47 p.m. with no reportable action.

12. That the Board of Directors approve and authorize the Board President to execute the First Amendment to the Fire Chief Employment Agreement between the Montecito Fire Protection District and David Neels. (Strategic Plan Goals 1-8)

Motion to authorize the Board President to execute the First Amendment to the Fire Chief Employment Agreement between the Montecito Fire Protection District and David Neels made by Director Powell, seconded by Director Lee. The Roll Call Vote was as follows:

Ayes: S. Dougherty, M. Lee, P. van Duinwyk, J. A. Powell

Nays: None

Abstain: None

Absent: S. Easton

Meeting Adjourned at 3:50 p.m.

President Peter van Duinwyk

Secretary Sylvia Easton