

Exhibit A

SCOPE OF WORK

Pre-Construction

- Review the construction documents and notify the Construction Manager of any suggestions for an efficient, cost effective design and the reduction of lifecycle costs
- Review the construction documents for completeness and coordination, specifically as it relates to constructability, design conflicts, and improvement of plan details
- Provide recommendations in order to proactively minimize extra costs and delays and to ensure systems that perform as intended
- Provide a preliminary construction schedule (add detail to ITB schedule)
- Preconstruction meeting with MFPD, Construction Manager, Architect and any other team members in preparation for construction

Construction

- Provide administrative coordination of specifications through Submittals, questions related to the plans through RFIs, and changes to the cost of construction through Change Orders
- Supervise and coordinate all subcontracted and self-performed work to ensure compliance with plans, specs, codes, industry standards, safety standards, subcontracts, Schedule of Values, and Construction Schedule
- Quality control
- Pay for all costs incurred to fully and properly perform and complete the work as required by the construction documents
- Provide and maintain a construction schedule
- Provide and maintain a Schedule of Values
- Punch list completion

Post Construction

- Provide all warranty information to the MFPD
- Provide as-builts as necessary to the MFPD
- Provide any necessary training for operation of newly installed equipment to the MFPD
- A post-construction walkthrough and acceptance inspection by a representative of the Montecito Fire Protection District will be conducted upon completion of the project.